Dougherty County, Georgia

ANNUAL BUDGET

For The Fiscal Year Ending June 30, 2019

DOUGHERTY COUNTY OFFICIALS

Board of Commissioners

Christopher Cohilas, Chairman Gloria Gaines * John Hayes * Lamar Hudgins Clinton Johnson * Anthony Jones * Ewell Lyle

General County Government

Michael McCay	Interim County Administrator
Vacant	
Jawahn Ware	<u> </u>
	-
Spencer Lee	
Martha Hendley	
Dominique Hall	
Shonna Colley. Josey	
Ginger Nickerson	
Heidi Minnick	•
Pauline Abidde	WANTED AND AND THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL TOTAL TO THE TO
Larry Cook	Public Works Director
Dougherty County Courts	
Willie Lockette	
Stephen Gass	Superior Court Judge
Denise Marshall	-
Nancy Stephenson	
Evonne Mull	
Victoria Darrisaw.	
Bakter Howell	_
John Salter	
John Stephenson.	
Herbie Soloman	
Kevin Sproul	•
Greg Edwards	
Leisa Johnson	
Michael Fowler	
Michael Fowler	Colonel
Solid Waste Landfill	
Scott Addison	Solid.Waste Landfill.Director
Public Safety	
Cynthia Battle	
John Ostrander	Chief Jailer
Public Health	
Hugh Sam Allen	Emergency, Medical Services.Director
Cooperative Extension Service	e
James Morgan	Co.unty. Extension. Co.ordinator

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Christopher Cohilas, Chair Lamar Hudgins, District 1 Victor Edwards, District 2 Clinton Johnson, District 3 Russell Gray, District 4 Gloria Gaines, District 5 Anthony Jones, District 6

Michael McCoy, County Administrator W. Spencer Lee, IV, County Attorney

DOUGHERTY COUNTY BOARD OF COMMISSIONERS | 222 PINE AVE, STE 540 | ALBANY, GEORGIA 31701

TO: Members, Dougherty County Commission

FROM: Michael McCoy, County Administrator

RE: Adopted Fiscal Year Budgets 2019-2020

In the attached pages, you will find the **Fiscal Year (FY) 2019 Budgets** representing the General Fund, Special Services District Fund, Solid Waste Enterprise Fund, Capital Improvements Program Fund, Special Purpose Local Option Sales Tax (SPLOST) Funds, DHS Building Fund, Confiscated and Seizure Fund, Lease Commercial Fund, Grant Fund, and Law Library Fund. Approved and adopted on June 25, 2018, these budgets were developed in a sound planning process, meeting all legal requirements to ensure our delivery of services to the public during this 12-month period.

Items in this FY's budget includes the approval of a **Cost of Living (COLA)** of five percent and a merit increase. The **General Fund Maintenance and Operation (M&O) Budget** for this FY is \$52,183,063, which is an increase of 5.5 percent. M&O Revenues remained consistent from the prior year. The Fund Balance usage to reconcile the FY 2019 Budget is \$2,840,497.

General M&O Expenditures for FY19 are at \$52,183,063. The General Fund M&O Millage Rate reflects an increase of 3 mils, from 12.569 to 15.569.

The **General Fund Capital Improvements Program (CIP) Budget** for FY19 is \$379,405, which reflects a decrease of 11.5 percent from last year (\$428,800). The CIP Budget does not receive any portion of the General Fund tax millage revenue and is completely reliant on CIP Fund Balance and SPLOST for its funding. The purchases for FY 2019 are primarily for Public Safety and Public Works.

The **Special Services District Fund** is budgeted for FY19 at \$7,738,120, which reflects an increase of 3.8 percent from last FY. The millage rate remained slightly the same. The major Revenues (91.6 percent) are generated from Property Taxes, Insurance Premium Tax and Alcohol Excise Tax. The major Expenditure (90 percent) resides in Public Safety, including County Police and Fire Protection Services.



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The **Solid Waste Enterprise Fund Maintenance and Operations** for this FY is budgeted at \$3,988,085, which reflects a 6.4 percent increase over last year. The CIP is budgeted at \$2,669,752, which reflects a 31.2 percent decrease from last year. The current Landfill gate rate of \$38.97 per ton will remain the same for FY 2019.

Other funds included in this Budget Document are Confiscated and Seizure; DHS Building; Grants; Lease Commercial Fund; and Law Library. These Funds are being maintained in compliance with state laws, regulations and sound accounting practices.

Our challenge to maintain or increase revenues, as well as containing and reducing expenditures, will continue this FY. I look forward to working with you as we continue to move forward into the future for Dougherty County.

ALBANY, DOUGHERTY COUNTY, GEORGIA HISTORY

Albany, Dougherty County and Southwest Georgia are rich in southern history and culture. Albany celebrated its 150th anniversary in 1986. The Dougherty County School System and the Sesquicentennial Committee have published a history of the area called Glancing Backward. It is available through the Chamber of Commerce or may be acquired temporarily through inter-library loan or checked out locally. Much of the information below was researched by the publishers of Glancing Backward and is contained in that publication.

Creek Indians were the first residents of this area as early settlers began inhabiting Southwest Georgia in the 1790's. Nelson Tift, a Connecticut native, entered into an agreement with a group of men in 1826 to find a town on the west bank of the Flint River, at that time Baker County. The original purpose for locating a town here was to utilize the Flint River for merchandising and boat traffic, etc. Later, Tift bought the interests of the other gentlemen, convinced that the town would eventually be successful. Albany was actually founded in 1836 when Nelson Tift was 25 years old. Though the Flint River is still a largely navigable waterway, it is now used for recreation.

In 1853, Dougherty County was created out of Baker County by an act of the Georgia General Assembly. It was named for Judge Charles Dougherty of Athens. The County contains 326 square miles of land area with a 2010 census population of 94,565 persons.

Many of the original buildings remain and some have been restored and are in use today. Quail plantations are famous in the area and date back to the founding of Albany. Dougherty County is recognized for its quail and duck hunting, fishing, the Flint River and many cypress swamps.

A famous military unit, the Nelson Rangers, originated in Albany in 1862 and fought in numerous Civil War skirmishes under the leadership of Capt. Thomas N. Nelson, who married the daughter of Nelson Tift.

Albany is still known for its artesian wells, the first drilled around 1881. Because the mineral waters were thought to be curative, the town became a tourist attraction. Today, the artesian well is the City's emblem and is embossed in the seal of the City.

The first industries and business in Albany and Dougherty County included a cotton trade with revenues of \$5,000,000 annually, fertilizer factories, cotton seed oil mills, a pine products plant, cross arms, a gin brush factory and public ginneries. Albany boasted a "natatorium" or indoor swimming pool and the lowest death rate in the southern states. This area was also known as a center for transportation.

Dougherty County has a Board of Commissioners consisting of a Chairman, elected at large, and six commissioners, elected by district, for four year overlapping terms. The County Commission appoints a County Administrator to carry out the daily functions of the County.

Dougherty County has become one of the most progressive counties in the State of Georgia. Many large northern industries have relocated to South Georgia because of its natural resources. Some of those industries are Procter & Gamble, Miller Brewing Company, and the United States Marine Corps Logistics Base.

The County Commission has been in the forefront with many of its endeavors such as new Mental and Physical Health Facilities; an up-to-date Landfill operation, a \$30,000,000 state of the art Jail Facility, a five story Government Center Office Building for County and City administrative departments, a three story Central Square Office Building, two downtown parking decks, a new Public Works Administrative Building, and a new EMS Headquarters.

In February 2009, Dougherty County was certified as a Georgia Work Ready Community. To earn this designation, Dougherty County had to demonstrate a commitment to improving public high school graduation rates and have a percentage of the available and current workforce earn a Work Ready Certificate. The County increased its public high school graduation rate from 57.5% to 63.3% and 1,556 workers in Dougherty County earned their Work Ready Certifications.

In 2011, after years of planning, strategizing and negotiating, a Landfill Gas-to-Energy partnership began between the Marine Corps Logistics Base Albany, GA and Dougherty County. This is the first partnership of its kind for the Department of the Navy. Landfill gas is a naturally occurring gas that results from the decomposition of garbage and is a reliable and renewable energy source. The 20-year partnership allows the County to sell landfill gas produced at the Fleming/Gaissert Road Landfill to MCLB. MCLB will utilize the gas to produce electricity on site which will offset the purchase of electricity as well as natural gas for steam production, thus increasing MCLB's use of alternative energy sources which is a Presidential and Congressional mandate for the Department of the Navy.

We like to think that Nelson Tift would be proud of the progress and success of Albany and Dougherty County. With a history so rich and a future so promising, Dougherty County is destined for further success.

DOUGHERTY COUNTY - STATISTICS

Location:

176 miles south of Atlanta

100 miles north of Tallahassee

60 miles east of Alabama

40 miles west of Tifton and I-75

Area & Altitude:

326 square miles (89th County in size)

212 feet above sea level - Average

Elevation

Climate:

66 degrees - Average Annual Temperature

49.5 inches - Average Annual Rainfall

260 days - Growing Season

EDUCATION

The Dougherty County Board of Education oversees three high schools, four middle schools, fourteen elementary schools, and four other learning centers. There is one unit of the University System of Georgia, Albany State University; along with the Albany Technical College, a unit of the Technical College System of Georgia in Dougherty County. Troy State University has a satellite campus located in Dougherty County.

TAXES

Dougherty County's sales tax rate is 7%. The City and County share a 1% Local Option sales tax which is used for general operations and a 1% Special Purpose sales tax which is used for capital improvements. The School System levies a 1% Education Special Purpose sales tax. The remaining 4% is a State sales tax.

TRANSPORTATION

Dougherty County has commercial air service; passenger bus service; 756.84 miles of public roads; barge facilities available 52 miles southwest at Bainbridge State Dock.

HISTORIC SITES AND RECREATION

Flint Riverquarium is a one-of-a-kind adventure featuring a 175,000 gallon, 22 feet deep blue hole spring and more than 100 mysterious creatures including fish, alligators, turtles and more! It tells the story of the Flint River ecosystem and features interactive exhibits that inform visitors about the importance of water, conservation, and environmental issues.

The Parks at Chehaw, a 600 acre recreational park and Chehaw Wild Animal Park, located on 100 acres is a natural habitat designed by Jim Fowler. Protective trails and elevated walkways allow visitors to observe wildlife in their natural environments. Animal attractions include rhinos, cheetahs, buffalo, lemurs, monkeys, bears, wolves, alpacas, reptiles, and a petting zoo named Ben's Barnyard.

Heritage Plaza is listed on the National Register of Historic Places and includes Thronateeska Heritage Foundation Museum, a train museum, 1912 brick streets, 1857 train depot, the Jarrard House, Wetherbee Planetarium and the 1847 Hilsman Kitchen.

Radium Springs - Georgia's largest natural spring with constant 68 degree temperature. Indians believed the springs were a source of healing. A wildlife observation point and nature trail were built with grant funds. The County is utilizing SPLOST funds to develop the Radium Springs site to include a Garden, an Overlook Site and a greenspace area.

The Sand Dunes along East Oglethorpe Expressway, which according to geologists, may have been the northern edge of the Gulf of Mexico a million years ago. Fossil dunes extend about 30 miles along the Flint River.

ARTS

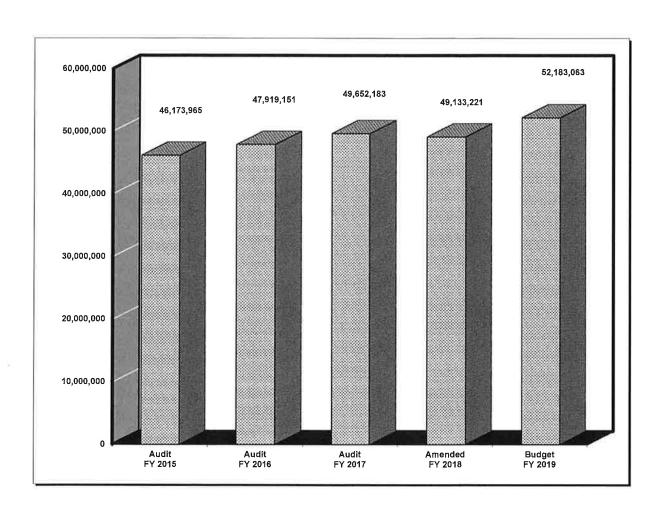
Albany Ballet Theatre, Albany Community Chorus, Albany Little Theatre, Albany Museum of Art, Albany Symphony Association, the Concert Association, Georgia Artists' Guild of Albany, and Thronateeska Heritage Foundation of Albany.

Dougherty County, Georgia Adopted Budgets Fiscal Year 2019

		FY 2018	FY 2019	% Change
General Fund				
M & O	\$	49,451,946	\$ 52,183,063	5.5%
CIP	\$	428,800	\$ 379,405	-11.5%
Special Services District Fund	\$	7,451,262	\$ 7,738,120	3.8%
Solid Waste Enterprise Fund				
M & O	\$	3,747,100	\$ 3,988,085	6.4%
CIP	\$	3,878,000	\$ 2,669,752	-31.2%
Confiscated Funds DHR Building Fund	\$	370,600	\$ 320,000	-13.7%
M & O	\$	538,270	\$ 543,270	0.9%
CIP	\$	1,372,000	\$ 622,000	100.00%
Lease-Commerical Fund	\$	126,500	\$ 58,400	-53.8%
Grants Fund	\$	1,211,179	\$ 1,343,308	10.9%
Law Library Fund	\$_	149,598	 148,635	-0.6%
Total for all Budgets	\$	68,725,255	\$ 69,994,038	1.8%

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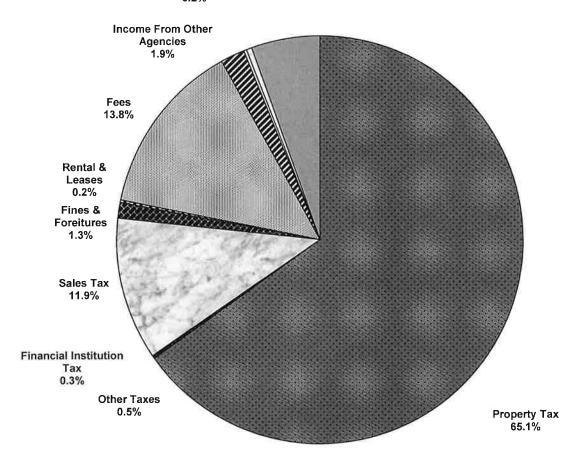
DOUGHERTY COUNTY, GEORGIA FIVE YEAR BUDGET HISTORY GENERAL FUND



DOUGHERTY COUNTY, GEORGIA REVENUES GENERAL FUND

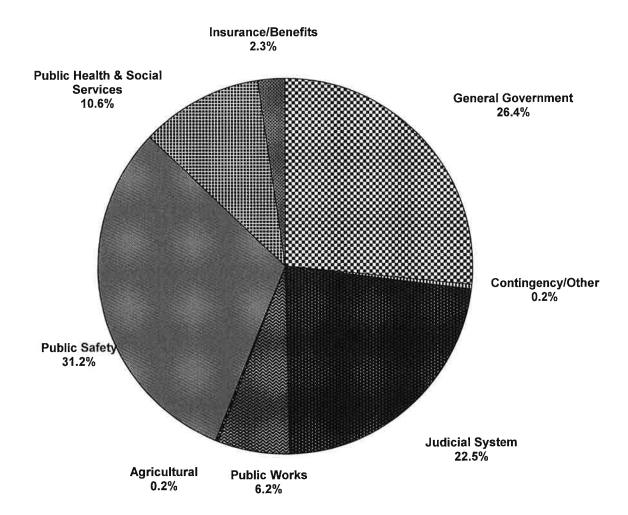


Other Revenues 0.2%



DOUGHERTY COUNTY, GEORGIA EXPENDITURES GENERAL FUND

General County



DOUGHERTY COUNTY BUDGET GENERAL FUND REVENUES FY 2019

TAXES		
5108	FLPA (Forest Land Protection)	\$ 168,000
5109	P.I.L.O.T.	1,795,950
5110	Real Property Current	25,576,833
5110.10	Real Property Delinquent	250,000
5111	Personal Property Current	5,632,000
5111,10	Personal Property Delinquent	70,000
5112	Intangible Taxes	130,000
5118	Real Estate Transfer Tax	60,000
5119	Energy Excise Tax	308,000
5120	Sales Tax	5,900,000
5200	Financial Institution Tax	\$ 134,000
	Total Taxes	\$ 40,024,783
FINES & FORFEITURE	S	
5332	Drug Treatment & Education	\$ 50,000
5333	Superior Court	80,000
5334	State Court	500,000
5335	Magistrate Court	16,000
5336	Juvenile Court	5,000
	Total Fines & Forfeitures	\$ 651,000
RENTAL & LEASES		
5410	Riverfront Resource Center	\$ 29,770
5420	Central Square Building	10,940
5435	Mental Health Building	38,000
5437	Recreational Facilities	29,000
	Total Rental & Leases	\$ 107,710

