



DOUGHERTY COUNTY BOARD OF COMMISSIONERS  
ADMINISTRATION

**Jawahn E. Ware**  
*County Clerk/Procurement Manager*

**Attention Viewers of [www.dougherty.ga.us](http://www.dougherty.ga.us):**

The following supplemental material pertains to the:

## **June 29, 2020 Special Called Meeting**

Documents received after 3 p.m., June 25, 2020 are not included.

For questions or concerns pertaining to Commission related items, please call 229-431-2121.

Sincerely,

Jawahn E. Ware  
County Clerk



**SPECIAL CALLED MEETING  
JUNE 29, 2020  
10 AM**

**AGENDA**

To comply with the request set forth by the Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) in regard to the Coronavirus (COVID19) pandemic and social distancing, the Dougherty County Board of Commissioners will be holding a virtual type meeting on Monday, June 29, 2020. The public will have live access to the audio meeting by accessing the Dougherty County Georgia Government Facebook page at [facebook.com/Dougherty.ga.us](https://facebook.com/Dougherty.ga.us) or viewing the public government access channel (Channel 16).

1. Call meeting to order by Chairman Christopher Cohilas.
2. Roll Call.
3. Invocation.
4. Pledge of Allegiance.
5. Consider for action the approval of the June 15th Regular Meeting Minutes. **See Minutes.**  
**ACTION:**
6. Delegations (**The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others**).
7. Consider for action the **Resolution** providing for the acceptance and execution of a **Healthiest Cities & Counties Challenge Grant Agreement between the American Public Health Association (APHA) and Dougherty County in the amount of \$100,000.00** in support of Dougherty County's partnership with Flint River Fresh, Inc. and the University of Georgia Cooperative Extension Office. The Challenge will be from July 1, 2020 to September 30, 2022. County Administrator Michael McCoy and Assistant County Administrator Scott Addison will address. **See Other #1.**  
**ACTION:**
8. Consider for action the **Resolution** providing for the acceptance and execution of a **Lease and Custodial Care Agreement between the Albany Humane Society, Inc. and Dougherty County effective July 1, 2020.** The agreement is effective for ten years unless a notice of termination is provided for the custodial care of animals (including all disposal services) **in the amount of \$77,000 per year.** County Administrator Michael McCoy will address. Attorney Joseph Dent is present. **See Other #2.**  
**ACTION:**

9. Consider for action the **Resolution** providing for the acceptance and execution of the annual **Agreement with Turner Job Corps Center** and Dougherty County outlining the assistance of the Dougherty County Police Department in performing law enforcement duties. Chief Kenneth Johnson will address. **See Other #3.**

**ACTION:**

10. Consider for action the proposed **Board Appointments:** County Clerk Jawahn Ware will address. **See Other #4.**

*Pages for each board are indicated below.*

**Board Appointments are made by nominations.**

- a. **Albany-Dougherty Land Bank Board - One (1) appointment** with a two-year term ending July 31, 2022. **Incumbent** Robert J. Middleton desires reappointment. **One new applicant:** Doug Wilson. The **County Administrator recommends the reappointment of the incumbent.** **See page #1.**

**ACTION:**

- b. **ASPIRE Behavioral Health & Developmental Disability Services. Two (2) County appointments** for a three-year term ending June 30, 2023. **Incumbents Leonard Minter and Richard Ware desire reappointment. No new applicants. One (1) County appointment** for a three-year term ending June 30, 2023. This position must be filled by an elected official. **Incumbent Coroner Michael Fowler desires reappointment.** **See page #5.**

**ACTION:**

- c. **Department of Family & Children Services (DFACS) Board – Two (2) appointments** with a five-year term ending June 30, 2025. **Incumbents** Dr. Bill Edge and Catherine Hill desire reappointment. **Two new applicants:** Rosalynn Fowler-Fliggins and Dr. Larry McClain. **See page #7.**

**ACTION:**

11. Consider for approval the following proposed **FY 2020-21 Budgets.** County Administrator Michael McCoy and Finance Director Martha Hendley will address. **See Budget Books.**

12. Items from the County Administrator.

13. Items from the County Attorney.

14. Items from the County Commission.

15. Adjourn.

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.*

## DOUGHERTY COUNTY COMMISSION

DRAFT

### REGULAR MEETING MINUTES

June 15, 2020

The Dougherty County Commission met via a video conferencing platform to be in compliance with the request set forth by Chairman of Dougherty County, GA and the guidelines of the Center for Disease Control (CDC) in regard to the Coronavirus (COVID19) pandemic and social distancing on June 15, 2020. Chairman Christopher Cohilas presided. Commissioners participating were Gloria Gaines, Russell Gray, Lamar Hudgins, Clinton Johnson, and Anthony Jones. Commissioner Victor Edwards was absent. Also participating were County Administrator Michael McCoy, Assistant County Administrator Scott Addison, County Attorney Spencer Lee, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation and Pledge of Allegiance, the Chairman called for approval of the June 1st Regular Meeting minutes.

Commissioner Jones moved for approval. Upon a second by Commissioner Gray, the minutes were unanimously approved.

The Chairman opened the Public Hearing for the proposed fiscal year 2020-2021 Budgets. There being no one in support of or opposition to the topic the Chairman closed the public hearing.

The Chairman recognized Dana Glass, CEO to provide an update on the ASPIRE Behavioral Health and Developmental Disability Services. Ms. Glass shared that the state is one of their primary sources of funding and is cutting budgets for the upcoming year by 11%. This will equate to approximately \$172 million statewide for the Department of Behavioral Health and the reduction will be detrimental to services. She asked that stakeholders and community partners advocate and provide a (financial) commitment. After questions were answered, Chairman Cohilas shared that he provided Judge Darrisaw's concerns regarding this impact on mental health to our lobbyist, Cornerstone.

The Chairman called for consideration of the Resolution providing for the acceptance and execution of the Georgia Department of Community Affairs 2020 Community HOME Investment Program State Recipient Grant Agreement in the amount of \$300,000 and the Memorandum of Agreement between Dougherty County, Georgia and the Southwest Georgia Regional Commission as it pertains to the implementation of the 2020 CHIP Program. The Commission approved the grant application on October 21, 2019. County Administrator Michael McCoy addressed. Grants Administration Manager, Brenda Wade was available.

Mr. McCoy shared that the County was able to reapply for this grant and the funding will be an asset for our community. The Southwest Georgia Regional Commission is paid approximately \$10,000 for a two year period to be the grants administrator. Commissioner Jones moved for

approval and there was a second provided by Commissioner Johnson. Under discussion, Mr. McCoy shared that this a 100% grant with no local match and explained the difference between this grant and the one awarded for the CDBG-DR. After there was no additional discussion the motion passed unanimously. Resolution 20-033 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE APPROVAL AND  
EXECUTION BY DOUGHERTY COUNTY  
A GRANT AGREEMENT WITH THE GEORGIA HOUSING AND  
FINANCE AUTHORITY AND A MEMORANDUM OF  
AGREEMENT WITH THE SOUTHWEST GEORGIA REGIONAL  
COMMISSION IN THE AMOUNT OF \$300,000 FOR THE PURPOSE  
OF FUNDING AND IMPLEMENTATION OF THE 2020  
COMMUNITY HOME INVESTMENT PROGRAM (CHIP) FOR  
ELIGIBLE PROJECT-RELATED COSTS IN DOUGHERTY  
COUNTY; REPEALING RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HEREWITH;  
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the recommendation to accept a US Department of Justice Grant in the amount of \$58,008 and allow the County Administrator to execute related documents for the award. This is a 100% grant with no local match and is direct allocation from the Coronavirus Emergency Supplemental Funding Program (CESF). This funding is related to the CARES Act and allows for a variety of purchases to be made. County Administrator Michael McCoy addressed and shared that the grant will help the county with unexpected expenses.