DOUGHERTY COUNTY BUDGET GENERAL FUND REVENUES FY 2019

FEES			
5512	Tax Department	\$	1,765,934
5516	Maintenance Department Labor		40,000
5531	Probate Court		400,000
5532	Clerk of Court		410,000
5535	Magistrate Court		240,000
5538	Sheriff's Department		505,500
5553	Public Works		216,000
5559	Alb-Do Drug Unit		2,900
5562	Jail		843,500
5570	Emergency Medical Services		2,788,000
5599	Indirect Cost Reimbursements		225,400
	Total Fees	\$	7,437,234
INCOME FROM OTHER	R AGENCIES		
5607	City of Albany	\$	661,049
5620	State of Georgia/Library		234,400
5626	Library Collection/Fines		40,250
5627	Library Photo Copy/Fees		28,500
5633	Library E-Rate		10,390
5640	Indigent Funds		24,250
	Total Income From Other Agencies		998,839
OTHER REVENUE			
5701	Interest	\$	68,000
5703	Miscellaneous		50,000
5715	Filing Fees-Employee Payroll		5,000
5720	Returned Check Charges		·
	Total Other Revenue	-	123,000
FUNDS REAPPROPRIA	ATED		
5810	Funds Reappropriated	\$	2,840,497
5.00	Total Funds Reappropriated	-	2,840,497
	TOTAL GENERAL FUND REVENUES	\$	52,183,063

DOUGHERTY COUNTY BUDGET GENERAL FUND EXPENDITURES FY 2019

GENERAL COON I	GOVERNMENT		
1011	Administrative	\$	730,488
1011A	Legislative/Commissioners	•	184,700
1011B	GCAPS		29,100
1012	Tax/Tags		2,128,990
1013	Legal Services		557,600
1014	Registration & Elections		398,375
1015	Community Development		440,530
1016	Facilities Management		2,536,505
1017	Information Technology		970,000
1018	Auditing		80,000
1019	Security Services		203,985
1019A	Mailroom Services		122,760
1020	COA Contractual EMS/Procurement		1,524,040
1021	Library		3,012,120
1022	Human Resources		511,005
1024	Finance		461,072
1025	Board of Equalization		6,150
	Total General County Government	\$	13,897,420
COURT SYSTEM			
1031	Probate Court	\$	426,335
1032	Clerk of Court		1,364,437
1033	Superior Court		
	Superior Court		557,721
1034	State Court		557,721 592,630
1034 1035	State Court		•
			592,630
1035	State Court Magistrate Court		592,630 959,334
1035 1036	State Court Magistrate Court Juvenile Court		592,630 959,334 974,097
1035 1036 1038	State Court Magistrate Court Juvenile Court Sheriff's Department		592,630 959,334 974,097 3,852,246
1035 1036 1038 1039	State Court Magistrate Court Juvenile Court Sheriff's Department. District Attorney		592,630 959,334 974,097 3,852,246 2,024,399
1035 1036 1038 1039 1040	State Court Magistrate Court Juvenile Court Sheriff's Department. District Attorney Public Defense Coroner		592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775
1035 1036 1038 1039 1040	State Court	\$	592,630 959,334 974,097 3,852,246 2,024,399 876,630
1035 1036 1038 1039 1040	State Court Magistrate Court Juvenile Court Sheriff's Department. District Attorney Public Defense Coroner	\$	592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775
1035 1036 1038 1039 1040 1041	State Court Magistrate Court Juvenile Court Sheriff's Department. District Attorney Public Defense Coroner		592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775
1035 1036 1038 1039 1040 1041	State Court		592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775 11,809,604
1035 1036 1038 1039 1040 1041 PUBLIC WORKS 1051	State Court		592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775 11,809,604
1035 1036 1038 1039 1040 1041 PUBLIC WORKS 1051 1052	State Court Magistrate Court Juvenile Court Sheriff's Department District Attorney Public Defense Coroner Total Court System Public Works Engineering		592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775 11,809,604
1035 1036 1038 1039 1040 1041 PUBLIC WORKS 1051 1052 1053	State Court	\$	592,630 959,334 974,097 3,852,246 2,024,399 876,630 181,775 11,809,604 1,731,210 343,770 301,985

DOUGHERTY COUNTY BUDGET GENERAL FUND EXPENDITURES FY 2019

PUBLIC S	AFETY		
	1058	S.W.A.T	\$ 7,791
	1059	Albany/Dougherty Drug Unit	1,082,675
	1062	Jail	15,007,730
	1065	Emergency Management	51,500
		Total Public Safety	\$ 16,149,696
PUBLIC H	EALTH & SC	OCIAL SERVICES	
	1070	Emergency Medical Services	\$ 4,503,175
	1072	Health Services	965,202
	1073	Department of Family & Children Services	78,850
		Total Public Health & Social Services	\$ 5,547,227
AGRICUL	TURE		
	1081	Agriculture Extension	\$ 112,495
	1082	Natural Resources	12,391
		Total Agriculture	124,886
OTHER			
	1091	Insurance/Benefits	\$ 1,200,000
	1094	Contingency	200,000
	1095	Other Financing Uses	9#E
		Total Other	\$ 1,400,000
		TOTAL GENERAL FUND EXPENDITURES	\$ 52,183,063

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DOUGHERTY COUNTY PERSONAL SERVICES

Dougherty County's goal is to provide quality, cost-effective services to its citizens. These quality services are delivered daily by approximately 700 dedicated employees who comprise its work force. The FY 2019 Personal Services Budget includes funding of the Salary and Fringe Benefit Package offered to these employees, which include:

Salaries - Regular, Overtime, and Part-time, Military leave, Civil leave

Retirement

Unemployment Insurance

Employee Assistance Program

Deferred Compensation Plans

Credit Union

Earned Income Credit

Sick Leave

Sick Leave Bank

Annual Leave

Direct Deposit

Holiday Leave

Individual Supplemental Insurance

Vision Care Insurance

Flexible Benefit Plan

Long Term Disability

Workers' Compensation Benefit

Federal Insurance Program (FICA)

Employee Health Benefit

Dental Insurance Benefit

Life Insurance/Dependent Life Insurance Benefit

Employee Clinic

SALARIES

The Personal Services Budget for salaries and benefits is 57% of the total budgets where staff is paid.

A full-time classified employee is defined as an employee who works a minimum of 37.5 hours or more each week on a continuous basis. A Part-time classified employee is defined as an employee who works a minimum of 30 hours each week on a continuous basis. A Temporary employee is defined as an employee who works on a temporary basis as long as the work situation requires.

Dougherty County salaries conform to all federal and state guidelines. Salaries include pay for holidays, annual (vacation) leave, sick leave, and military leave.

Each position under the County's merit system is classified and assigned a salary grade based on the level of responsibility, with a minimum and maximum pay range. Salary adjustments are limited to the salary range approved for the position and no employee shall be paid above the maximum step of the range for merit increases. Merit increases are contingent upon appropriated funding and successful performance appraisals. Cost-of-living adjustments are contingent on appropriated funding.

RETIREMENT

The County offers a Defined Benefit Plan for all full-time classified employees. Employer and Employee contributions are made into a fund on the Employee's behalf. A separate Retirement Board administers the Fund. The Plan offers early, normal and late retirement options.

UNEMPLOYMENT

Employees are covered under the Federal/State Unemployment Insurance Program. Dougherty County assumes financial responsibility for unemployment compensation benefits awarded to employees.

EMPLOYEE ASSISTANCE PROGRAM

Dougherty County has an Employee Assistance Program. EAP provides services to assist an employee or their family member with interests and concerns ranging from significant life problems to everyday challenges. The contact can be made by the employee or their family member, his supervisor or the Human Resources Department and is a confidential matter between the employee and the counselor.

DEFFERRED COMPENSATION PROGRAM

The County offers each employee an opportunity to participate in a deferred compensation program (Nationwide and/or GEBCORP) through payroll deduction.

CREDIT UNION

Each employee is offered an opportunity for membership in the Artesian Credit Union. Payroll deductions are available.

SICK LEAVE

Sick leave is provided to full-time employees, and accrues at 3.7 hours per pay period.

SICK LEAVE BANK

All full-time classified employees have the opportunity to participate in the Sick Leave Bank. This program provides employees who suffer a illness or injury, after utilization of all accrued leave, the ability to receive compensation during this illness/injury of up to 480 hours for a twenty-four month period.

ANNUAL LEAVE

The County provides annual (vacation) leave to full-time employees. Annual leave accruals are based on years of service and increase in five (5) year increments which caps at fifteen (15) years.

DIRECT DEPOSIT

Employees are provided with the preferred method of automatic deposit of bi-weekly and monthly pay checks.

HOLIDAY LEAVE

Employees are provided with nine (9) days of leave for holidays. Traditional holidays are New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, 2 days at Thanksgiving and 2 days at Christmas.

INDIVIDUAL SUPPLEMENTAL INSURANCE

Dougherty County offers to full-time classified employees individual supplemental insurance. (Ex: Short term disability, accident insurance, life insurance, etc). The employee pays 100% of the premium.

VISION CARE INSURANCE

Full-time classified employees are offered Vision Care insurance, which is also available to family members. The employee pays 100% of the premium.

FLEXIBLE BENEFIT PLAN (Pre-Tax Insurance Premiums)

Dougherty County offers employees the opportunity to pre-tax their insurance premiums.

LONG TERM DISABILITY

Dougherty County offers full-time classified employees an income protection plan to help replace regular income should an employee become totally disabled. The employee pays 100% of the premium the first five years of employment. The County pays 100% of the premium after five (5) years of employment.

WORKERS' COMPENSATION BENEFIT

Dougherty County provides a self-funded, workers' compensation program. Benefits are paid as prescribed under the State of Georgia Workers' Compensation Law. Medical care is provided through a panel of physicians selected by the County, and is posted throughout County departments.

FEDERAL INSURANCE PROGRAM (FICA)

All employees are enrolled in Social Security. Dougherty County contributes the employer's share of Social Security (6.2%) and Medicare (1.45%) into the program on behalf of each employee on the maximum earnings required by law.

EMPLOYEE HEALTH BENEFIT

A comprehensive health/hospitalization program is available to all classified full-time classified employees. This plan includes basic and major medical coverage. Coverage begins the 1st of the month following the month in which employees elect to sign up for health benefits, which must be within 30 days of employment. Dougherty County pays approximately 75% of the insurance premiums.

DENTAL

Full-time classified employees are provided dental insurance. The plan includes 100% coverage on routine preventive care, 80% on basic services, and 80% coverage on major services. Coverage begins the same date as health insurance. The County pays approximately 80% for employees. Dental coverage for dependents is paid 100% by the employee.

LIFE INSURANCE

All full-time classified employees are provided basic life insurance with accidental death and dismemberment (AD&D) benefits. The County pays 75% of basic life and 100% of AD&D. The amount of life insurance depends on the class of the employee and the years of service with the County. The County offers supplemental insurance and supplemental AD&D (group rates). The employee pays 100% of the supplemental life and AD&D costs.

Dougherty County also offers dependent life coverage for employee dependents, which is paid entirely by the employee. Dependent life does not include AD&D. Dependent life terminates at retirement.

Full-time classified employees are provided an additional life insurance benefit based upon the employee's projected annual earnings (vested amount projected to age 65 excluding Social Security) to retirement. This benefit is payable to the beneficiary of employees who become deceased while actively employed.

EMPLOYEE CLINIC

Dougherty County opened the Dougherty County Employee Health & Wellness Center in February 2016. Members of the group health plan, their dependents and retirees, are eligible to use the clinic at no cost.

DEFINITION OF POSITIONS

<u>CLASSIFIED EMPLOYEES (CLSF)</u> – Employees appointed to a position authorized by the County budget. Classified employees are eligible for benefits such as health insurance, retirement benefits, paid holidays, sick and annual leave.

- a. Full-Time Classified Requires a minimum of 37.5 hours of work regularly scheduled per week.
- b. Part-Time Classified Requires a minimum of 30 hours of work per week.

NON-CLASSIFIED APPOINTED (UNCL) – Employees appointed to a temporary; part-time (less than 30 hours per week) or seasonal position. Non-classified appointees are not eligible for health insurance, retirement benefits, paid holidays, or sick and annual leave.

- a. Temporary appointment Appointment to a position which has been approved by the County Administrator for a period not to exceed six months, unless extended by the County Administrator.
- b. Part-Time Appointment Appointment to a position requiring less than 30 hours of service per week which may be continuous in nature. Such a position may be approved by the County Administrator or appointing Authority.

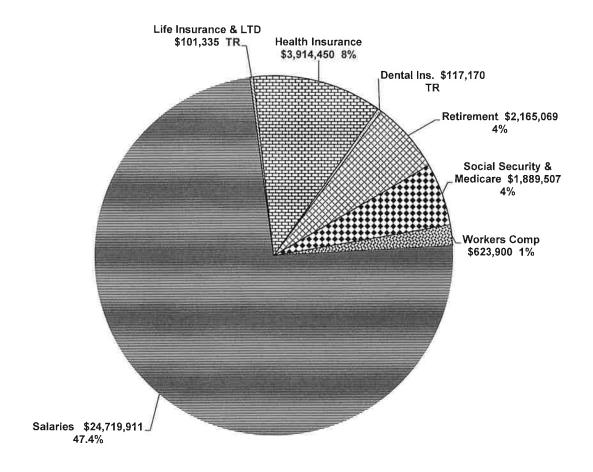
<u>ELECTED OFFICIALS (ELECT)</u> – Individuals appointed through the election process. Some elected officials are paid by the County and are eligible to participate in the County's benefit package.

STATE POSITIONS (ST)

- a. County Reimbursed Appointments made by County Administrator or appointing Authority. Employee works a minimum of 37.5 hours per week. Salary is paid directly by the County, but is reimbursed by the state.
- b. County Supplement State positions that are supplemented by the County on a monthly basis as mandated by State Law.

<u>APPOINTED POSITIONS (APPT)</u> – Appointed to serve at the pleasure of elected officials for a designated term. Usually includes all the benefits of a classified appointment.

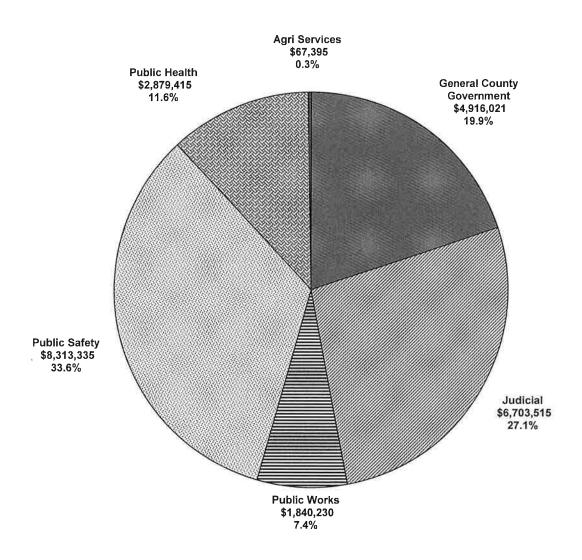
DOUGHERTY COUNTY, GEORGIA PERSONAL SERVICES GENERAL FUND SALARIES & BENEFITS



Total General Fund Expenditures \$52,183,063

% Salaries & Benefits to Total Budget 64%

DOUGHERTY COUNTY, GEORGIA PERSONAL COSTS GENERAL FUND SALARIES



Total Salary Expenditures \$ 24,719,911

% Salaries To General Fund Total Budget 47%

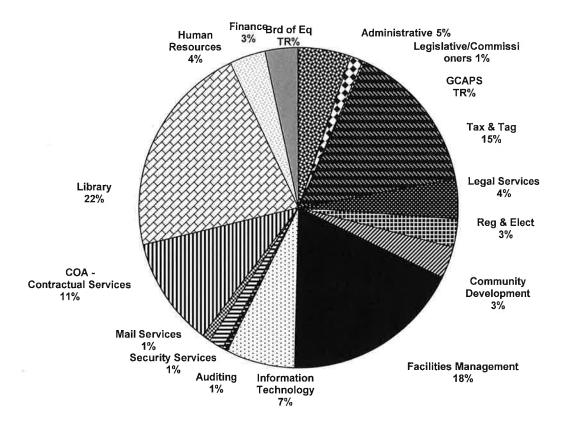
DOUGHERTY COUNTY SUMMARY OF DEPARTMENTAL POSITIONS (BUDGETED)

DEPARTMENT	CLSF	PART-TIME	ELECTED	STATE	BOARD	TOTAL
ADMINISTRATION	6	1				7
LEGISLATIVE			7			7
TAX/TAG	33	1			5	39
REGIS/ELEC	3				5	8
FAC MGMT-Maint & Renov	13					13
FAC MGMT-Custodial	13					13
SECURITY SERVICES	3	5				8
MAILROOM SERVICES	2	2				4
LIBRARY	32	17		3		52
HUMAN RESOURCES	8					8
FINANCE	7					7
BOARD OF EQUALIZATION					6	6
PROBATE COURT	6	2	1			9
CLERK OF COURT OFC	15	2	1			18
SUPERIOR COURT	1		3	2		6
STATE COURT	3		1			4
MAGISTRATE COURT	12					12
JUVENILE COURT	15			1		16
SHERIFF'S OFFICE	55	18	1			74
DISTRICT ATTORNEY	31	1	1	11		44
VICTIM ASSISTANCE	5			1		6
PUBLIC DEFENDER	3			4		7
CORONER	1	1	1			3
PUBLIC WORKS	30					30
ENGINEERING	5					5
VEHICLE MAINT	5	1				6
ENVIRONMENTAL CTRL	8					8
PARK MAINTENANCE	7	1				8
ADDU	13					13
JAIL	190	25				215
EMERG. MEDICAL SERV	56	30				86
COUNTY EXTENSION				5		5
TOTAL GENERAL FUND	581	107	16	27	16	747
SOLID WASTE	17					17
COUNTY POLICE	49					49
ANIMAL CONTROL	11	1				2
GRAND TOTAL	648	108	16	27	16	815

GENERAL COUNTY GOVERNMENT

Administrative	\$	730,488
Legislative/Commissioners		184,700
GCAPS		29,100
Tax/Tag Collections		2,128,990
Legal Services		557,600
Registration & Elections		398,375
Community Development		440,530
Facilities Management		2,536,505
Computer Information Technology		970,000
Auditing		80,000
Security Services		203,985
Mailroom Services		122,760
COA - Contractual EMS/Procurement		1,524,040
Library		3,012,120
Human Resources		511,005
Finance		461,072
Board of Equalization	_	6,150

\$ 13,897,420



% To Total Budget 27%

ADMINISTRATIVE

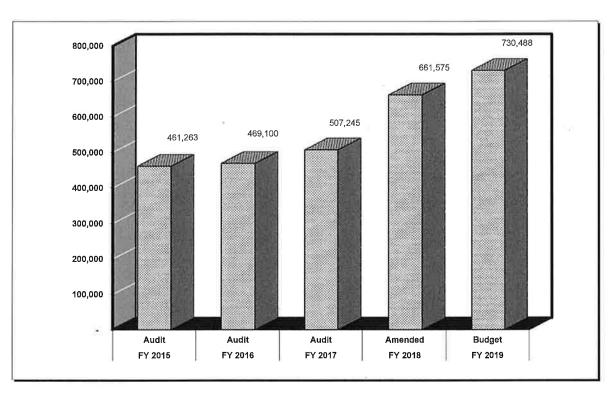
DEPARTMENTAL FUNCTION:

The County Administrator is the chief administrative officer of Dougherty County, and the administrative head of County government. The County Administrator is appointed by the Board of Commissioners and is responsible to the Board for proper and efficient administration of the daily operations of the County.

The Assistant County Administrator performs administrative duties in assisting the County Administrator in various functions and activities. This position oversees the Landfill Operations, along with the Mail Room/Information Services for the Government Center and Central Square Office Building. The position works under the direction of and is responsible to the County Administrator.

The County Clerk is also appointed by the County Administrator and provides administrative duties in support of the County Administrator and Board of Commissioners. This position supervises personnel within County Administration and County Procurement.

ADMINISTRATIVE 5 - Year Expenditures

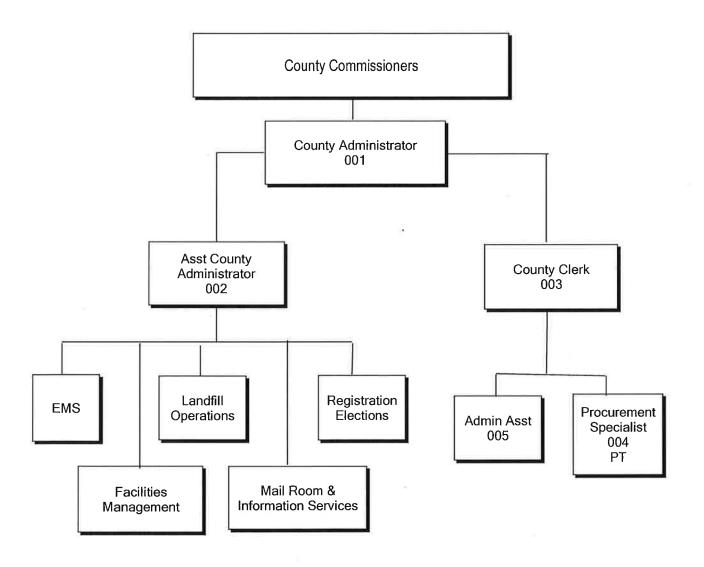


^{*} Legislative/Commissioners removed and budgeted separately in FY 2014.

% To Total General Fund Budget

FY 2019 1.4% FY 2018 1.3% FY 2017 1.0% FY 2016 1.0% FY 2015 1.0%

ADMINISTRATIVE 1011



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	County Administrator	А
1	Asst. County Administrator	132
1	County Clerk	128
1	Public Info Officer	123
1	Procurement Specialist, PT	116
2	Administrative Assistant	112

BUDGET COMPARISONS

TOTAL BUDGETED POSITIONS

	FY 2018	FY 2019
Operational Budget	\$661,575	\$730,488
	Amended	

ADMINISTRATIVE - 1011

7101	Salaries	\$ 475,976
7102	Salaries - Part Time	24,220
7150	Benefits	184,682
7205	Technical & Professional	100
7208	Copier Lease	5,000
7210	Postage	1,500
7211	Supplies	2,000
7214	Communications	4,100
7215.01	Maintenance-Equipment	300
7217	Dues, Fees, Books & Periodicals	2,710
7218	Travel	11,100
7219	Education & Training	8,800
7231	Employee Special Events	4,000
7355	Computer Equipment	6,000
	Total Administrative	\$ 730,488

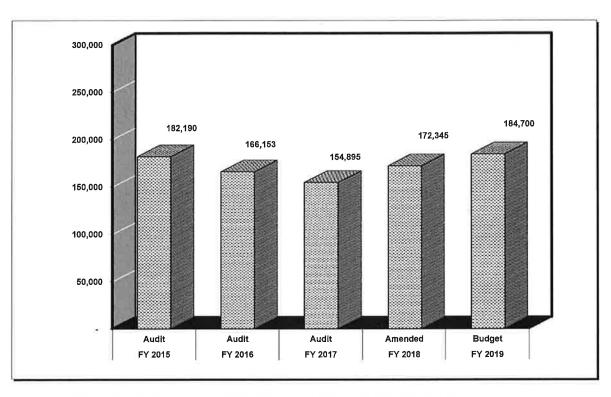
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LEGISLATIVE/COMMISSIONERS

DEPARTMENTAL FUNCTION:

The Board of Commissioners of Dougherty County consists of seven elected officials who, with the exception of the Chairman, represent six geographical districts. The Chairman is elected at-large and represents the entire County. The Board is responsible for devising and establishing policies for the County government designed to benefit the citizens of Dougherty County. These policies are then implemented by departmental personnel. The Board establishes immediate and long-range goals and projects to improve the quality of life for all residents of the County.

LEGISLATIVE/COMMISSIONERS 5 - Year Expenditures

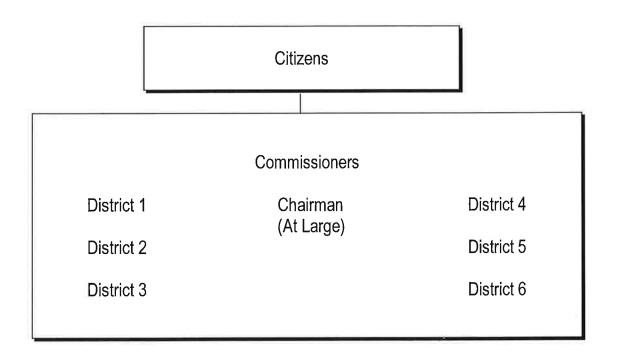


*The Legislative/Commissioners Budget was previously a part of the Administrative Dept.

% To Total General Fund Budget

FY 2019 0.4% FY 2018 0.4% FY 2017 0.4% FY 2016 0.4% FY 2015 0.4%

LEGISLATIVE/COMMISSIONERS 1011A



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 6	County Commission Chairman County Commissioners	E E
7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$167,935	\$184,700
-	Amended	

LEGISLATIVE/COMMISSIONERS - 1011A

7101	Salaries	\$ 97,250
7150	Benefits	48,450
7211.01	Supplies - General	750
7211.0101	Supplies - Board Recognitions	500
7211.03	Supplies - Printing & Binding	1,500
7211.25	Supplies - Food	2,500
7214	Communications	250
7217	Dues, Fees, Books & Periodicals	500
7218.02	Travel	17,000
7219.02	Education & Training	11,000
7220	Advertising	5,000
	Total Legislative/Commissioners	\$ 184,700

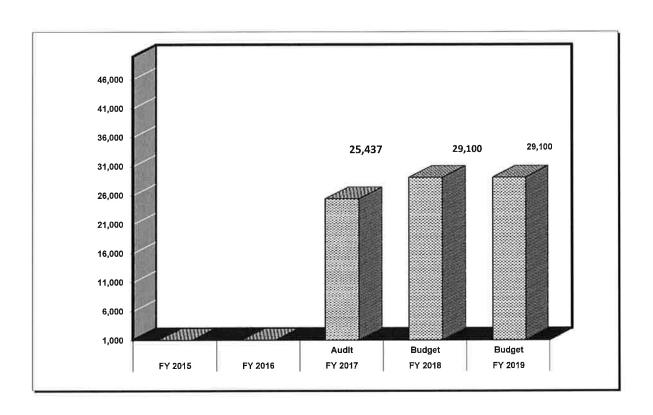
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GCAPS

DEPARTMENTAL FUNCTION:

The Georgia Civic Awareness Program for Students (GCAPS) was developed by ACCG staff and county officials to address the need for increased civic involvement and awareness among Georgia's youth. Dougherty County adopted the program in 2008 and reactivated it in 2005. GCAPS provides civic education to students by exposing high school students to the role that local government plays and by introducing them to the leaders who make local governments work. Youth are offered the opportunity to gain knowledge about their local governments through hands-on learning activities and experience the decision making process first-hand.

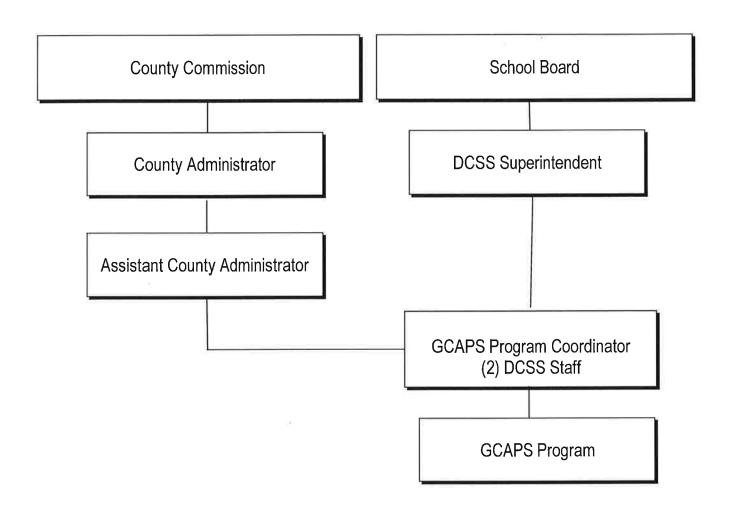
GCAPS
5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.1% FY 2018 0.1% FY 2017 0.1% FY 2016 0.0% FY 2015 0.0%

GCAPS 1011B



PERSONNEL POSITION SUMMARY

SALARY

OF POS

POSITION TITLE

GRADE

2 Program Coordinator (DCSS)

2 TOTAL BUDGETED POSITIONS

BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$29,100 \$29,100

GCAPS - 1011B

	Total GCAPS	\$ 29,100
7224.02	Uniforms	1,500
7223	GCAPS - Bd of Ed Contribution	-17,000
7218	Events & Travel	33,200
7211.25	Supplies - Food	700
7211.01	Supplies - General	700
7204	Compensation-Shared BOE	\$ 10,000

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TAX DEPARTMENT

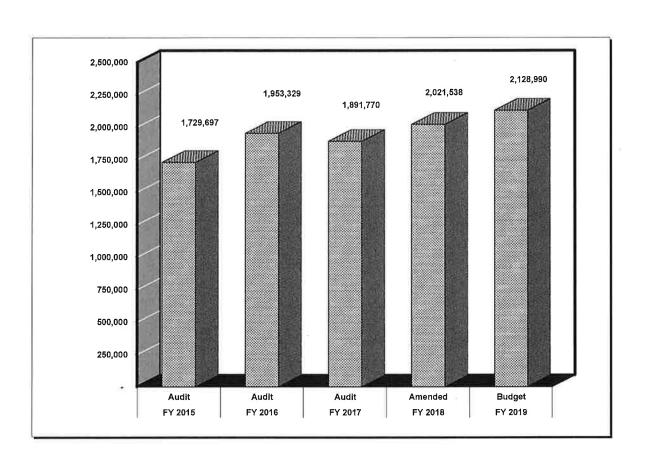
DEPARTMENTAL FUNCTION:

The Tax Department is headed by an appointed Tax Director, and is responsible for receiving and processing all property tax returns for the citizens of Dougherty County. The department is responsible for collecting all ad valorem taxes due Dougherty County, the City of Albany, the Board of Education and the State of Georgia. This includes real estate, automobile, personal property, mobile homes, and timber tax. The office must maintain all records in a manner acceptable to the State Revenue Department and annual audits by the County and City.