Commissioner Hudgins moved for approval. Upon a second by Commissioner Johnson, the motion passed unanimously.

The Chairman called for continued discussion and presentation of the proposed FY 2021 Budgets. County Administrator Michael McCoy, Finance Director Martha Hendley and Consultant Ed Wall addressed. Mr. McCoy discussed the General Fund revisions in the increased amount of \$208,780 for the proposed FY21 budget of \$52,978,381. The increase reflects the need for three new custodians to implement the court mandate as shared by Judge Lockette. Additionally, the second request is to create a base salary that no employee makes less than \$10/hour. The Solid Waste fund request increased by \$9,110. The grants fund request increased by \$500,746; \$200,746 is for the library grant and reflects an accounting requirement. The total proposed budget for FY 2021 is \$70,925,367 which is an increase of 1.5% from last year. Questions were answered for the Commission, to include Mr. McCoy stating the status of the VPILOT is not known and will be determined. He also highlighted options that can be implemented to reduce the budget sharing that this is not a staff recommendation because of the adverse impact to employees.

The Chairman called for announcements. Mr. McCoy shared that due to five Mondays in June, there will be no meeting on June 22<sup>nd</sup> and the next meeting will be on June 29, 2020 where the Board will be asked to adopt the budget. Upon suggestion by Commissioner Gaines, the Chairman directed the County Administrator to work on a recognition for deceased Judges Goss and

Nancy Stephenson. Commissioner Jones reiterated his concerns regarding senseless violence against African Americans. Chairman Cohilas shared that the County buildings will be open on June 22<sup>nd</sup> and the courts will open on July 12<sup>th</sup>.

There being no further business to come before the Commission, the meeting adjourned at 10:45 a.m.

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CHAIRMAN

ATTEST:

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COUNTY CLERK

**A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A HEALTHIEST CITIES &  
COUNTIES CHALLENGE GRANT AGREEMENT BETWEEN THE AMERICAN PUBLIC HEALTH  
ASSOCIATION (APHA) AND DOUGHERTY COUNTY, GEORGIA IN THE AMOUNT OF \$100,000.00  
IN SUPPORT OF DOUGHERTY COUNTY'S PARTNERSHIP WITH FLINT RIVER FRESH, INC. AND  
THE UNIVERSITY OF GEORGIA COOPERATIVE EXTENSION OFFICE; REPEALING PRIOR  
RESOLUTIONS IN CONFLICT; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving and executing a Healthiest Cities & Counties Challenge Grant Agreement between the American Public Health Association (APHA) and Dougherty County, Georgia in the amount of \$100,000.00 in support of Dougherty County's Partnership with Flint River Fresh, Inc and the University of Georgia Cooperative Extension Office.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

**SECTION I.** The attached Healthiest Cities & Counties Challenge Grant Agreement between the American Public Health Association (APHA) and Dougherty County, Georgia for a Challenge Grant in the amount of \$100,000.00 in support of Dougherty County's Partnership with Flint River Fresh, Inc. and the University of Georgia Cooperative Extension Office is hereby approved and both the County Administrator and Chairman of the Board of Commissioners of Dougherty County are hereby authorized to execute same. Both the County Administrator and Chairman are hereby authorized to execute any and all other documents necessary for full implementation of the Challenge Grant Agreement.

**SECTION II.** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 29th day of June, 2020.

**BOARD OF COMMISSIONERS OF  
DOUGHERTY COUNTY, GEORGIA**

BY: \_\_\_\_\_  
Christopher S. Cohilas, Chairman

**ATTEST:**

\_\_\_\_\_  
Jawahn Ware, County Clerk

## Healthiest Cities & Counties Challenge Grant Agreement

The American Public Health Association (APHA) has awarded Dougherty County a Healthiest Cities & Counties Challenge (“Challenge”) grant of \$100,000.00 in support of Dougherty County’s partnership with Flint River Fresh, Inc. and University of Georgia Cooperative Extension – Dougherty County (the “cross-sector team”) and Challenge project from July 1, 2020 – September 30, 2022, with funding provided by the Aetna Foundation.

This document is our written commitment to fund the grant. APHA retains the right to recover all grant proceeds not used in accordance with this written agreement or as otherwise approved in writing.

Changes or deviations from the original conditions and purpose of the grant are subject to the written approval of APHA. You must obtain approval from APHA, such approval not to be unreasonably withheld, to make any material changes to the cross-sector team and Challenge project, including but not limited to project objectives, implementation strategy, key personnel, timetable, or in the approved budget (line items added or deleted, or transfers among line items amounting to \$5,000 or greater of the line item amount). A formal budget will be developed in consultation with your designated liaison during the first 90-days of the project as part of your Challenge plan and will be subject to approval by APHA. APHA’s approval must be requested in writing and obtained before budget changes are implemented.

Your team’s assigned liaison is Pamela Mann, Program Manager – Health at the National Association of Counties (NACo). This individual will serve as your primary point of contact for the duration of the Challenge, unless otherwise notified in writing. You can reach her by email at [pmann@naco.org](mailto:pmann@naco.org) or by phone at either 202-661-8807 (office) or 504-655-1163 (mobile) with any questions you may have about the Challenge and to request technical assistance.

### **Grantee Requirements**

You will receive the first disbursement of \$50,000 on July 1, 2020, after participating in the onboarding webinar and returning this signed grant agreement. In order to receive the second disbursement of funding in the amount of \$50,000 in July 2021, the cross-sector team must fulfill the expectations of grantees indicated on pages 3-4 of the [request for proposals](#). These expectations include development of a cross-sector team and resident leadership, engagement in technical assistance and learning opportunities, development of a Challenge plan and progress reports on project implementation. APHA maintains sole discretion to reasonably terminate the funding agreement if these expectations are not met, as described below.

### *Technical Assistance*

Representatives of the cross-sector team for this Challenge project are required to:

- participate in monthly coaching calls with the designated liaison



- engage in monthly peer learning opportunities led by Healthy Places by Design
- attend annual convenings of all grantees (travel funds for in-person gatherings will be provided by the Healthiest Cities & Counties Challenge, in addition to the grant funds)
- host a site visit for Challenge staff

The designated liaison will work with the cross-sector team to determine which parties should attend the abovementioned technical assistance sessions. Scheduling conflicts should be communicated to your cross-sector team's designated liaison in advance in order to identify alternative times for providing technical assistance. A comprehensive technical assistance timeline will be provided at a later date.

### *Challenge plan*

Your designated liaison will work closely with your cross-sector team to support you in developing a Challenge plan that centers resident voices. The Challenge plan will expand on the project details included in the cross-sector team's application, and completed plan must be submitted in writing to your designated liaison for approval by September 30, 2020. While the Challenge team anticipates that these will be living documents and that plans may grow and evolve along with your partnerships, any subsequent changes to the Challenge plan must be approved in writing prior to implementing such changes. The Challenge plan will identify:

- agreements on how the cross-sector team and members of the community will work together
- Challenge project priorities
- planned strategies and activities
- evaluation plans
- project budget

### *Interim reports*

So that we may assess the cross-sector team and Challenge project's progress and results, we ask that you provide a detailed 6-month financial report and impact report on the Challenge project objectives by January 31, 2021. The impact report templates will be developed with input from the cohort, and will request information on:

- the development of cross-sector teams and resident leadership
- common performance metrics to measure the cohort's collective impact on the primary goals of the Challenge
- progress on project goals, objectives and evaluation measures submitted with your application and expanded on in your Challenge plan
- project implementation, including barriers to success, approved changes to planned activities, and milestones reached
- lessons-learned that could inform the broader public health community

We will send you a final report template and instructions on how to complete both the financial and impact reports in advance of the first reporting deadline.

## **Communications**

Use of the APHA, Aetna Foundation and NACo logos on any communications materials must be approved in advance. To request the Foundation Logo, go to [http://www.aetna.com/help/aetna\\_logo\\_use.html](http://www.aetna.com/help/aetna_logo_use.html), click on For Aetna Foundation Grant Recipients and follow instructions. To request the APHA logo, go to <https://www.apha.org/about-apha/our-vision/brand-guidelines>, click on APHA logo guidelines and follow instructions. Copies of all communications materials should be included with the impact reports.

APHA will review drafts of formal press releases and announcements concerning this grant, findings from the Challenge project, or other information stemming from the Challenge project prior to their release.

In any communication media and dissemination vehicles referring to or resulting from this Challenge project, including but not limited to books, journal articles, videos, webinars, and social media, appropriate acknowledgment of APHA's support should be made as follows: Supported by APHA, a membership association that champions the health of all people and all communities, with support from the Aetna Foundation, an independent, charitable, philanthropic affiliate of CVS Health. The views presented here are those of the author and not necessarily those of the American Public Health Association or the Aetna Foundation, its directors, officers, or staff. Any modification of this language is not permitted without prior authorization from APHA.

## **Use of funds**

No part of the grant shall be used to:

- a. carry on propaganda or otherwise attempt to influence legislation (within the meaning of Section 4945(d)(1) of the Internal Revenue Code).
- b. attempt to influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Internal Revenue Code).
- c. provide a grant to an individual for travel, study, or similar purpose except under procedures which have been approved in advance by the Secretary of the Treasury or his delegate under Section 4945(g) of the Internal Revenue Code and with the prior written approval of APHA. Payments of salaries, other compensation or expense reimbursement to employees of Dougherty County, made within the scope of their employment, do not constitute "grants" for these purposes, and are not subject to these restrictions.
- d. provide a grant to another organization without prior written approval of APHA.
- e. provide payments to members of the cross-sector team's immediate family for salaries, expense

reimbursement, or any other type of compensation. This includes, but is not limited to, spouses, children, siblings, and parents.

f. provide honoraria or consulting payments to government officials or employees.

g. promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support any entity that engages in these activities.

No part of the grant shall be applied to uses other than religious, charitable, scientific, literary, or educational purposes or the prevention of cruelty to children or animals (within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code).

#### **Tax-exempt status**

Dougherty County represents and warrants that it is a political subdivision of the State of Georgia exempt from federal income taxation under Section 115 of the IRC. Dougherty County agrees to give written notice immediately to APHA if its status as a tax-exempt organization changes.

Dougherty County represents and warrants that it will apply the proceeds of the grant solely to exempt purposes specified in Section 170(c)(1) of the IRC.

Dougherty County agrees that any change in its tax status or any use by it of the grant proceeds for any purpose other than those specified in Section 170(c)(1) of the IRC may result in postponement or termination of APHA's obligation to make any further grant payments.

#### **Informed Consent and Data Privacy**

If the Challenge project involves the collection of health or other information you will comply with all informed consent, privacy and other state and federal requirements related to the collection, maintenance and use of that information and will certify as to such compliance at APHA's request.

APHA also may postpone or cancel unpaid installments of the grant if, in APHA's judgment, you become unable to carry out the purposes of the Challenge project or cease to be an appropriate means of accomplishing the purposes of the Challenge project. In any such case, Dougherty County shall, within thirty (30) days after written request by APHA, repay the portions of the grant received but not disbursed or irrevocably obligated.

## Signatures

Please complete, sign and return this agreement (via e-mail to [hccc@apha.org](mailto:hccc@apha.org)) to acknowledge receipt of this grant and signify your commitment to comply with the terms and conditions and reporting requirements as noted within this document and the attached payment-and-reporting document, and to use this grant for the specified purposes. Failure to provide such acknowledgment within one month could adversely affect consideration of future requests for funding.

Payment is contingent upon APHA's receipt of the signed agreement by June 30, 2020.

I, Christopher S. Cohilas, on behalf of, Dougherty County, Ga  
Print Name and Title Organization

*acknowledge receipt of the Healthiest Cities & Counties Challenge grant agreement. By signing this letter I am committing to full participation in the Healthiest Cities & Counties Challenge and the stated requirements.*

ACCEPTED BY: \_\_\_\_\_ June 24, 2020  
Signature Date

APPROVED BY: \_\_\_\_\_  
Dr. Georges C. Benjamin Date  
APHA Executive Director

### Dates of key requirements, payments and reporting deadlines

Date	Activity	Details
June 25, 2020	Onboarding webinar	Informational webinar (attendance required for lead applicant organization; recommended for partners)
July 1, 2020	First disbursement	Each community will receive a <b>\$50,000 grant payment</b> after completing their onboarding activities (submission of signed grant agreement and attendance at onboarding webinar)
September 2020 (Dates TBD)	Virtual cohort convening	In-depth technical assistance and peer learning opportunity, in lieu of annual in-person convening
September 30, 2020	Challenge plan submission (including budget)	Cross-sector teams final Challenge plans are due to their designated liaison (subject to approval)
January 31, 2020	Submission of first financial and impact reports	Reports on expenditures and programmatic progress for July 1, 2020 – December 31, 2020
Spring 2021 (Dates TBD, subject to change)	Site visit completion	Site visits conducted by Challenge team, virtually or in-person
July 1, 2021	Second disbursement	Each community will receive a <b>\$50,000 grant payment</b> after completing their Year 1 required activities, as outlined in the grant agreement
July 31, 2021	Submission of second financial and impact reports	Reports on expenditures and programmatic progress for January 1, 2021 – June 30, 2021
September or October 2021	Second cohort convening	In-depth technical assistance and peer learning opportunity, may be in-person or virtual
January 31, 2022	Submission of third financial and impact reports	Reports on expenditures and programmatic progress for July 1, 2021 – December 31, 2021
September or October 2022	Final cohort convening	Opportunity for peer exchange and communication of successes and lessons learned, virtually or in-person
September 30, 2022	Final financial and impact reports	Reports on expenditures and programmatic progress for January 1, 2022 – June 30, 2022 (expenditures beyond June 30, 2022 must be approved in advance); Collection of final impact stories

**A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE APPROVAL AND EXECUTION OF A LEASE AND CUSTODIAL  
CARE AGREEMENT BETWEEN DOUGHERTY COUNTY, GEORGIA AND THE ALBANY HUMANE  
SOCIETY, INC.; REPEALING PRIOR RESOLUTIONS IN CONFLICT;  
AND FOR OTHER PURPOSES.**

**WHEREAS**, the Board of Commissioners of Dougherty County, Georgia is hereby desirous of approving and executing a Lease and Custodial Care Agreement between Dougherty County, Georgia and the Albany Humane Society, Inc.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

**SECTION I.** The attached Lease and Custodial Care Agreement between the Board of Commissioners of Dougherty County and the Albany Humane Society, Inc. is hereby approved and the Chairman of the Board of Commissioners of Dougherty County is hereby authorized to execute same.