The Tax Director's office serves as tag agent for the State Department of Motor Vehicle Safety. The office administers and enforces all regulations mandated by the State in processing of applications for Title and/or registration of motor vehicles.

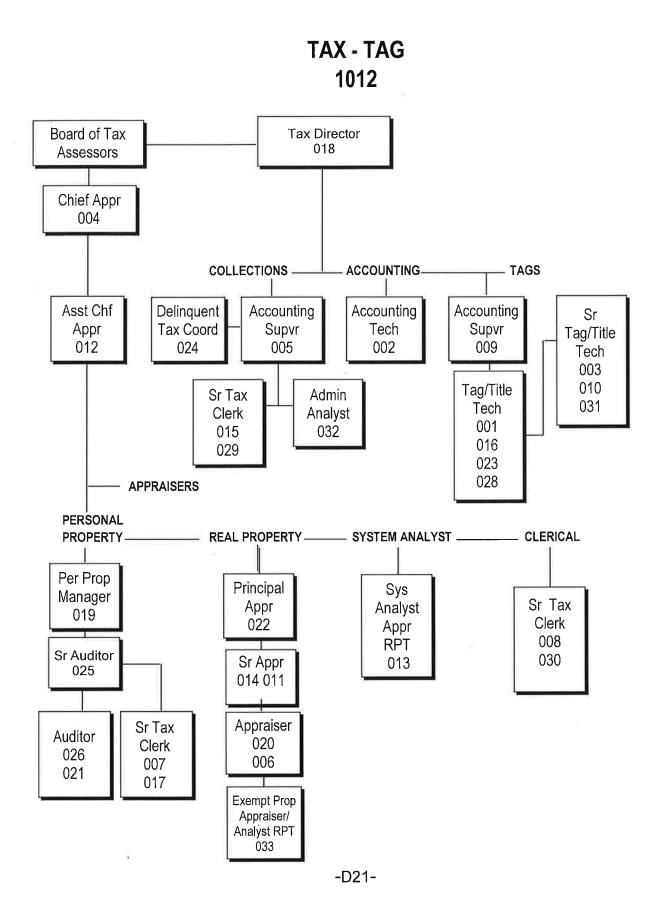
The Tax Assessor's office works in conjunction with the Tax Department and has the responsibility of listing and appraising all property in Dougherty County. The office maintains ownership and map records of all real estate and maintains personal property information for all businesses in the County.

TAX - TAGS 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 4.1% FY 2017 4.1% FY 2016 4.4% FY 2015 4.6% FY 2014 4.6%



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 -	Tax Director	130
1	Chief Appraiser	129
1	Assistant Chief Appraiser	122
1	Personal Property Manager	118
1	Administrative Analyst	118
1	Principal Appraiser	116
. 1	Senior Auditor	116
2	Accounting Supervisor	116
2	Senior Appraiser	115
2 2	Delinquent Tax Coordinator	114
1	Accounting Technician	113
2	Auditor	112
3	Senior Tag/Title Technician	112
2	Appraiser	111
6	Senior Tax Clerk	110
5	Tag/Title Technician	110
1	System Analyst/Appraiser, Reg PT	118
1	Exempt Properties Appraiser, PT	111
34	TOTAL BUDGETED POSITIONS	F
	Board of Tax Assessors	
1	Chairman	
4	Tax Assessors	

BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$2,021,538 \$2,128,990
Amended

FIXED ASSET PURCHASES

None Requested

The positions shown were approved in the budget as of July 1, 2018. A reorganization may have occurred after July 1, 2018

TAX - TAG DEPARTMENT - 1012

7101	Salaries	\$ 1,192,340
7150	Benefits	524,515
7204.02	Compensation - Tax Assessors	11,100
7205	Contractual Services	35,600
7205.99	Medical & Drug Test	150
7206	FIFA's	180,000
7210	Postage	84,600
7211	Supplies	43,710
7212	Gas & Oil	2,200
7214	Communications	2,100
7215	Maintenance	36,075
7217	Dues, Fees, Books & Periodicals	2,900
7218	Travel	11,000
7219	Education & Training	2,500
7244	Bond	200
	Total Tax - Tag Department	\$ 2,128,990

LEGAL & PROFESSIONAL SERVICES

DEPARTMENTAL FUNCTION:

Under the division of legal services fall the expenses for the County Attorney, Labor Attorney, outside legal council as needed, and codification services.

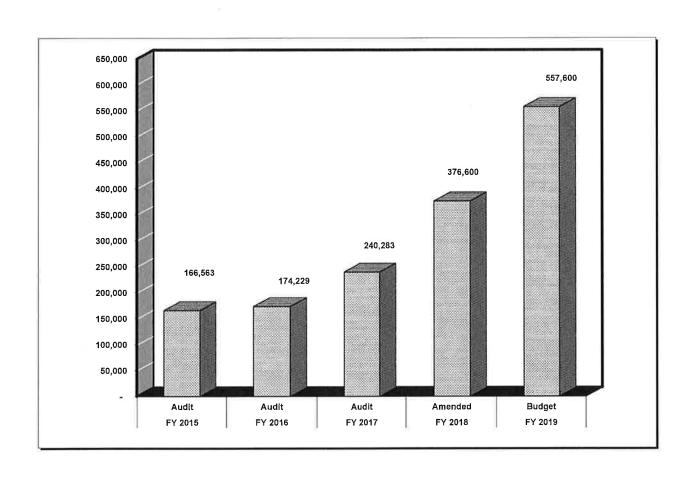
The County Attorney is responsible to the Board of Commissioners for the administration of all civil, legal, and quasi-legal matters, review of legal documents, legal opinions, and the drafting of any ordinances and resolutions. Additionally, the County Attorney acts as legal representative of the County in cases of litigation brought by or against the County.

The Labor Attorney is responsible for advising the County in legal matters involving employees, labor relations and EEO hearings. The majority of the labor attorney's work is coordinated through the Personnel Department.

Dougherty County has an ongoing contract for codification of resolutions.

Other professional services also recorded in this division include actuary services, cost study consultants, insurance brokers, risk management consultants, and other services as needed.

LEGAL & PROFESSIONAL SERVICES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.1% FY 2018 0.6% FY 2017 0.5% FY 2016 0.4% FY 2015 0.4%

LEGAL & PROFESSIONAL SERVICES - 1013

7205.01	Clerk of Court Recording Fees	\$ 100
7205.03	Jail Cost Study	12,000
7205.09	Cornerstone	195,000
7205.10	Consultants	100,000
7405.01	County Attorney	120,000
7405.0101	County Attorney - Reimb Expenses	1,000
7405.03	Outside Atty/Prof Service	115,000
7439	Codific - Indexing	14,500
To	otal Legal Services	\$ 557,600

BUDGET COMPARISONS

Operational Budget:

FY 2018	FY 2019
\$376,600	\$557,600
Amended	

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REGISTRATION AND ELECTIONS

DEPARTMENTAL FUNCTION:

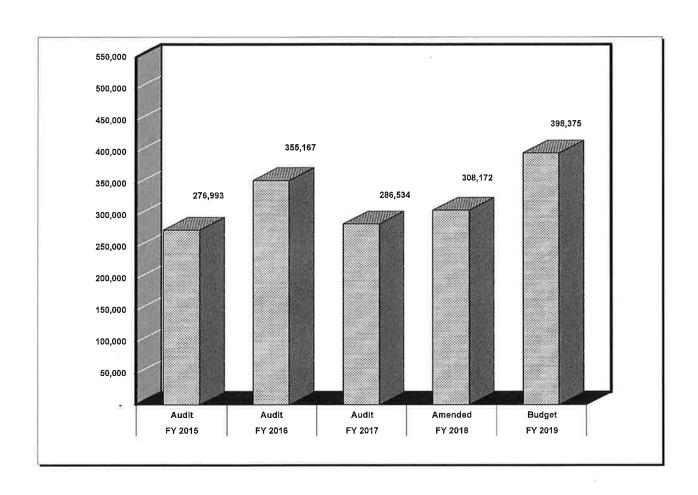
The Registration and Elections Department provides opportunities for all eligible citizens of Albany and Dougherty County to register and vote. Files of original registration cards are maintained, and all data is entered on the State Voter Registration File. This constitutes an official voter registration list for the City of Albany and Dougherty County, with constant updates by addition and deletion of names to the list. Voter address changes are processed, and new voting information cards are mailed to the voter who registers or makes changes. Cards are removed from active to inactive files whenever a voter is deceased, convicted of a felony, or moves out of the County.

The Board of Registration and Elections holds monthly meetings, where policy is set, registration information is given, and elections are planned. These meetings are open to the public, and advertised as such.

The Department also prepares the equipment and supplies for 28 polling places, and handles the training of approximately 200 poll workers required for every election. Vote tabulation, certification and reporting of election results to the office of the Secretary of State is also required of this Department.

As of January 2014, County candidates and elected officials are required to file all campaign Disclosure Reports and Financial Disclosure Statements directly to the Dougherty County Board of Registrations and Elections office.

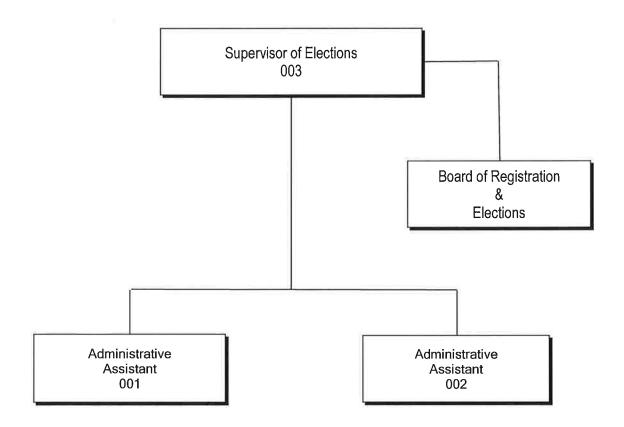
REGISTRATION & ELECTIONS 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.8% FY 2018 0.7% FY 2017 0.7% FY 2016 0.8% FY 2015 0.9%

REGISTRATION & ELECTIONS 1014



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 2	Supervisor of Elections Administrative Assistant	128 112
3	TOTAL BUDGETED POSITIONS	
5	Board of Registration & Elections	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$308,172	\$398,375
	Amended	

REGISTRATION & ELECTIONS - 1014

7101.01	Salaries	\$	126,250
7101.100	Salaries - Overtime		2,000
7102	Salaries - Part-time		25,000
7150	Benefits		58,175
7204.04	Compensation - Board of Registration & Elections		11,500
7204.05	Compensation - Poll Workers		63,000
7205.01	Technical & Professional		22,000
7205.99	Medical & Drug Testing		100
7208	Copier Lease		913
7210	Postage		11,000
7211.01	Supplies - Office		2,500
7211.02	Supplies - Election		28,400
7211.03	Printing & Binding		400
7211.14	Supplies - Small Equipment		377
7214	Communications		830
7215	Maintenance		33,500
7217	Dues, Fees, Books & Periodicals		332
7218	Travel		4,650
7219	Education & Training		2,700
7220	Advertising		2,800
7300	Computer Equipment	-	1,948
	Total Registration & Elections	\$	398,375

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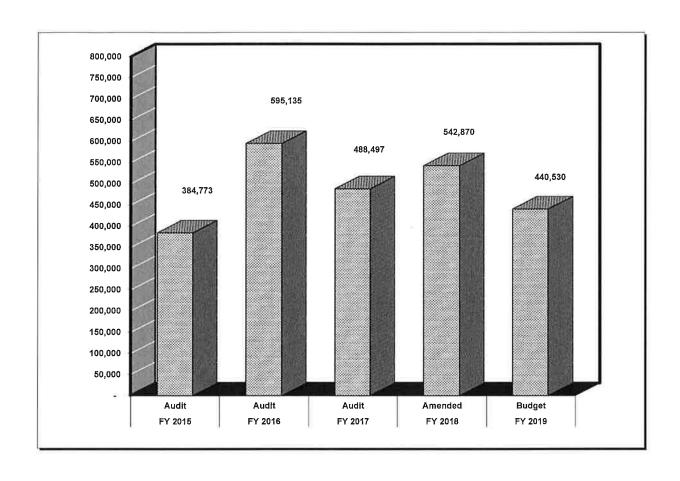
COMMUNITY DEVELOPMENT

DEPARTMENTAL FUNCTION:

The Community Development is used to account for various expenditures classified as general administration. The following descriptions identify some of the expenditures.

- 1. Southwest Georgia Regional Development Center established by the State Legislature to provide technical assistance to the local governments in fourteen counties, including Dougherty. The cost to each county is based on population. The local Center is located in Camilla.
- 2. Economic Development Commission established by Dougherty County, the City of Albany and the Chamber of Commerce to promote economic development through the recruitment of new businesses and expansion of existing businesses. Each organization appoints three members to the Commission and provides for a share of the funding.
- 3. Humane Society Utilities. The County constructed an animal shelter from SPLOST IV funds. As continual support, the County pays utility costs on the building.
- 4. 311 Call Center. The 311 Call Center opened in September, 2009 as a joint service with the City of Albany and Water, Gas & Light Commission. The 311 Call Center gives citizens a central location to receive answers for general questions concerning their local government. Citizens may call 311 or access the Call Center through the City of Albany/Dougherty County website.
- 5. ACCG. Association of County Commissioners of Georgia Annual dues for the entire County.
 - 6. NACO. National Association of Counties Annual dues for the entire County.
- 7. Golden Triangle RC&D Council The Council is made up of volunteers and local leaders that identify problems, develop strategies and implement beneficial projects in 12 Southwest Georgia counties. The Council is a not-for-profit organization that was created to help groups and individuals with its main office in Blakely, Georgia. RC&D Mission Statement: "To assist the residents of the Golden Triangle RC&D area in achieving sustainable development while enhancing human and natural resources".
- 8. Blood Alcohol Test GSP Lily Pad Dougherty County is mandated to pay for Blood Alcohol Tests when a Georgia State Patrol Officer orders the test after a traffic violation or other incident.

COMMUNITY DEVELOPMENT5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.8% FY 2018 1.0% FY 2017 1.3% FY 2016 0.9% FY 2015 0.9%

COMMUNITY DEVELOPMENT - 1015

7324	Demoliions	\$	15,000
7325	Land Bank Authority		50,000
7541.02	SW Georgia Regional Development Center		56,000
7541.03	Economic Development Commission		250,000
7549	Humane Society-Utilities		20,000
7553	311 Call Center		33,750
7554	Assn of County Commissioners of GA		9,030
7555	National Assn of Counties		1,900
7556	Golden Triangle RC&D Council		250
7557	Blood Alcohol Test - GSP Lily Pad		2,000
7558	GMEI Utility - Lease Pool		100
7559	Stormwater 11th Ave/Joshua St		2,500
7560	CVIOG Services		0
7567	Public Info Officer 2017-STORM	,	0
	Total Community Development	\$	440,530

BUDGET COMPARISONS

Operational Budget:

FY 2018	FY 2019
\$542,870	\$440,530
Amended	

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FACILITIES MANAGEMENT

DEPARTMENTAL FUNCTION:

The Department is responsible for the "Life Cycle" management of all county owned real property. To accomplish this task, the department conducts the Life/Safety program, Facilities Planning (both short and long range), Preventive and Corrective

Maintenance, Space Needs Assessment and Design and Renovation of all county owned real property. This Department is responsible for the maintenance, coordination and allocation of space, property and project management, and emergency preparedness.