**SECTION II.** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 29th day of June, 2020.

**BOARD OF COMMISSIONERS OF  
DOUGHERTY COUNTY, GEORGIA**

BY: \_\_\_\_\_  
Christopher S. Cohilas, Chairman

**ATTEST:**

\_\_\_\_\_  
Jawahn Ware, County Clerk

## **LEASE AND CUSTODIAL CARE AGREEMENT**

DOUGHERTY COUNTY, GEORGIA

THIS LEASE AND CUSTODIAL CARE AGREEMENT, entered into on July 1, 2020 between DOUGHERTY COUNTY, GEORGIA, hereinafter called "County/Lessor, and ALBANY HUMANE SOCIETY, INC., a Georgia Corporation, hereinafter called "Society/Lessee".

### **WITNESSETH:**

1. County/Lessor for and in consideration of the rents, covenants, agreements and stipulations hereinafter mentioned, has leased and rented unto Society/Lessee upon the terms and conditions which hereinafter appear, the following described property:

All that tract or parcel of land situate lying and being in Dougherty County, Georgia and being all of Tract 2 comprising 2.203 acres as said tract is shown on a Minor Subdivision Plat as property of Dougherty County Animal Shelter recorded in Plat Cabinet 1, Slide No. C98C in the Office of the Clerk of Superior Court, Dougherty County Georgia. Said property comprises part of Land Lot 416 of the First Land District of Dougherty County, Georgia.

2. Society/Lessee shall have and hold the premises for an initial annual term beginning on July 1, 2020. This lease shall automatically renew for ten additional consecutive yearly terms beginning July 1, 2020 and continuing in a like manner for each year thereafter unless either party to this Agreement gives termination notice ninety (90) days prior to the effective renewal date, at which time this lease will terminate.

3. During the term of this Agreement the parties hereto specifically agree as follows:
- a. County/Lessor agrees to deliver to the animal shelter owned by Society/Lessee and located at 1705 West Oakridge Drive, Albany, Georgia, all animals, picked up by animal control personnel of County/Lessor pursuant to County's Animal Control Regulations. Society/Lessee agrees to provide for the operation of an animal care facility to house, care and dispose of animals impounded by County/Lessor.

- b. Society/Lessee agrees to accept all animals brought to its facility by County/Lessor animal control officers during the duration of this Agreement. Society/Lessee will not accept animals transported by County/Lessor animal control officers from veterinarians for the sole purpose of euthanasia.
- c. For the custodial care of animals (including all disposal services) rendered by Society/Lessee, County/Lessor agrees to pay to Society/Lessee the amount of \$77,000.00 per year ("annual care payment") which amount represents custodial care of seven hundred (700) animals. Said amount will be paid in monthly payments with the first payment beginning August 1, 2020 and continuing in a like manner for each consecutive month thereafter. Society/Lessee agrees to supply County/Lessor with the actual usage each quarter. For the custodial care of animals (including disposal services) rendered by Society/Lessee in excess of seven hundred (700) per year, County/Lessor agrees to pay to Society/Lessee the amount of \$55.00 per animal. For any animal in excess of seven hundred (700), Society/Lessee will bill the actual usage each month and County/Lessor agrees to pay said amount within ten (10) business days after receipt unless the bill is in question.
- d. The annual care payment shall be subject to annual adjustments at the beginning of each renewal period of this agreement and shall be increased to the sum of (i) the amount of rent for the current year; plus (ii) the product obtained by multiplying such amount by the percentage increase in the Consumer Price Index from the calendar month immediately preceding the commencement of the previous period to the month of December immediately preceding the calendar year in which the annual care payment increase is to occur ("the CPI Adjustment"). As used herein, the term "Consumer Price Index" shall mean the Consumer Price Index for All Urban Consumers for the Area: All Items (1982-84 + 100) issued by the United States Department of Labor, Bureau of Labor Statistics; provided, however, that if said Consumer Price Index shall cease to exist, or be changed, the term "Consumer Price Index" shall mean such other or similar index or formula as Lessee reasonably selects to measure change in the purchasing power of the U. S. Dollar.
- e. In addition to the contract rate of \$55.00 per animal, after hours and weekend impoundments will be billed by Society/Lessee to County/Lessor at \$50.00 per episode. Society/Lessee will have an on-call employee to assist with after-hours animals at the shelter. Normal business hours are Monday through Friday from 8:30 am to 5:00 pm.
- f. Society/Lessee shall also provide shelter and custodial care for unincorporated Dougherty County animals impounded by County/Lessor in connection with bite cases and suspected rabies cases. Biting animals suspected of having rabies will be impounded for the length of time consistent with current rules and regulations of the Board of Health at a charge of \$150.00 per animal. Any animal impounded for rabies isolation and observation at the Humane Society



shall be disposed of at the direction of the management of the Board of Health. If written notification for disposition of any animal impounded by the Board of Health is not received by the Humane Society prior to the animal's release date, the Humane Society may dispose of the animal at the discretion of their management, at the end of the observation period.

- g. Society/Lessee may impose a fee from citizens/owners surrendering their own animals.
- h. Upon the expiration of three calendar days, excluding the date an animal is impounded and excluding Sundays, all animals brought to Society/Lessee's facility by County/Lessor animal control officers shall become the property of Society/Lessee. Society/Lessee is authorized to dispose of any animal committed to its care by County/Lessor at the end of the fourth day. Such disposition may be made by euthanasia, adoptions or such other disposition as shall be determined by Society/Lessee.
- i. Notwithstanding Paragraph (3)(g) above, Society/Lessee reserves the right to humanely euthanize any animal delivered to Society/Lessee by County/Lessor which is sick or injured and which animal has no identification thereon to show the owner of such animal, if, in the judgment of Society/Lessee, such sick or injured animal should be humanely euthanized to relieve suffering.
- j. If, either by agreement between County/Lessor and Society/Lessee or by operation of superseding law, Society/Lessee is precluded from exercising its rights to dispose of an animal as provided for in Paragraphs (3)(g) and (3)(h) above, the Society/Lessee will be entitled to additional compensation for boarding such animals in the amount of \$10.00 per day, unless such additional compensation is expressly waived by Society/Lessee on case by case basis.
- k. Society/Lessee agrees to operate its facility and provide shelter for said animals in a manner in keeping with applicable local, state, and federal laws, rules and regulations.
- l. Society/Lessee agrees to keep and maintain accurate books and records showing deliveries of animals by County/Lessor to Society/Lessee pursuant hereto, showing dates of delivery and all other pertinent and necessary information as requested by County/Lessor. Said books, records and completed information forms shall be available for inspection and examination by authorized personnel of County/Lessor at any time during normal business hours. Society/Lessee agrees to furnish to County/Lessor an annualized financial statement and/or audit prepared by their accountants as soon as it is available to Society/Lessee.
- m. County/Lessor agrees to provide Society/Lessee with all available information regarding animals delivered to Society/Lessee by County/Lessor including, but

not limited to, location of pick up, name and address of owner(s) if known, name and address of complainants(s) if known, condition of animal(s) and reason for such if known, and type of citation issued, if any.

- n. Society/Lessee is authorized to require payment by the owner of any animal as a condition to the release of animals committed to the custody of Society/Lessee by County/Lessor, of a sum sufficient to cover the cost of having said animal inoculated for rabies in addition to all other fees and charges. Society/Lessee is obligated to issue in return for the payment of said sum, a certificate to be delivered to the owner which shall be used by the owner for the purpose of having the animal inoculated for rabies by a licensed veterinarian.
- o. The parties hereto agree that all fees collected by Society/Lessee for board, care and impoundment from animal owners above the cost for custodial services paid by County/Lessor shall be the sole property of Society/Lessee and County/Lessor shall make no claim thereon. All such fees collected by Society/Lessee up to the cost for services paid by County/Lessor shall be either remitted to or credited to County/Lessor.

4. Society/Lessee shall pay to County/Lessor the sum of Ten dollars (\$10.00) and other valuable considerations (as stated herein) for each year this lease is in effect.

5. Society/Lessee may (if not in default hereunder) prior to the expiration of this lease or any extension thereof, remove all personal property, fixtures and equipment which Society/Lessee has placed in premises, provided Society/Lessee simultaneously repairs all damage to premises caused by such removal.

6. County/Lessor agrees to pay all water, sewer, sewer service charges, gas electricity, fuel, light, heat and power bills for premises as used by Society/Lessee in connection therewith, during the term of this lease.

7. Said premises is to be used for no other purpose than to provide custodial care of all animals brought to the Society/Lessee.

8. It is agreed and understood that in the event said building is partially or totally destroyed by fire, storm, lighting, earthquake or other casualty, then this lease agreement shall become null and void.

9. Society/Lessee agrees to and hereby does indemnify and save County/Lessor harmless against all claims for damages to persons or property by reason of Society/Lessee's use or occupancy of premises and by reason of any alleged defect, either latent or patent, relative to said premises.

10. Society/Lessee shall maintain with an insurance company licensed to do business in the State of Georgia a liability insurance policy against property damage and personal injury in amounts not less than \$300,000 per occurrence for personal injury or death and \$100,000 for property damage. County/Lessor shall be a named insured on said insurance policy and a copy shall be delivered to County/Lessor. Any and all costs for said policy of insurance shall be the sole responsibility of Society/Lessee.

11. Society/Lessee agrees to provide its own content insurance coverage and County/Lessor agrees to provide building insurance coverage.

12. County/Lessor shall keep in good repair the HVAC system, the roof, foundations, and exterior walls of premises (exclusive of all glass and exclusive of all exterior doors), and sewer pipes outside the exterior walls of the building in which premises is located except repairs rendered necessary by the negligence of Society/Lessee. Society/Lessee shall promptly report in writing to County/Lessor any defective condition known to it which County/Lessor is required to repair, and failure to report such defects shall make Society/Lessee responsible to County/Lessor for any liability incurred by reason of such defects.

13. Society/Lessee accepts premises in its present condition and as suited for the uses intended by it. Society/Lessee shall, throughout all terms of this Lease Agreement, at its own expense, main premises in good order and repair except those repairs expressly required in Paragraph 12 above to be made by County/Lessor. Society/Lessee agrees to care for and clean the

grounds around the building, including the mowing of grass, cleaning of the paved areas, care of shrubs and general landscaping. Society/Lessee shall return premises to County/Lessor at the expiration or prior to termination of the term of this Lease Agreement in as good condition and repair as when first received, natural wear and tear, damaged by storm, fire, lighting, earthquake or other casualty alone accepted.

14. It is agreed and understood that Society/Lessee will not sublet, subrent or transfer this lease without the written consent of County/Lessor.

15. All notices required hereunder shall be given by United States Mail, Postage prepaid addressed as follows:

COUNTY/LESSOR

County Administrator, Dougherty County, Georgia  
Post Office Box 1827  
Albany, Georgia 31702

SOCIETY/LESSEE

Director, Albany Humane Society, Inc.  
1705 Oakridge Drive  
Albany, Georgia 31707

16. It is agreed and understood that the relationship of the parties is strictly that of landlord and tenant and that County/Lessor has no ownership or control in Society/Lessee's enterprise and this lease is not to be construed as a joint venture or partnership. Society/Lessee is not and shall not be deemed to be an agent or representative of County/Lessor.

17. This lease contains the entire agreement of the parties hereto and no representations, inducements, promises or agreements, oral or otherwise between the parties, not embodied herein, shall be of any force or effect.

WITNESS our hands and seals the day and year first above written.

BOARD OF COMMISSIONERS OF  
DOUGHERTY COUNTY, GEORGIA

By: \_\_\_\_\_  
CHAIRMAN

Attest: \_\_\_\_\_

Signed, sealed and delivered in the  
presence of:

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Witness

ALBANY HUMANE SOCIETY, INC.

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest: \_\_\_\_\_

Signed, sealed and delivered in the  
presence of:

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Witness

**A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE ACCEPTANCE, APPROVAL AND EXECUTION OF A  
COOPERATIVE AGREEMENT BETWEEN TURNER JOB CORPS CENTER AND DOUGHERTY  
COUNTY, GEORGIA FOR THE PURPOSE OF MAINTAINING A POSITIVE AND COLLABORATIVE  
WORKING RELATIONSHIP RELATIVE TO THE SAFETY AND SECURITY OF STUDENTS, STAFF AND  
VISITORS ON THE JOB CORPS GROUNDS; REPEALING RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HERewith; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Board of Commissioners of Dougherty County, Georgia is desirous of accepting, approving and executing a Cooperative Agreement between Turner Job Corps Center and Dougherty County, Georgia for the purpose of maintaining a positive and collaborative working relationship relative to the safety and security of students, staff and visitors on the Job Corps grounds.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Dougherty County, Georgia and it is hereby resolved by Authority of same as follows:

**SECTION I** The attached Cooperative Agreement between Turner Job Corps Center and Dougherty County, Georgia for the purpose of maintaining a positive and collaborative working relationship relative to the safety and security of students, staff and visitors on the Job Corps grounds is hereby approved and the County Administrator is authorized to execute same and any and all other documents necessary to the full implementation of the Cooperative Agreement.

**SECTION II** All Resolutions or parts of Resolutions in conflict herewith are hereby repealed.

This the 29th day of June, 2020.

BOARD OF COMMISSIONERS OF  
DOUGHERTY COUNTY, GEORGIA

BY: \_\_\_\_\_  
Christopher S. Cohilas, Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

**COOPERATIVE AGREEMENT BETWEEN  
TURNER JOB CORPS CENTER  
OPERATED BY MANAGEMENT AND TRAINING CORPORATION  
AND  
DOUGHERTY COUNTY GEORGIA**

Job Corps Centers located on property under concurrent Federal-State jurisdiction "must establish agreements with Federal, State and local law enforcement agencies to enforce criminal laws." per 20 CFR 670.940(b). The Department of Labor's Policy and Requirements Handbook ("PRH") section 5.4 requires that every Job Corps Center "develop and maintain written cooperative agreements with its nearest local law enforcement agency."

This Cooperative Agreement hereinafter referred to as the "Agreement," is entered into by and between the Turner Job Corps Center (hereinafter referred to as ("Job Corps")) operated by Management & Training Corporation for the Department of Labor, and the DCP, hereinafter referred to as "Agency." This Agreement will be effective from the date of signature from representatives from both parties and will expire on June 30 Annually unless modifications are made and agreed to by both parties as described in section XIII Review of Agreement below

**I. RESPONSIBILITIES**

- A. Agency and Job Corps have a mutual interest in maintaining a positive and collaborative working relationship in order to achieve their respective responsibilities. This includes the prevention of crime; the investigation of alleged crime; assurance of the safety, security and rights of Job Corps students, staff and visitors on Job Corps property; the protection of the Job Corps facilities and property; and a mutual understanding, respect and desire to jointly carry out their policies, procedures and obligations under federal, state, local law.
- B. The Job Corps Center Director has the primary responsibility for the safety and security of students, staff and visitors on the Job Corps grounds and facilities for use by the Job Corps Program under the U.S. Department of Labor guidelines and Federal Regulations. This includes the determination of which visitors may come onto the Job Corps grounds and facilities and under what conditions.