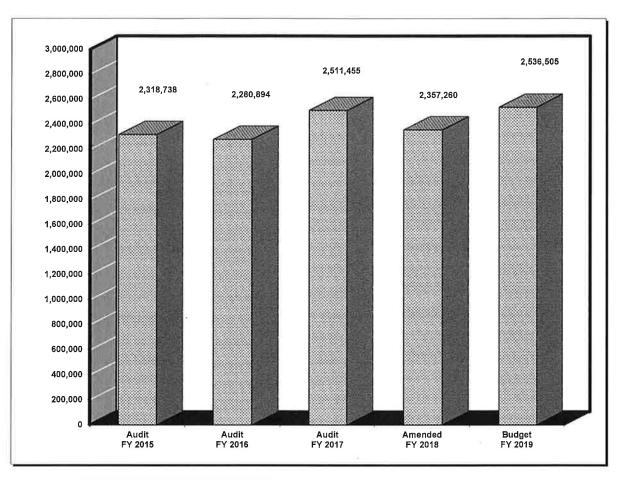
The Department consists of two divisions- Facilities Maintenance and Custodial Services Division.

Facilities Maintenance and Renovations Divisions is a highly talented Division consisting of five Building Superintendents, three Technician I's, one Technical Services Coordinator, one Project Manager, one Operations Technician, one Records and Archives Specialist, and one Secretary. This Department oversees 1,284,300 square feet not including the 8.83 acres of River Front Park to include a zero depth pool located at the park every day. This is roughly 256,860 square feet each of the five Building Superintendent are responsible for every day. In this Department are technicians with expertise in general repair, plumbing, heating/ ventilation & air conditioning, and electrical installation and repair. The Department monitors various contracts, which include elevator preventive / corrective maintenance, chiller preventive / corrective maintenance, and conducts the Energy Conservation Program.

The Facilities Management Department is responsible for the pick-up, safe transportation, security and storage of Dougherty County's archived records in accordance with the State of Georgia's Archives and Records Board. These records are managed and stored to ensure the security and time management requirements for the destruction dates as mandated by State Law for record detention after the appropriate time restraints. This division is also responsible for the contract for grounds maintenance at the Dougherty County Judicial Building Central Square Office Complex and River Front Park.

Under the direction of the Facilities Management Director, the Custodial Services Division with twelve custodial classified positions and one Custodial Supervisor, are responsible for providing the necessary resources to maintain the County's many and varied facilities in a first class manner. The Custodial Services Division services sixteen facilities representing 15,000 square foot office building, this Division services eighteen facilities representing 586,493 square feet. This is 48,875 square feet per custodian per an eight hour shift. The Custodial Service Division services the Riverfront Park Restroom seven days a week, to include all holidays, and provides support for special events to include any which take place in River Front Park. The Custodial Services Division services all five (5) of the Dougherty County Libraries daily, to include weekends. The Division regularly assists the Voter Registration and Elections Department with voting equipment delivery, set-up, take-down, and storage and also provides the Voter Registration and Elections Department one (1) Custodian before each election to work as a technician to calibrate the voting machines which ensures all voting machines are loaded with the correct software. Prior to any election the Custodial Services Division will pull all voting machines out of storage and bring them to the Voter Registration and Elections Department to prepare for calibration before voting.

FACILITIES MANAGEMENT 5 - Year Expenditures



* Records & Archives added in FY 2019.

% To Total General Fund Budget

FY 2019 4.9%

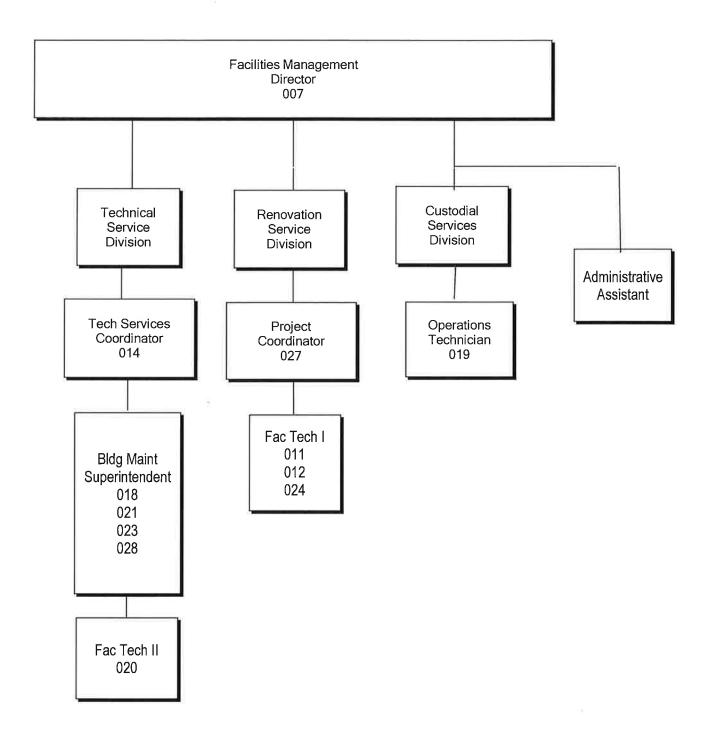
FY 2018 4.9%

FY 2017 5.1%

FY 2016 5.1%

FY 2015 5.0%

FACILITIES MANAGEMENT - MAINTENANCE 1016



PERSONNEL POSITION SUMMARY

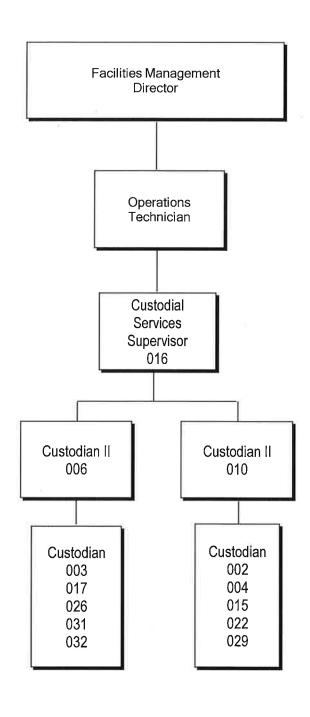
# OF PO	S. POSITION TITLE		SALARY GRADE	
1	Facilities Management Director		128	
1	Project Coordinator		117	
1	Technical Services Coordinator		117	
1	Operations Technician		116	
5	Building Maintenance Superintendent		115	
1	Administrative Assistant		112	
3	Facilities Technician I		110	
13	TOTAL BUDGETED POSITIONS			
BUDGET COMPARISONS				
0 " 15	FY 2018		FY 2019	
Operational Bud	dget \$ 1,791,780 Amended	\$	1,983,505	
FIXED ASSET PURHASES				
EMS/Fire Stations-Electric Bay Doors, rpl		* \$	8,400	

FACILITIES MANAGEMENT - 1016

7101	Salaries	\$	503,000
7150	Benefits		245,505
7205	Medical & Drug Testing		200
7206	Purchased SVC-Records Retention		11,000
7210	Postage		30
7211.01	Supplies - Office		3,000
7211.14	Supplies - Small Equipment		5,000
7211.15	Supplies - Archives		3,000
7211.16	Supplies - Riverfront Park & Parking Deck		21,000
7212	Gas & Oil		11,500
7213	Utilities - All Buildings		606,500
7214	Communications		8,300
7215.01	Maintenance-Equiment		200
7215.02	Maintenance-Vehicle		6,000
7215.04	Maintenance-Grounds		7,000
7215.05	Maintenance-Facility		146,900
7215.06	Maintenance-Materials		79,000
7215.08	Maintenance-Contracts		303,200
7217	Dues, Fees, Books & Periodicals		1,000
7219	Education & Training		2,500
7224	Uniforms		4,000
7353	Tools & Equipment		3,000
7354.99	National Guard Armory		10,000
7355	Computer Equipment	; .	2,670
	Total Facilities Management	\$	1,983,505

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FACILITIES MANAGEMENT - CUSTODIAL SERVICES 1016B



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 2 10	Custodial Services Supervisor Custodian II Custodian	110 104 102
13	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$ 510,390	\$ 553,000
	Amended	

FACILITIES MANAGEMENT - 1016B

7101	Salaries	\$	306,710
7150	Benefits		144,715
7205	Medical & Drug Test		300
7211.04	Supplies - Janitorial		70,000
7211.14	Supplies - Small Equipment		3,075
7212	Gas & Oil		3,400
7214	Communications		1,600
7215.01	Maintenance-Equipment		100
7215.02	Maintenance-Vehicle		2,000
7215.08	Maintenance - Contracts		15,500
7224	Uniforms		3,500
7353	Tools & Equipment	(G	2,100
	Total Fac Mgmt - Custodial Services	\$	553,000

INFORMATION TECHNOLOGY

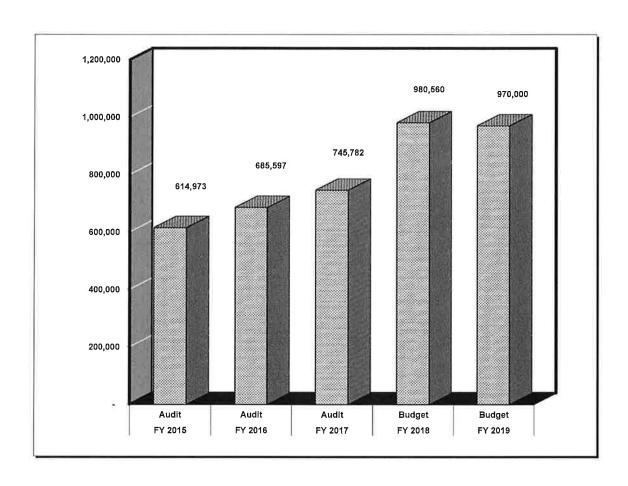
DEPARTMENTAL FUNCTION:

Information Technology service are contracted with the City of Albany and has two main functions.

The Information Technology Department operates, administers, and maintains the information systems and software applications utilized by the City and County. The Department is responsible for evaluation hardware and software, making recommendations for meeting specific County needs and developing in house software for special needs.

The Information Technology Department is responsible for the telephone communications system that services the City and County. The Department maintains all telephone equipment, voice and data networks, monitors services and assists with special communication requests.

INFORMATION TECHNOLOGY 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.9%

FY 2018 2.0%

FY 2017 2.0%

FY 2016 2.0%

FY 2015 1.2%

INFORMATION TECHNOLOGY - 1017

7537 Contracted Services - City of Albany \$ 980,560

Total Information Technology \$ 980,560

BUDGET COMPARISONS

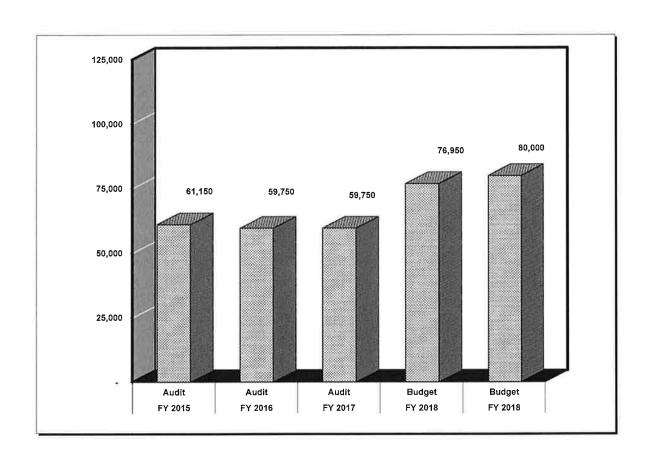
FY 2018 FY 2019
Operational Budget \$ 980,560 \$ 970,000

AUDITING

DEPARTMENTAL FUNCTION:

An independent audit is performed annually by an outside auditing firm. The primary objective of this audit is to provide to the Executive level of County government an independent and objective review of the operations of all County-related activities. Also, this is a requirement under State law.

AUDITING 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.2%

FY 2018 0.2%

FY 2017 0.1%

FY 2016 0.1%

FY 2015 0.2%

AUDITING - 1018

7405.06 Professional Services - Auditing

\$ 76,950

Total Auditing

\$ 76,950

BUDGET COMPARISONS

Operational Budget

FY 2018 76,950 FY 2019 80,000

70,950 \$ 60,00

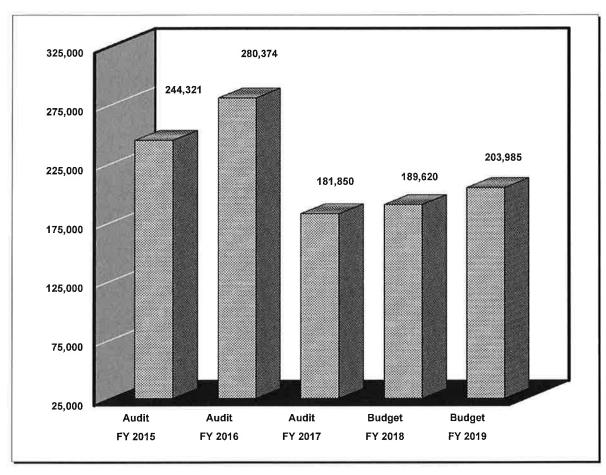
SECURITY SERVICES

DEPARTMENTAL FUNCTION:

The Security Department provides building security and information services in the Judicial Building. The City of Albany shares the cost of these services.

Building Security and Information Services includes three (3) full-time and five (5) part-time employees to maintain security checkpoints at the Judicial Building. The Sheriff's Office is responsible.

SECURITY SERVICES 5 - Year Expenditures

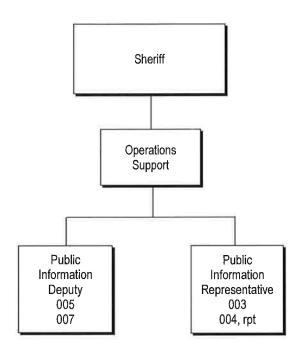


Mailroom Services were removed from this Department in FY17.

% To Total General Fund Budget

FY 2019 0.4% FY 2018 0.4% FY 2017 0.4% FY 2016 0.6% FY 2015 0.6%

SECURITY SERVICES 1019



Judicial Building

PERSONNEL POSITION SUMMARY

		ić	SALARY
	# OF POS.	POSITION TITLE	GRADE
	2	Deputy	113
	2	Public Information Representative, RPT	103
-	4	TOTAL REGULAR POSITIONS	
	2	Deputy, PT	113
	2	Public Information Representative, PT	113
	4	TOTAL PARTTIME POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$ 189,620	\$ 203,985

SECURITY SERVICES - 1019

7101	Salaries	\$	117,040
7101	Salaries - P/T		13,500
7150	Benefits		43,325
7205.99	Medical & Drug Test		160
7211	Supplies		5,720
7215	Maint - Equip		22,040
7224	Uniforms	-	2,200
	Total Security Services	\$	203,985
	FIXED ASSET PURHASES		
Public A	nnouncement System		\$ 8,000

MAILROOM AND PUBLIC INFORMATION SERVICES

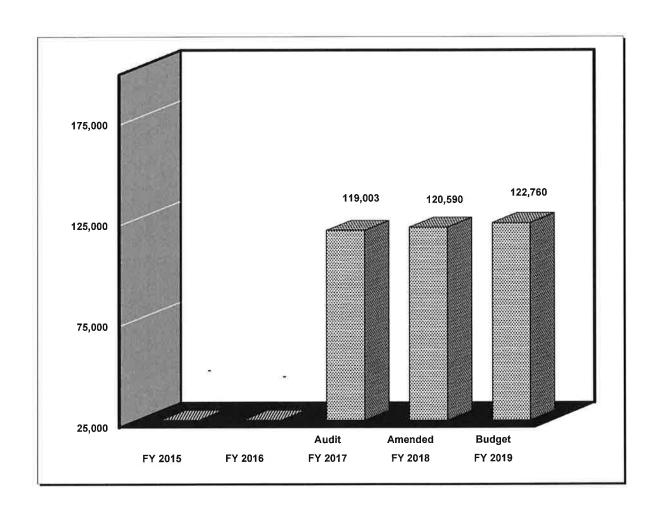
DEPARTMENTAL FUNCTION:

The Mail Department areas of responsibility are: 1) mail service 2) information services and 3) armored car services. These three areas are shared services with the City of Albany.

Mail Service is operated by the County, and provides mail service for both City and County. This area is responsible for picking up and delivering all incoming and outgoing mail, as well as delivery of all bank deposits. Mail service includes one (1) full-time, one (1) Regular Part-time, and two temporary mail clerks.

Information Services includes one (1) full-time employee. Mail service employees fill in when needed due to the absence of the full-time employee.

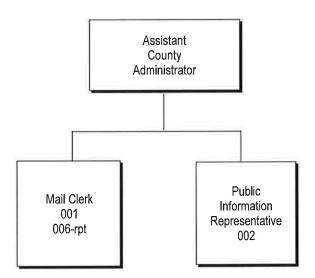
MAILROOM SERVICES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.2% FY 2018 0.2% FY 2017 0.3% FY 2016 0% FY 2015 0%

MAILROOM SERVICES 1019A



PERSONNEL POSITION SUMMARY

	# OF POS.	POSITION TITLE	SALARY GRADE
	1 1 1	Mail Clerk, Reg Mail Clerk, RPT Public Information Representative, Reg	106 106 103
-	3	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$ 120,590	\$ 122,760
	Amended	

MAILROOM SERVICES - 1019A

	Total Mailroom Services	\$ 122,760
7224.02	Uniforms	 50
7215	Maint - Equip	6,100
7212	Gas & Oil	1,000
7211	Supplies	2,700
7205.01	Courier Service	14,700
7150	Benefits	28,930
7102	Salaries - P/T	4,900
7101	Salaries	\$ 64,380

EMS / PROCUREMENT CONTRACT SERVICES

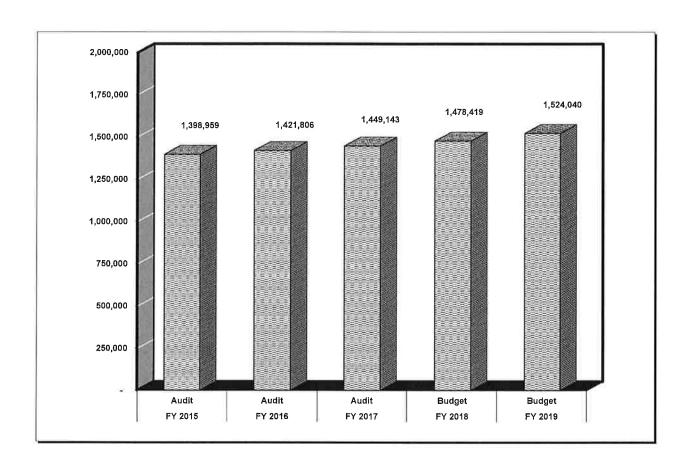
DEPARTMENTAL FUNCTION:

This cost center was created and added in Fiscal Year 2015 to account for intergovernmental expenses where the services are performed by City of Albany and reimbursed by Dougherty County. This contractual agreement is linked to HB-489, Service Delivery Strategy between City of Albany and Dougherty County.

A full-time position was removed from Dougherty County Procurement and the duties of the position are performed by City of Albany Central Services Department.

City of Albany Fire Department assists Dougherty County EMS throughout the year. Dougherty County reimburses City of Albany Fire Department for their assistance based on the number of calls annually.

COA CONTRACTUAL EMS / PROCUREMENT SERVICES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 2.9% FY 2018 3.0% FY 2017 3.0% FY 2016 3.0% FY 2015 3.0%

COA CONTRACTUAL EMS / PROCUREMENT SERVICES - 1020

7541.04 COA - Procurement

\$ 75,000

7541.05 COA - EMS

1,449,040

Total EMS / Procurement Contract Services

\$ 1,524,040

BUDGET COMPARISONS

Operational Budget:

FY 2018

FY 2019

\$1,478,419

\$1,524,040

LIBRARY

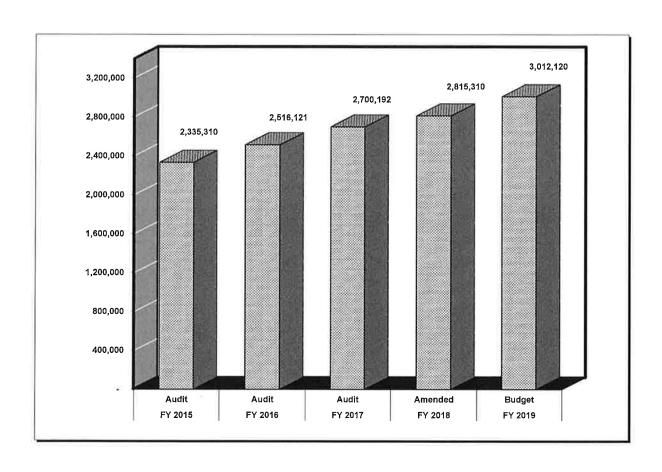
DEPARTMENT FUNCTION:

The Dougherty County Public Library is governed by a Board of Trustees appointed by the Dougherty County Commission as set forth by Chapter 5, Title 20 O.C.G.A., and other Georgia statutes. The Library selects, assembles and administers an organized collection of over 325,000 educational and recreational materials making them available and accessible to the residents of Dougherty County through a system of four locations. The Library serves the community as a center of reliable information and a place where inquiring minds may encounter original, unorthodox or critical ideas in our society. Educational opportunities and encouragement enable individuals to continue and supplement their formal education. Varied programs and services responsive to the community further enhance the quality of life in Dougherty County.

Library locations, addresses, and hours of operation follow:

Central Library Monday – Wednesday Thursday – Friday Saturday Sunday	300 Pine Avenue 10:00 A.M 8:00 P.M. 10:00 A.M 6:00 P.M. 10:00 A.M 5:00 P.M. 2:00 P.M 6:00 P.M.	-	420-3200
Northwest Branch Monday Tuesday – Wednesday Thursday Friday Saturday Sunday	2507 Dawson Road 10:00 A.M 8:00 P.M. 10:00 A.M 6:00 P.M. 10:00 A.M 8:00 P.M. 10:00 A.M 6:00 P.M. 10:00 A.M 5:00 P.M.	(¥)	420-3270
Tallulah Massey Branch Monday – Friday Saturday Sunday	2004 Stratford Drive 10:00 A.M 6:00 P.M. 10:00 A.M 5:00 P.M. CLOSED	: # 31	420-3250
Southside Branch Monday – Wednesday Thursday Saturday Friday & Sunday	2114 Habersham Road 10:00 A.M 6:00 P.M. 3:00 P.M 6:00 P.M. 10:00 A.M 2:00 P.M. CLOSED	2	420-3260
Westtown Branch Monday – Wednesday Thursday Saturday Friday & Sunday	2124 Waddell Avenue 10:00 A.M 6:00 P.M. 3:00 P.M 6:00 P.M. 10:00 A.M 2:00 P.M. CLOSED	100	420-3280

LIBRARY 5 - Year Expenditures



% To Total General Fund Budget

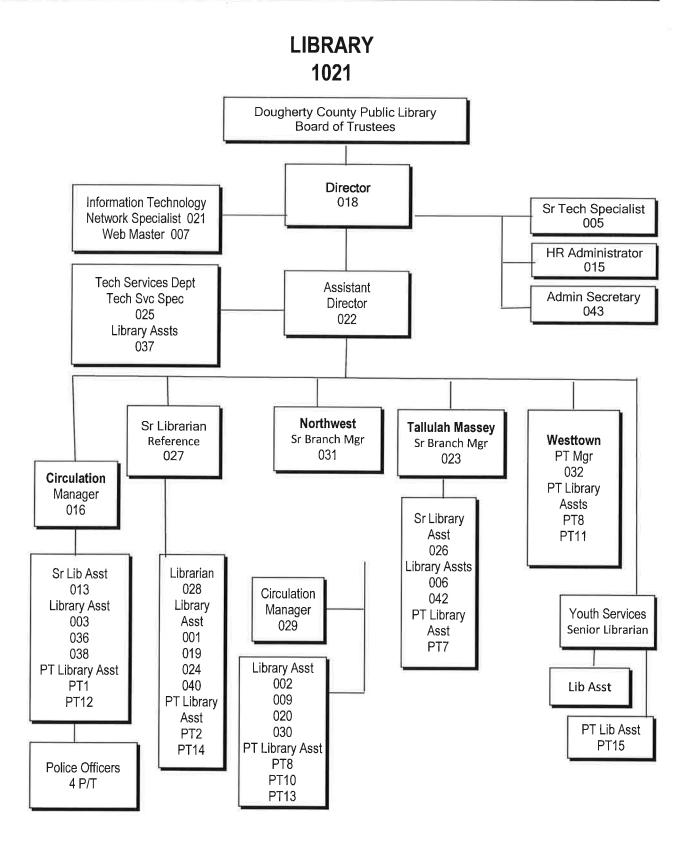
FY 2019 5.8%

FY 2018 5.8%

FY 2017 5.6%

FY 2016 5.7%

FY 2015 5.5%



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Library Director	129
1	Assistant Library Director	125
2	Senior Branch Manager	123
2	Senior Librarian	123
2	Librarian	121
1	Network Specialist	121
1	Administrative Services Coordinator	118
2	Circulation Manager	115
1	Technical Services Specialist	115
1	Web Master	115
1	Human Resources Administrator	114
1	Administrative Assistant	112
2	Senior Library Assistant	109
17	Library Assistants	105
6	Police Officers, Part Time	120
1	Manager, Part Time	115
10	Library Assistants, Part Time	105
52	TOTAL PURCETER ROCITIONS	

52 TOTAL BUDGETED POSITIONS

BUDGET COMPARISONS

	FY 2018	F	Y 2019
Operational Budget	\$2,815,310	\$3	,012,120
	Amended		
	FIXED ASSET PURCHASES		
Computers, rpl	-	\$	25,000

LIBRARY - 1021

7101	Salaries - Local	\$	1,230,190
7102	Salaries - Part Time		200,000
7150	Benefits		171,410
7205.03	Summer Reading Program		3,500
7205.05	Courier Service		14,000
7205.06	Board Attorney/Consultant		1,500
7205.99	Medical & Drug Test		300
7209	State Benefits		700,580
7210	Postage		1,500
7211	Supplies		11,050
7212	Gas & Oil		500
7213	Utilities		236,000
7214	Communications		22,740
7215.02	Maintenance - Vehicles		500
7215.03	Maintenance - Equipment		10,400
7215.06	Maintenance - Buildings		1,000
7215.08	Maintenance - Contracts		26,620
7217	Dues, Fees, Books & Periodicals		1,000
7218	Travel		3,500
7227	Materials To Lend		350,830
7353.04	Equipment - Lease	1	25,000
	Total Library	\$	3,012,120

HUMAN RESOURCES

DEPARTMENT FUNCTION:

The Dougherty County Human Resources Department delivers a full range of personnel services for approximately 700 employees as well as handles all applicant services for individuals seeking employment opportunities with the County.

<u>Staffing/Recruitment</u> – This function provides for internal as well as external management of job vacancy information. HR utilized a Human Resources Management System (HRMS) with integrated software solutions for automating and managing the Staffing and Recruitment function. In instances of hard-to-fill categories, there are specialized recruitment activities designed specifically for the needs of the department where a vacancy exists. Now utilizing social media such as Facebook, included in the job information/recruitment function are the equal employment opportunity provisions.

<u>Classification/Compensation</u> – This function provides for an equitable system of compensation where each job is evaluated on the basis of external as well as internal worth. To promote greater objectivity in this process, the department utilizes the services of human resources organizations, such as classification and pay studies, and various consultants.

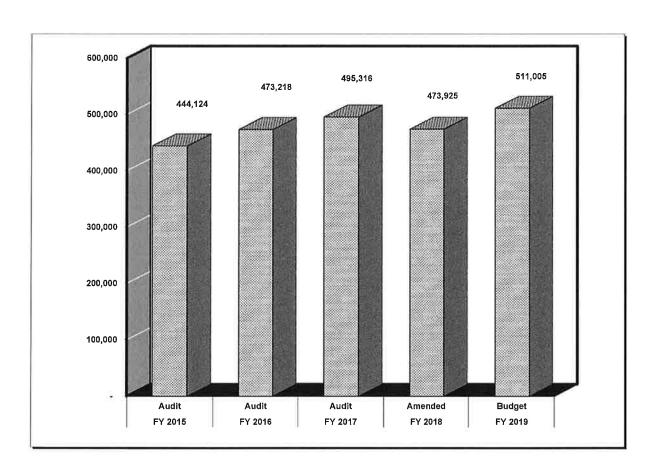
Benefits Information/Administration – This function provides for an up-to-date review and processing of the benefits offered through County employment. The HRMS Benefit Management functionality provides for benefit set-up, administration, and enrollment for improved efficiency and accuracy. Through new employee orientation sessions and employee updates, employees are provided the opportunity to receive information on benefits that are directly available to them. Included in the benefits package are: Health, Life, AD&D Insurance (on a pre-tax basis), Retirement Plan, Deferred Compensation, Annual Leave, Unemployment Compensation, Sick Leave, Holidays, Long Term Disability, Merit Increases (if budget constraints allow), Cost of Living Increases (if budget constraints allow), Dental Plan, Vision Plan, FMLA, Workers' Compensation, Credit Union, Sick Leave Bank, Supplemental Insurance and Employee Assistance Program (EAP).

<u>Employee Self-Service</u> – This function provides employees access to their own benefits, personnel and paycheck information, and reduces routine administration. Employees and managers can view, create, and maintain their information using a web browser. This technology creates a communications portal that distributes key information about policies and benefits to the entire workforce.

<u>Training/Development</u> – This function allows for an opportunity for professional and personal development. Using in-house personnel and outside consultants, training offers a wide variety of developmental activities which are geared toward preparing County employees for the challenges of the future as well as maintaining skills in current positions. The development process advises employees and departments of areas where compliance with local, state, and federal laws and policy requirements can be improved. The intent is to increase efficiency in risk management, cost containment, and employee relations.

<u>Employee/Employer Relations</u> – This function deals with maintaining a productive and cohesive work environment by addressing the need for open and honest communication and assisting both supervisor and employee in facilitating a better understanding of workplace relationships. The overall goal is to foster a "team-work" attitude which allows for input at every level and appropriate recognition and reward for that input. The web based HR Quick Links assures immediate communication and access to current policies, practices, and HR forms and programs.

HUMAN RESOURCES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.0%

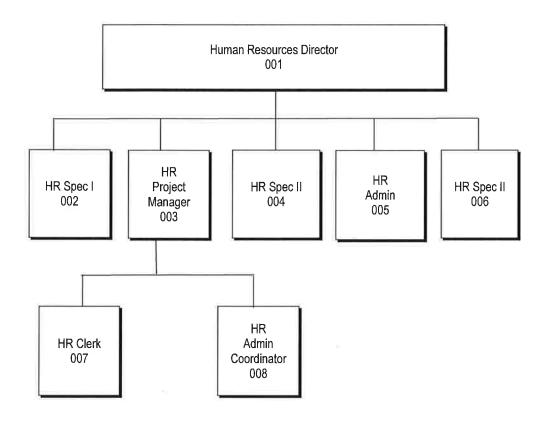
FY 2018 1.0%

FY 2017 1.0%

FY 2016 1.0%

FY 2015 1.0%

HUMAN RESOURCES 1022



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Human Resources Director	129
1	Human Resources Project Manager	123
2	Human Resources Specialist II	120
1	Human Resources Specialist I	117
1	Human Resources Administrator	114
1	Human Resources Admin Coordinator	113
1	Human Resources Clerk	105
8	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$473,925	\$511,005
	Amended	

HUMAN RESOURCES - 1022

7101	Salaries	\$	340,940
7150	Benefits		121,985
7205	Technical & Professional		3,100
7210	Postage		1,900
7211	Supplies		6,100
7214	Communications		2,100
7215.01	Maintenance - Equipment		2,000
7217	Dues, Fees, Books & Periodicals		2,505
7218	Travel		2,650
7219	Education & Training		2,500
7220	Advertising		8,000
7231.01	Employee Special Events		11,200
7352	Furniture & Fixtures		1,575
7353	Computer Equipment	7 7	4,450
	Total Human Resources	\$	511,005

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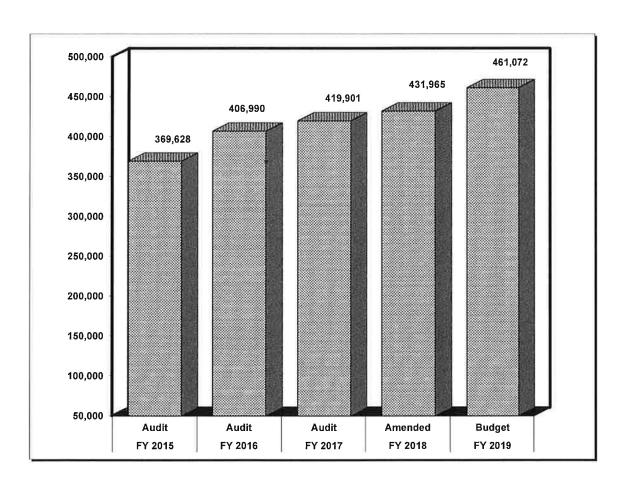
FINANCE

DEPARTMENT FUNCTION:

The Finance Department is responsible for all financial services required by the County government. Finance is responsible for providing accurate, relevant financial/operational information to all citizens of the County. It also serves the County Administrator, the Board of Commissioners and all County departments. The department operates under established management policies and adheres to generally accepted accounting principles.