**II. REPORTING OF POSSIBLE CRIMES**

- A. Job Corps Security Department shall immediately notify Agency via Agency Dispatch of any known or reported serious (i.e., homicide, theft of vehicle or other significant government owned property, assault/battery, riot, sexual assault, rape, etc.) criminal activity taking place on Job Corps property. Agency shall determine whether criminal investigation or enforcement is required.
- B. Students and staff may exercise their right to independently report known or suspected criminal activity and request issuance of a criminal complaint or request the assistance of any law enforcement agency having jurisdiction where the alleged offense occurred.

- C. The Center Director or Security Department shall be responsible for reporting known or suspected criminal activity on behalf of the Job Corps. Should such reports be made by any other party, Agency will notify the Security Department for purposes of collaboration and exchange of information.

### **III. REPORTING EMERGENCY SITUATIONS**

- A. Emergency contingencies such as active shooter, riot, fire, flood, bomb threats and any other potential high risk emergency occurring at Job Corps will be reported to Agency Dispatch as soon as is safe to do so in compliance with the Job Corps' Emergency Action Plan.

### **IV. REPORTING**

- A. Agency will notify the Center Director through the Security Department of any arrests or criminal cases pending against a Job Corps student.

### **V. REPORTING RUNAWAY JUVENILES**

- A. Job Corps will notify Agency when it becomes aware a minor aged student is absent from the Job Corps Program without authorization. Minor aged Job Corps students reported to Agency as absent from the Job Corps Program without authorization are considered a Runaway Juvenile.

### **VI. REPORTING A MISSING PERSON**

- A. Job Corps will file a Missing Person report with Agency when a minor, or adult, student is suspected to be missing. Job Corps will request that the suspected missing person be entered into the National Crime Information Center (NCIC) system.

### **VII. SEARCHES BY JOB CORPS PERSONNEL**

- A. Should evidence of criminal activity be found by Job Corps personnel conducting a search as permitted by the PRH, Job Corps will notify Agency via Agency Dispatch of the alleged criminal activity and possible evidence.

### **VIII. DISPOSAL OF ILLEGAL DRUGS, ILLEGAL WEAPONS, JOB CORPS UNAUTHORIZED GOODS**

#### **A. Illegal Drugs:**

- 1. Job Corps will notify Agency when illegal drugs are found on center. Job Corps will secure confiscated illegal drugs as directed by Agency until such time that Agency arrives on center to confiscate the illegal drugs or directs the Job Corps center to dispose of the drugs in accordance with state and local law.

#### **B. Weapons:**

- 1. Weapons, potentially dangerous items and other unauthorized goods are not permitted on a Job Corps center except as permitted by the PRH. Upon discovery of weapons, potentially dangerous items or other unauthorized goods as defined PRH, Job Corps will notify Agency and if possible, secure the unauthorized goods as



directed by Agency until such time that Agency arrives on center. Agency shall verify whether a student may legally own the weapons, potentially dangerous items or other unauthorized goods. If it is determined by the Agency that a student may not legally own the weapon, potentially dangerous item or other unauthorized goods the Agency shall determine the disposition of the weapon or potentially dangerous item.

2. Weapons or potentially dangerous items or other unauthorized goods (as defined by the PRH) that a student may legally own but is not permitted to possess on a Job Corps center must be returned to the student in accordance with the Job Corps Policy and Requirements Handbook unless a student does not want the item returned or does not provide an address for return, in which case the item shall be considered abandoned property and Job Corps will dispose of it in accordance with the procedures outlines in Section VIII B (1) above.

#### **IX. AGENCY RESPONSIBILITIES**

Agency will determine if a crime has been committed, investigate the matter and take appropriate law enforcement action. This may include:

- A. Gathering and collecting evidence, securing the crime scene, conducting interviews and making arrests.
- B. Responding and assisting in the event of a mass disturbance involving Job Corps students.

#### **X. JOB CORPS STUDENTS INVOLVED IN CRIMINAL OFFENSES**

When Job Corps students are involved in a criminal offense, they may be subject to disciplinary action by the Job Corps Program which may include termination from the Job Corps Program. Such Job Corps Program discipline has no bearing on the Agency investigation and/or responsibilities of Agency. Agency understands that Job Corps is not responsible for ensuring current, or former, student participation in the legal process which includes, but is not limited to, attending all court appearances.

#### **XI. CENTER DUTY OFFICER DEFINED**

The Center Duty Officer (CDO) is defined as the individual designated as the acting Job Corps Center Director in the absence of the Center Director or Deputy Center Director.

#### **XII. INDEMNIFICATION**

Each party agrees to indemnify and save and hold the other party harmless from any and all claims, causes of action or liability arising directly from such party's negligence or wrongful misconduct during the performance of the Agreement.

#### **XIII. REVIEW OF AGREEMENT**

The Agreement may be reviewed on an as needed basis or terminated at the request of either party. Such a request for review or termination shall be in writing and shall be delivered by facsimile or regular mail as follows:

Attention:	Management & Training Corporation
Address:	Attention: Corporate Procurement
Phone:	500 N. Marketplace Drive
Email:	Centerville, UT 84075
Fax:	Phone: (801) 693-2600
	Fax: (801) 693-2900

Once notice has been given, the parties agree to meet within 30 days and discuss possible modifications to the Agreement. If the parties cannot agree to mutually modify the Agreement, either party may unilaterally terminate its participation in the Agreement without cause by sending the other party written notice of termination. That party's termination shall take effect 30 days after service of notice.

#### XIV. SIGNATURES

	
Center Director	Date
Turner Job Corps Center	

_____	_____
Chair or Designee-Dougherty County Commission	Date
Dougherty County, Georgia	

_____	_____
Vice President	Date
Management & Training Corporation	

**Albany-Dougherty Land Bank Board**

**New Applicant:**

**Doug Wilson**

**Incumbent:**

**Robert Middleton**



ALBANY/DOUGHERTY COUNTY LAND BANK

240 Pine Avenue  
Suite 300  
Albany, Georgia 31701

May 22, 2020

Jawahn Ware  
County Clerk  
Dougherty County  
222 Pine Avenue, POB 1827  
Albany, GA 31702-1827

**RE: Reappointment of Robert Middleton to Land Bank Board**

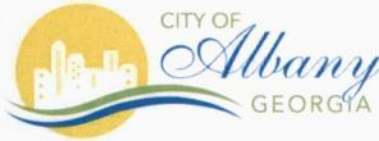
Dear Jawahn,

This letter is to confirm that Robert Middleton is interested in continuing to serve on the Board of the Land Bank and that he is a member in good standing. We welcome his continued participation.

Please let me know if you need any further information.

Sincerely,

Paul Forgey, AICP, CFM  
Executive Director  
Albany/Dougherty Land Bank



## Albany-Dougherty Land Bank Authority

### Board of Directors Application Form

The Albany-Dougherty Land Bank Authority is governed by a seven-member Board of Directors. Three members are appointed by the County and four by the City. Board members serve staggered two-year terms. All must be residents of their respective appointing government.