The departmental operations include accounting for all disbursements of the County, paying wages to all County employees and collecting receipts from County agencies. The department, under direction of the County Administrator, is responsible for preparation and administration of the annual operating budget. This includes developing budget procedures, analyses of all departmental budget requests, monitoring revenue collection and departmental spending. This office coordinates annual audits performed by Independent Certified Public Accountants and periodic audits by Federal and State Auditors.

FINANCE 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.9%

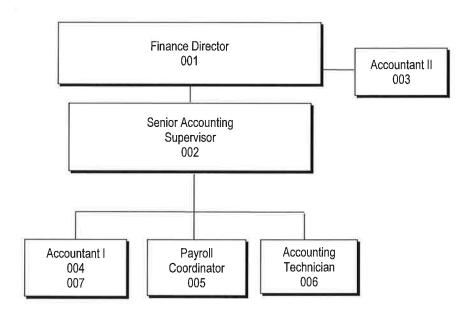
FY 2018 0.9%

FY 2017 0.9%

FY 2016 0.8%

FY 2015 0.8%

FINANCE 1024



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Finance Director	129
1	Senior Accounting Supervisor	122
1	Accountant II	116
2	Accountant I	114
1	Payroll Coordinator	113
1	Accounting Technician	113
7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$431,965	\$461,072
	Amended	

FINANCE - 1024

7101	Salaries	\$ 309,065
7150	Benefits	126,372
7204	Contractual Services	10,485
7205	Technical & Professional	100
7208	Copier Lease	2,600
7210	Postage	3,000
7211	Supplies	5,550
7214	Communications	1,100
7217	Dues, Fees, Books & Periodicals	50
7218	Travel	50
7219	Education & Training	600
7220	Advertising	2,100
	Total Finance	\$ 461,072

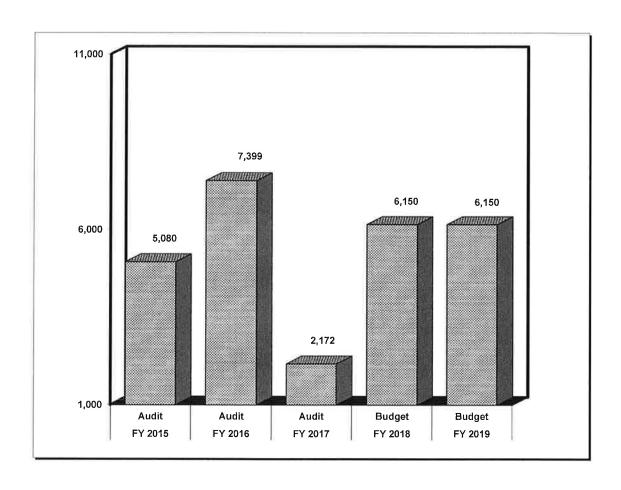
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BOARD OF EQUALIZATION

DEPARTMENT FUNCTION:

The Board of Equalization shall hear and determine all appeals from taxpayers on property value assessments made by the County Board of Tax Assessors. After proper notice by the Board of Tax Assessors of changes in the assessed value of property, the property owner may appeal to the Board of Equalization. The Official Code of Georgia (O.C.G.A.) provides specific powers and procedures to be used by the Board of Equalization. Each county in the State of Georgia appoints a Board of Equalization consisting of three (3) regular members and three (3) alternate members all meeting the qualifications as defined in the O.C.G.A. Members are appointed by the Grand Jury at the term of Court immediately proceeding November 1 of each year.

BOARD OF EQUALIZATION 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 TR%

FY 2018 TR%

FY 2017 TR%

FY 2016 TR%

FY 2015 TR%

BOARD OF EQUALIZATION - 1025

	Total Board of Equalization	\$	6,150
7219	Education & Training	3 	400
7218	Travel		1,000
7211	Supplies		50
7210	Postage		900
7404.01	Compensation	\$	3,800

BUDGET COMPARISONS

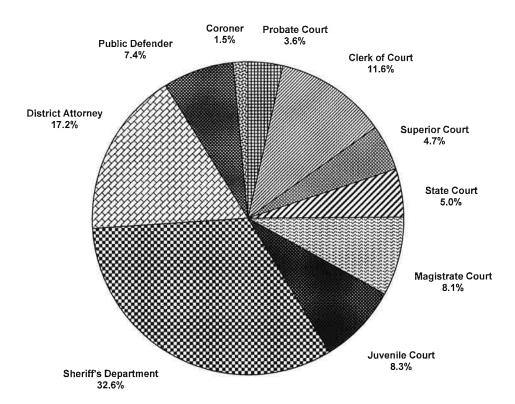
	FY 2018	FY 2019
Operational Budget	\$6,150	\$6,150

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JUDICIAL

Probate Court	\$ 426,335
Clerk of Court	1,364,437
Superior Court	557,721
State Court	592,630
Magistrate Court	959,334
Juvenile Court	974,097
Sheriff's Department	3,852,246
District Attorney	2,024,399
Public Defender	867,630
Coroner	181,775

\$ 11,800,604



% To General Fund Budget 22.6%

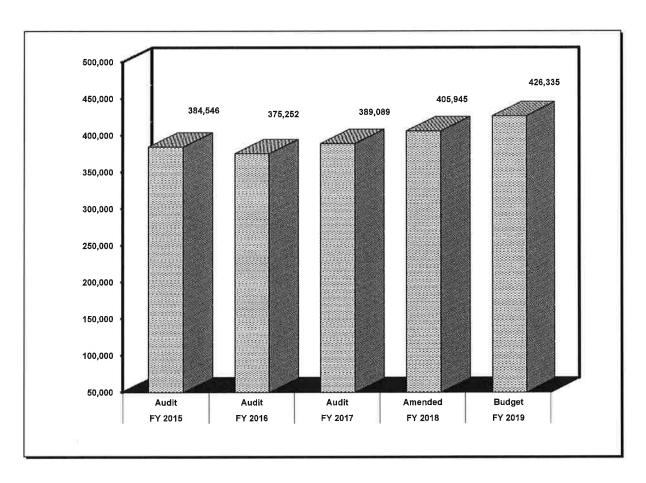
PROBATE COURT

DEPARTMENTAL FUNCTION:

Under Georgia law, the Probate Court is responsible for providing a large scope of services to the public. These services include probating wills, appointment of administrators, appointing guardians for minors and incapacitated adults, holding hearings to constrain the mentally ill and substance abusers, issuance of marriage licenses and officiating over marriages. The Court is authorized to hold jury trials in all cases involving contested issues relating to estates and guardianships.

The Probate Court has the responsibility for docketing, filing and microfilming all documents relating to the above legal matters. The Court also issues firearm permits and many lesser duties such as taking oaths of public officials, recording bonds and issuing certified copies of various records. The Probate Court maintains vital records (certificates of births and deaths) as well as issuing certified copies under a contractual arrangement with the State.

PROBATE COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.8%

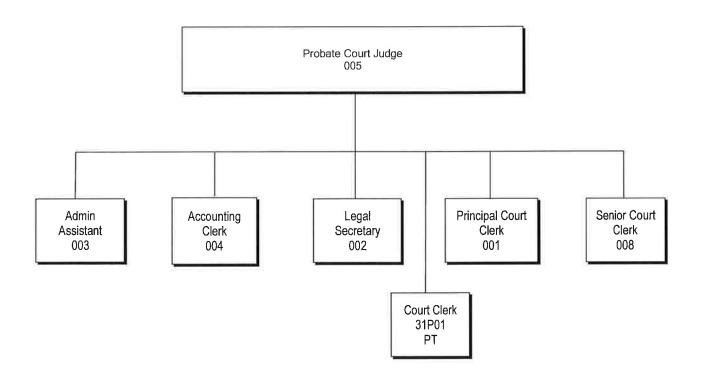
FY 2018 0.8%

FY 2017 0.8%

FY 2016 0.8%

FY 2015 0.8%

PROBATE COURT 1031



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 1 1 1 1	Judge, Probate Court Principal Court Clerk Legal Secretary Administrative Assistant Accounting Clerk Senior Court Clerk Court Clerk, Part Time	E 112 112 112 111 110 108
7	TOTAL BUDGETED POSITIONS	
	BUDGET COMPARISONS	
Operational Budget	FY 2018 \$405,945	FY 2019 \$426,335

FIXED ASSET PURCHASES

Amended

Chairs \$ 8,000

PROBATE COURT - 1031

7101	Salaries	\$	256,870
7102	Salaries - Part Time		10,500
7150	Benefits		100,015
7205.03	Acting Judge		500
7205.04	Vital Statistics		10,000
7205.05	Guardianship Cases		10,000
7205.06	Admin/Guardianship		2,000
7205.99	Medical & Drug Testing		300
7208	Copier Lease		3,000
7210	Postage		3,000
7211	Supplies		18,450
7214	Communications		650
7215	Maintenance		5,200
7217	Dues, Fees, Books & Periodicals		2,450
7218	Travel		2,000
7219	Education & Training		900
7244	Bond	:5	500
	Total Probate Court	\$	426,335

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CLERK OF COURT

DEPARTMENTAL FUNCTION:

The primary function of the Superior and State Court Clerk is to maintain accurate and complete records of all court proceedings including both civil and criminal. The Clerk is responsible for issuing and signing every summons, subpoena, writ, or execution under the authority of the Court and affixing seals thereto when necessary. The Clerk provides the necessary dockets for the various Courts of the County. Other responsibilities include recording discharges and scanning legal proceedings of the courts, administering all oaths required by Court, attending all court sessions, striking juries, and performing such other duties as are or may be required by law or as necessarily appertain to the office of Clerk of the Superior and State Courts.

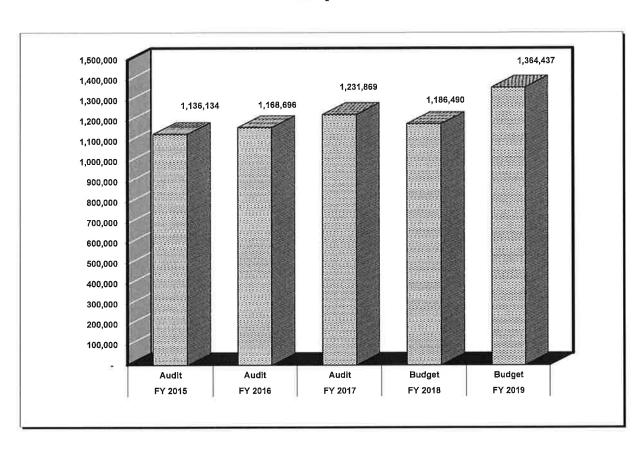
Another important function performed by the office is the recording of all deeds, mortgages, federal tax liens, plats, and other liens. Recording uniform commercial code filings, judgments, tax and assessment fi-fas are also responsibilities of the Clerk of Court.

During an average day, the Clerk's office will file and record up to 5,000 document pages. It is the responsibility of this office to maintain information as accurately and efficiently as possible.

The Georgia Assembly amended O.C.G.A. Section 15-6-61 transferring jury management responsibilities from Superior Court to the Clerk of Courts. These duties include maintaining and managing the jury pool of the County, summoning jurors, and managing juries during jury selection.

Effective January 1, 2011 per OCGA 48-5-311(D)(4), the Clerk of Superior Court was conveyed oversight and supervision of the Board of Equalization.

CLERK OF COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 2.6%

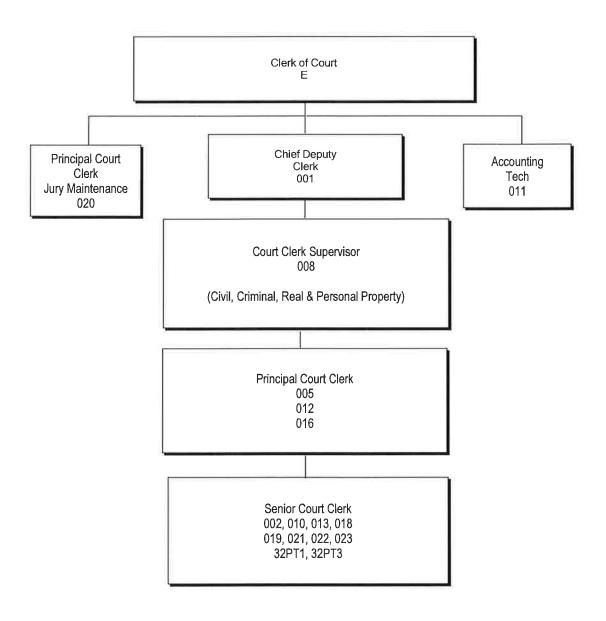
FY 2018 2.4%

FY 2017 2.5%

FY 2016 2.4%

FY 2015 2.3%

CLERK OF COURT 1032



PERSONNEL POSITION SUMMARY

#	OF POS.	POSITION TITLE	SALARY GRADE
	1	Clerk of Court	Е
	1	Chief Deputy Clerk	120
	1	Court Clerk Supervisor	118
	1	Accounting Technician	113
	4	Principal Court Clerk	112
	9	Senior Court Clerk	110
	3	Senior Court Clerk, P/T	110
	20	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$1,186,490	\$1,364,437

FIXED ASSET PURCHASES

Mobile Filing System \$ 20,600

CLERK OF COURT - 1032

7101	Salaries	\$	575,160
7102	Salaries - Part Time		24,800
7150	Benefits		232,427
7204.06	Compensation - Jurors		300,000
7204.08	Compensation - Grand Jury		18,000
7205	Contractual Services		106,050
7204	Copier Lease		7,000
7210	Postage		23,000
7211	Supplies		47,000
7214	Communications		1,400
7215	Maintenance		3,500
7217	Dues, Fees, Books & Periodicals		650
7218	Travel		1,500
7219	Education & Training		400
7220	Publication/Advertising		350
7244	Bond		200
7352	Furniture & Fixtures		22,000
7353	Tools & Equipment	-	1,000
	Total Clerk of Court	\$	1,364,437

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SUPERIOR COURT

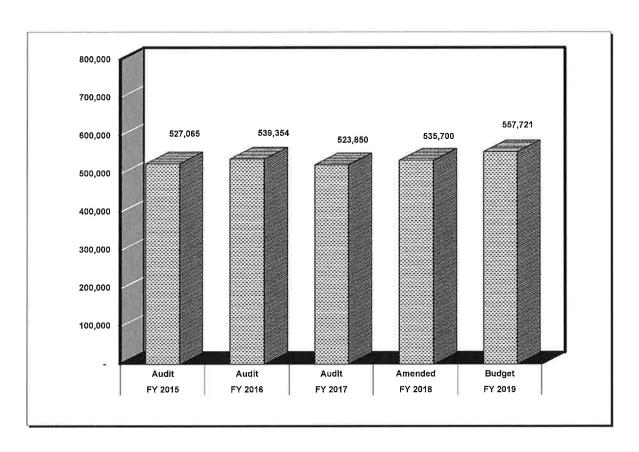
DEPARTMENTAL FUNCTION:

The Superior Court of Dougherty County is the highest level trial court in Dougherty County. It has exclusive jurisdiction in felony cases, title cases, tort cases, divorce cases and equity cases. The Court's daily functions involve holding hearings in cases pending before the Court, conducting bench as well as jury trials and handling the administrative aspects of the Court. Hearings must be scheduled at the request of the attorneys representing parties to law suits and pro se parties representing themselves, court orders must be issued from evidence presented and findings of facts at the hearings, trial dates must be set for cases in requesting trials, judgments must be entered and sentences must be imposed and executed as part of the Court's obligations. The Court handles an annual caseload of approximately 5,437 open felony cases with 3,702 cases disposed of, 3,419 filed civil cases opened and disposed of, 1,428 closed child support cases and over 1,500 probation revocation petitions.