To be eligible to serve on the Land Bank Board of Directors, interested persons must have documented experience in subject matter relating to the operation of a Land Bank. This includes but not limited to: real estate, banking, property development, finance and/or accounting. To be considered for the Land Bank Board of Directors, please provide the following information:

County applicants must submit form by 5 p.m. Friday, June 12, 2020 to [jware@dougherty.ga.us](mailto:jware@dougherty.ga.us). Questions may be addressed to Paul Forgey at [pforgey@albany.ga.us](mailto:pforgey@albany.ga.us) or (229) 438-3901

**Name:** Doug Wilson

**Physical address:** 2617 East Doublegate Drive, Albany, Ga. 31721

**Mailing if different:** N/A

**Phone:** 229-881-2479

**Email:** dwilson@h2opolicycenter.org

Why do you want to serve on the Land Bank Board?

As a nearly 50 year resident of Albany/Dougherty County I have a vested interest in the financial future of  
our local governments. I believe the Land Bank can/will play an important role going forward, therefore  
serving on the Board is a way of helping secure a more prosperous future for the community in which  
I live.

Describe your qualifications to serve on the Land Bank Board:

Relevant to this position are my years of experience as a business owner, as vice president of operations for a national company and years of advising members of the General Assembly on policy issues but most important is my experience as a property owner and taxpayer in Dougherty County.

I have attached a brief resume of my professional career.

(Resume may be attached, but is not necessary for consideration)

**ASPIRE Behavioral Health & Developmental Disability Services**

**New Applicant:**

**None**

**Incumbents:**

**Leonard Minter**

**Michael Fowler**

**Richard Ware**





June 24, 2020

Jawahn E. Ware  
County Clerk/Procurement Manager  
Dougherty County Board of Commissioners  
222 Pine Avenue, Suite 540  
Albany, GA 31701

Re: Aspire Behavioral Health and Developmental Disability Services Board of Directors

Dear Mrs. Ware:

Thank you for providing the clarity on the expiration of the current terms for the Board members appointed by Dougherty County Board of Commissioners. Please accept this letter as verification of the participation of Mr. Leonard Minter, Mr. Richard Ware, Jr., and Mr. Michael Fowler as members of the Aspire Behavioral Health and Developmental Disability Services Board of Directors as follows:

- Mr. Fowler has participated in 100% of scheduled Board Meetings during his term
- Mr. Ware has participated in 80% of scheduled Board Meetings during his term
- Mr. Minter has participated in 60% of scheduled Board Meetings during his term

All three (3) board terms end June 30, 2020. The terms, for each of these appointments, runs from July 1, 2020 through June 30, 2023.

Please be aware that board appointments should be reflective of the cultural and social characteristics, including gender, race, ethnic and age characteristics, of the region and county populations. When possible, appointments should be made to ensure participants of disability services or family members of participants are well represented on the board. The bylaws also encourage appointments that are made so that each disability group is well represented.

If you have any questions regarding this information, please feel free to call 229-430-4005.

Kind regards,

Marlisa Bailey, CARES, CPS-AD  
Administrative Assistant to CEO  
ASPIRE Behavioral Health and Developmental Disability Services  
Albany Area CSB  
Phone: 229.430.4005  
[mbailey@albanycsb.org](mailto:mbailey@albanycsb.org)



**Department of Family & Children Services (DFACS) Board**

**New Applicants:**

**Rosalynn Fowler-Fliggins**

**Dr. Larry McClain**

**Incumbents:**

**Dr. Bill Edge**

**Catherine Hill**



June 12, 2020

Ms. Jawahn Ware  
Dougherty County Commission  
222 Pine Avenue Suite 540  
Albany, GA 31701



Dear Ms. Ware:

Dr. Bill Edge and Ms. Catherine Hill's term on the Dougherty County Department of Family and Children Services Board expires on June 30, 2020.

Dr. Edge and Ms. Hill have served faithfully this past term and has indicated an interest to serve again. I would like to recommend their reappointment.

I appreciate your continued support of the Dougherty County Department of Family and Children Services and the clients we serve.

Sincerely,

*Pamela Lofton*

Pamela E. Lofton  
County Director



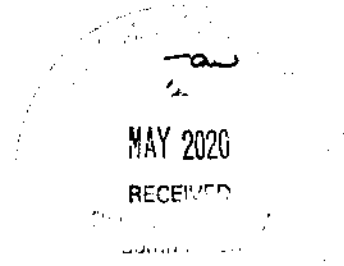
**Open Arms, Inc.**

**"Filling in the gaps, while changing lives..."**

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May 26, 2020

Dougherty County Commission  
Dougherty County Board of Commissioners  
222 Pine Avenue, Suite 540  
Albany, Georgia 31701



To the Dougherty County Board of Commissioners:

I would like to inquire about the possibility of appointment to the Department of Family & Children Services Board. I am very interested in contributing towards the welfare of Dougherty County citizens, specifically those that are most vulnerable. I have almost twenty years of experience in working with the Department of Family and Children Services, and I am committed to making the lives of children and families in our community better.

As a social services professional, I have successfully secured funding and social services eligible abused and homeless youth and families in our county, through Open Arms, Inc. Almost all of the clients that benefit from programming receive emergency assistance (e.g. TANF, SNAP benefits, child care, etc.) through the Department. Moreover, my experience in working with child welfare includes being a forensic interviewer, foster care director, assessor, and group home provider, just to name a few. I am confident that my knowledge, ability, relationship with the Department, and experience allow me to bring an informed and unique perspective in decision-making.

I am convinced that I can be an asset to this Board and our community. Feel free to call me at 229-809-6014 (cell) to arrange an interview or so that I may answer any questions that you may have. Thank you for your time, and I look forward to hearing from you in the near future.

The enclosed resume expands on my qualifications and experience. Thank you for your time and consideration.

Respectfully, I am,

Rosalynn Fowler-Fliggins, Associate Executive Director

Enclosure: Resume

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**Open Arms, Inc.**

420 Pine Avenue/Albany, GA, 31701  
(229)-431-1121/Fax: (229)-439-0377  
[www.openarmsinc.org](http://www.openarmsinc.org)

# ***ROSALYNN FOWLER FLIGGINS***

## **EDUCATION**

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### **Darton College (Albany, Georgia)**

*Associate of Science In Psychology*

- Magna Cum Laude Graduate
- Phi Theta Kappa Honor Society

### **Albany State University (Albany, Georgia)**

*Bachelor of Arts In Psychology*

- Magna Cum Laude Graduate
- Psi Beta Honor Society

### **Argosy University (Atlanta, Georgia)**

*Master of Arts In Professional Counseling*

- Cumulative GPA: 3.9
- Chi Psi Iota Honor Society

### **Georgia Center for Child Traumatic Stress**

- Trained in PCIT (Parent-Child Interaction Therapy)
- Trained in TAPP (Treatment Assessment Planning Pathways)

## **PROFESSIONAL EXPERIENCE**

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### **Independent Contract Grant Reviewer (June 2010– Present)**

*Grant Reviewer*

- Review and rate competitive federal grants for various agencies (Family and Youth Services Bureau, U.S. Department of Education, and SAMHSA)

### **Open Arms, Inc. - (February 2001 – Present)**

*Associate Executive Director*

- Write and manage grants for this agency
- Write and implement all policies and procedures for the agency
- Serve as a networking liaison between the community and this agency
- Oversee and supervise the agency operations

*Program Administrator*

- Ensure and evaluate the effectiveness of all programs via

consulting

- Serve as a liaison between the partner agencies and this agency
- Liaison between upper and middle management

*Sunshine Center Director (Victims' Advocacy and Abuse Prevention Center)*

- Supervise the daily operations of the center
- Conduct forensic interviews and testify in court as needed
- Facilitate meetings with and serve as a liaison between Law Enforcement, DFCS, District Attorney's Office, Mental Health, and Juvenile Court

*CASA Director*

- Train and recruit volunteers for the Juvenile Court CASA team
- Attend court and provide reports and recommendations in child abuse and neglect cases
- Liaison between the Juvenile Court System and community agencies

*Forensic Interviewer*

- Interview children and mentally incompetent adults in abuse and neglect investigations
- Testify and report in court and multi-disciplinary team meetings on interviews

*Foster Care Supervisor*

- Supervise the daily operations of the program via case managers and documentation
- Train and teach foster families IMPACT Curriculum
- Serve as a liaison between DFCS and this agency
- Conduct intakes of new Resource Families and foster care youth

*Transitional Living Program Director*

- Assess and teach individualized life skills to youth
- Formulate and implement treatment plans of all participants
- Supervise, train and evaluate all program staff
- Serve as a liaison between the agency and referring agencies

*Program Manager*

- Complete all monthly progress and safety reports
- Formulate budgets and activities for the program

- Create behavioral treatment plans for all residents
- Supervise all program staff

*First Placement/ Best Placement Team Leader*

- Complete a multi-domain assessment of referred youth
- Formulate recommendations for treatment and placement
- Serve as a liaison between all involved professionals and the agency

*Behavior Program Specialist*

- Monitor and interact with all residents
- Complete intake and discharge process
- Tutor and assess educational and recreational treatment plans
- Document resident activity and achievement of treatment goals

**Moultrie Technical College (October 2009 – August 2011)**

*Adjunct Instructor of Psychology*

- Instruct Introductory Psychology classes online
- Assist and evaluate students in the learning process and in online studies

**Middle Flint Behavioral Health Care  
(September 2008 – September 2009)**

*Mental Health Professional - Intern*

- Provide individual and group therapy to various populations
- Provide presentations to staff and supervisors on various topics

**Sears (September 1998 – May 2001)**

*Sales Associate*

- Serve and assist customers
- Order, stock, and display merchandise
- Obtain and close sales

**AWARDS AND HONORS**

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- Albany's Top 40 Professionals Under 40 Awardee
- Women Making a Positive Difference in Their Communities Award Nominee

*References available upon request*

## Ware, Jawahn

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**From:** Ware, Jawahn  
**Sent:** Wednesday, May 27, 2020 10:57 AM  
**To:**  
**Cc:** Clark, Bristria  
**Subject:** <Receipt> Re: Board Appointment Consideration  
**Attachments:** LLM Biography.docx

Greetings Dr. McClain-

Your desire as a candidate for the DFACS Board has been received. We plan to present your request to our Board mid June. Due to the current pandemic we are not meeting weekly. However, once the Board makes a decision you will receive a letter in writing. Please understand that the media may most likely announce the appointment status that day in the paper.

We appreciate your desire to serve the citizens of Dougherty County.

Sincerely,

**Jawahn E. Ware**  
*Certified County Clerk/Procurement Manager*  
  
**DOUGHERTY**  
COUNTY  
Georgia

*"We must become the change we want to see" -Mahatma Gandhi*

**From:**  
**Sent:** Tuesday, May 26, 2020 6:22 PM  
**To:** Ware, Jawahn <JWare@dougherty.ga.us>  
**Subject:** Board Appointment Consideration

**Ms. Ware,**

I have attached a resume / bio for your review. I am asking to be considered as a member of the **Department of Family & Children Services Board**. Thank you in advance for your time and consideration on my behalf.

Respectfully submitted,  
**Rev.Dr.I.I.M**

Rev. Dr. Larry L. McClain

Albany, GA 31721

**Resume / Biography as of May, 2020**

I was born and raised in Natchez, MS, in January, 1954. I accepted Christ and was baptized at the age of 14 at the Daughter of Zion M.B.C., Natchez, MS, under the late Rev. W. S. Scott. After graduating North Natchez High School as valedictorian of my class in 1972, I studied computer science and earned a B.S.C.S. from Jackson State University in 1975. I relocated to Phoenix, Arizona to work as a computer software engineer. While in Phoenix, I accepted my call to the ministry and was **licensed** (October, 1983) and **ordained** (September, 1984). During this time, I served as Sunday School Teacher, as Vacation Bible School Teacher, as Regional Visitation Deacon overseeing some 40 other deacons, as General Arizona Baptist State Missionary, and as interim pastor of three churches (Pilgrim Rest M.B.C., Phoenix, AZ; Bethany M.B.C., Florence, AZ; and Union M.B.C., Florence, AZ).

I taught and served as a county jail and state prison evangelist for over 15 years in the Maricopa County Jail System (Phoenix, AZ) and the Arizona Correctional System (Tonopah, AZ). I also ministered as a guest evangelist at the Arizona State Prison at Florence and the California State Prison at San Quentin Prison for the Mike Barber Prison Ministry Outreach.

Presently, I am employed at the MCLB located in Albany, Georgia, as a Senior Consultant for CGI Federal, Inc. I am under watchcare as an Associate Pastor at Mount Zion M.B.C. in Albany, Georgia, where Rev. Dr. Daniel Simmons is Senior Pastor. I still maintain an active membership in my home church, Daughter of Zion M.B.C. in Natchez, MS.

After relocating to work at MCLB Albany, I have attained a **Th.M.** (Masters in Theology; August, 2010) and a **Th.D.** (Doctorate in Theology; January, 2011) from Andersonville Theological Seminary, which is located in Camilla, GA.

Currently I am writing, guest preaching, teaching Sunday School and Bible classes, and serving as college liaison between Mt Zion M.B.C. (Albany, GA) and Albany Technical College, where I meet regularly with the Student Fellowship of Christians Group sharing and exchanging ideas. I am a volunteer chaplain at Lee State Prison, preaching regularly every 5th Sunday. I am serving as Chairman of the First Union District for the Fowltown Missionary Baptist Association of Georgia. Lastly, I currently serve as a vice-chairman on the Albany Citizen's Transportation Committee, having served as an at-large member for some 4 years running.



**Dougherty County, Georgia  
Proposed Budgets  
Fiscal Year 2020/21**

	<u>FY 2019/20</u>	<u>FY 2020/21</u>	<u>% of Change</u>
<b>General Fund</b>			
M & O	52,555,746	52,978,381	0.8%
CIP	269,100	242,685	-9.8%
<b>Special Services District Fund</b>	7,778,671	8,006,058	2.9%
<b>Solid Waste Enterprise Fund</b>			
M & O	3,919,498	3,922,777	0.1%
Capital Outlay	2,595,000	2,288,000	-11.8%
<b>Confiscated Funds</b>	446,000	496,000	11.2%
<b>DHS Building Fund</b>			
M & O	546,883	539,883	-1.3%
CIP	440,000	255,000	-42.0%
<b>Lease-Commercial Fund</b>	77,158	67,200	-12.9%
<b>Grants Fund</b>	1,067,456	1,980,748	85.6%
<b>Law Library Fund</b>	148,635	148,635	0.0%
<b>Total for all Budgets</b>	<u><b>\$ 69,844,147</b></u>	<u><b>\$ 70,925,367</b></u>	1.5%