Additionally, the Court is responsible for overseeing all other courts in the County and supervising the Dougherty County Law Library.

The Superior Court of Dougherty County also is host to one of five national learning sites for Mental Health Courts as designated by the U.S. Department of Justice Bureau of Justice Assistance and the Council of State Governments.

SUPERIOR COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.1%

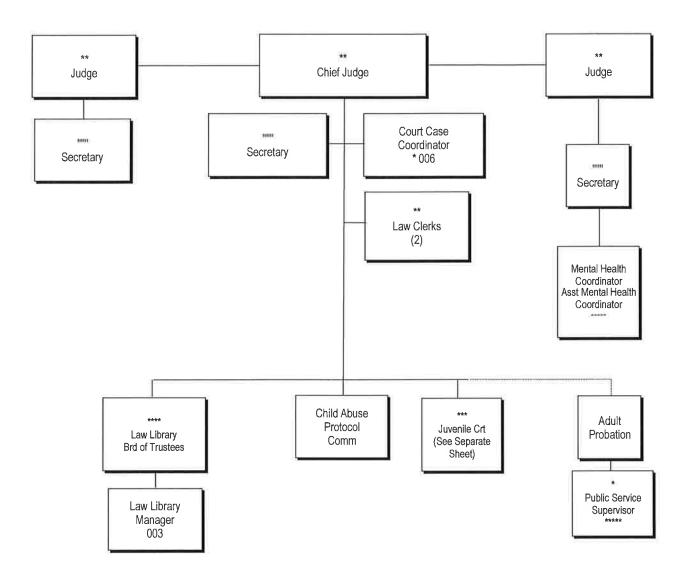
FY 2018 1.2%

FY 2017 1.1%

FY 2016 1.3%

FY 2015 1.4%

SUPERIOR COURT 1033



- * County Employee
- ** County Supplement
- *** County Funds
- **** Judge Lockette, Judge Stephenson, Judge Darrisaw, Greg Edwards, Evonne Mull, 2 practicing attorneys (vacant)
- ***** Hicks, Williams, Shelton, Rowe, Weston, Manning, Wenzel

Direct Supervision
Indirect Supervision

""" State Employee

---- Federal Grant

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 2 2	Chief Superior Court Judge Superior Court Judge Law Clerk - County Supplement	E E State
1	Court Case Coordinator	115
5	Community service Supervisor, PT	103
11	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$535,700	\$557,721
	Amended	

SUPERIOR COURT - 1033

	Total Superior Court	\$	557,721
7922	Death Penalty Contingency	· -	30,000
7220	Advertising		900
7219	Education & Training		1,000
7218	Travel		4,000
7217	Dues, Fees, Books & Periodicals		6,020
7215	Maintenance		4,411
7214	Communications		2,250
7212	Gas & Oil		500
7211	Supplies		9,700
7210	Postage		3,800
7205.06	EHAP Reporting		4,000
7205.05	Court Reporting		273,000
7205.03	Translator Services		12,000
7205.02	Compensation - Senior Judge		19,420
7150	Benefits		32,005
7101.002	Salaries - Public Service		16,500
7101	Salaries - Regular Employees	\$	138,215

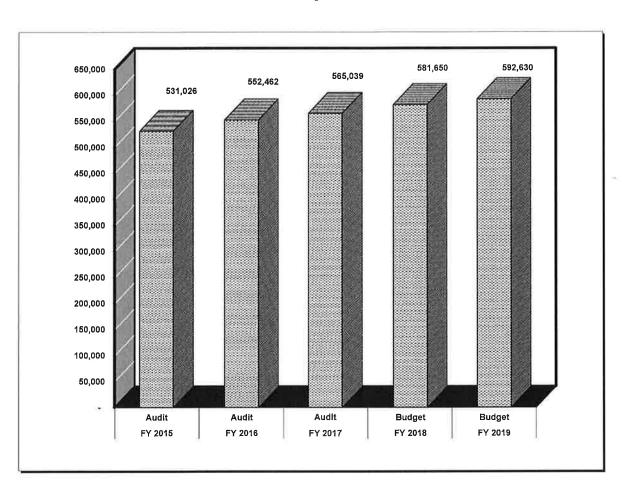
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STATE COURT

DEPARTMENTAL FUNCTION:

The function of the State Court is to provide a forum for the resolution of disputes between individuals or between the State and individuals. This Court has jurisdiction over misdemeanors (crimes punishable by twelve months incarceration or less) and civil cases (unlimited in dollar amount) concurrently with the Superior Court except cases involving divorce, titles to land and equity which are reserved exclusively to Superior Court.

STATE COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.1%

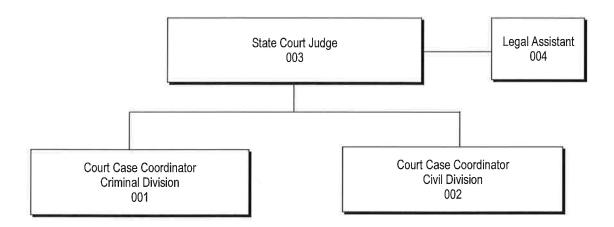
FY 2018 1.2%

FY 2017 1.2%

FY 2016 1.2%

FY 2015 1.2%

STATE COURT 1034



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 1 2	State Court Judge Legal Assistant Court Case Coordinators	E 121 115
4	TOTAL BUDGETED POSITIONS	:

BUDGET COMPARISONS

9	FY 2018	FY 2019
Operational Budget	\$581,650	\$592,630

FIXED ASSET PURCHASES

None Requested

STATE COURT - 1034

7101	Salaries	\$	261,860
7150	Benefits		85,220
7205.03	Translator Services		1,000
7205.04	Court Appointed Attorneys		146,400
7205.05	Court Reporting		84,000
7205.99	Medical & Drug Testing		100
7210	Postage		1,500
7211	Supplies		4,000
7214	Communications		400
7215	Maintenance - Equipment		1,000
7217	Dues, Fees, Books & Periodicals		2,700
7218	Travel		3,000
7219	Education & Training		850
7220	Advertising	_	600
	Total State Court	\$	592,630

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MAGISTRATE COURT

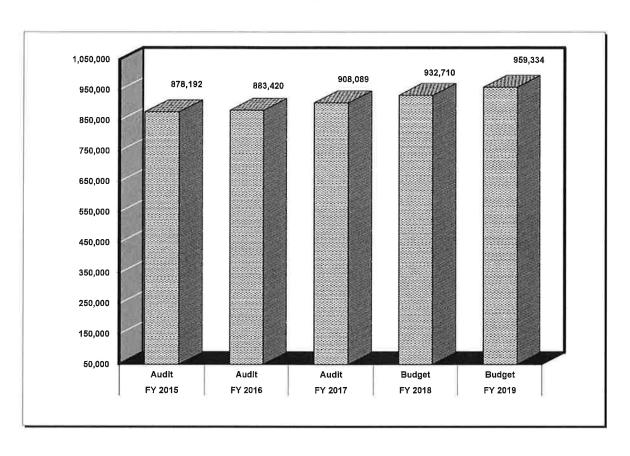
DEPARTMENTAL FUNCTION:

The Magistrate Court has jurisdiction to issue search warrants and arrest warrants for all criminal offenses. The Magistrate Court conducts hearings on citizen warrant applications. The Court conducts first appearance hearings for criminal defendants at the Jail every day of the week. Upon a felony defendant's request the Magistrate Court will conduct a committal hearing to determine if there was probable cause for his/her arrest. The Magistrate Court also issues citations for bad checks, good behavior warrants and County ordinance violations. The Court tries the County ordinance violations if the defendant does not request a Jury trial.

The Magistrate Court also has civil jurisdiction on cases up to \$15,000 if exclusive jurisdiction is not vested in the Superior Court. Garnishments may also be filed in the Magistrate Court. The Magistrate Court issues subpoenas to compel attendance of witnesses, conducts trials on statement of claims and dispossessory actions on behalf of landlord/tenant.

When requested, Magistrates serve as judges in other Courts and perform wedding ceremonies.

MAGISTRATE COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.8%

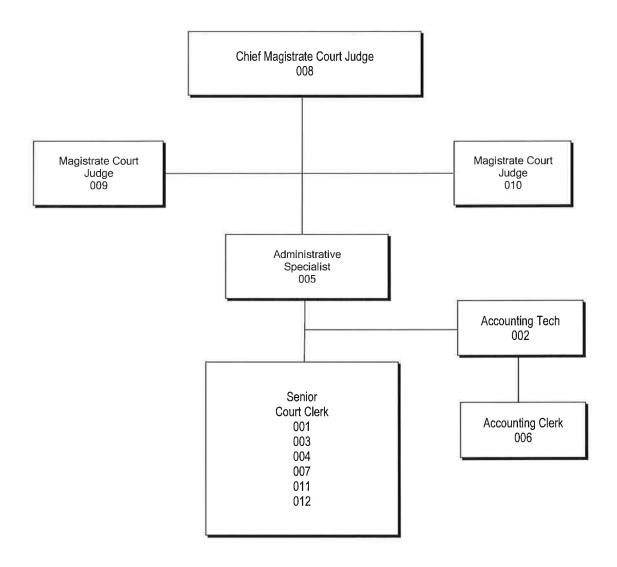
FY 2018 1.9%

FY 2017 1.9%

FY 2016 1.9%

FY 2015 2.0%

MAGISTRATE COURT 1035



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief Magistrate Judge	Α
2	Magistrate Judges	Α
1	Administrative Specialist	115
1	Accounting Technician	113
1	Accounting Clerk	111
6	Senior Court Clerks	110
9		
12	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$932,710	\$959,334

MAGISTRATE COURT - 1035

7101	Salaries	\$	647,320
7150	Benefits		233,080
7205.03	Translator Services		500
7205.04	Senior Judge		2,500
7205.05	Court Reporting		2,500
7205.99	Medical & Drug Testing		100
7208	Copier Lease		4,000
7210	Postage		10,000
7211	Supplies		15,930
7214	Communications		2,400
7215	Maintenance		31,000
7217	Dues, Fees, Books & Periodicals		3,784
7218	Travel		4,900
7219	Education & Training	_	1,320
	Total Magistrate Court	\$	959,334

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JUVENILE COURT

DEPARTMENTAL FUNCTION:

By law, the Juvenile Court was established to assist, protect, and restore, if possible, as secure law-abiding members of society those juveniles whose well being is threatened. Each child coming within the jurisdiction of the Court shall receive the care, guidance, and control that will be conducive to his welfare and the best interests of the State.

The Court has exclusive original jurisdiction over juvenile matters and is the sole Court for initiating action concerning any child less than 17 years of age:

- who is alleged to be delinquent (except in capital offenses and the seven deadly sins);
- who is alleged to have committed a juvenile traffic offense;

The Court has jurisdiction over juvenile matters concerning any child less than 18 years of age:

- who is alleged to be a child in need of services;
- who is alleged to be dependent;
- who is alleged to be in need of treatment of commitment as a mentally ill or retarded child.

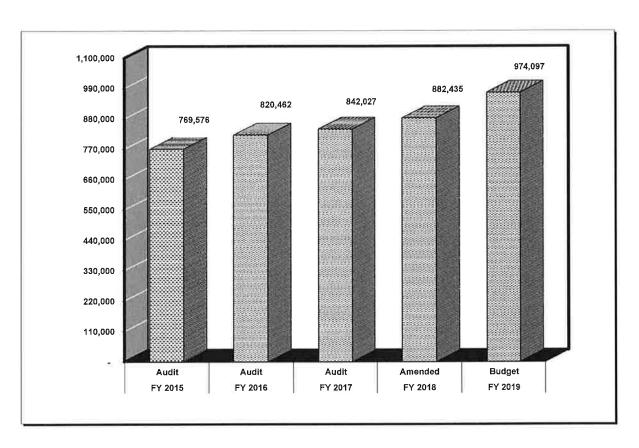
The Court has jurisdiction over the following matters:

- emancipation;
- transfer of juveniles through Interstate Compact;
- for the termination of the legal parent-child relationship, excluding adoption;
- prior notice to a parent or guardian relative to an unemancipated minor's decision to seek an abortion:
- legitimation of a child by a father
- dissolution of guardianship

The Juvenile Court has an annual caseload of over 1,295 petitions that must be processed and prepared for hearings. Collecting restitution for victims, handling traffic fines and insuring that indigent juveniles have legal counsel is a routine part of the Court's daily function.

The Court also provides a probation staff of six (6) that counsel and coordinate the treatment of each juvenile under the jurisdiction of the Court. A variety of community based programs are offered.

JUVENILE COURT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.9%

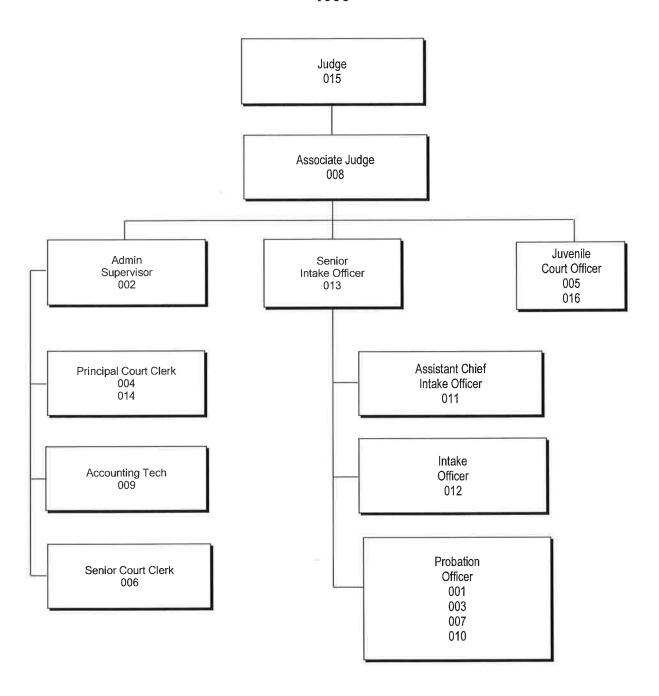
FY 2018 1.9%

FY 2017 1.8%

FY 2016 1.8%

FY 2015 1.7%

JUVENILE COURT 1036



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Juvenile Court Judge	А
1	Associate Judge/Court Adm.	128
1	Senior Intake Officer	118
1	Juvenile Court Clerk	118
1	Asst Chief Intake Officer	117
1	Intake Officer	116
1	Accounting Technician	113
2	Juvenile Court Officer	112
4	Probation Officer	112
2	Principal Court Clerk	112
1	Senior Court Clerk	110
16	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$882,435	\$974,097
	Amended	

JUVENILE COURT - 1036

7101	Salaries	\$ 639,225
7150	Benefits	261,050
7205.0436	Court Appointed Attorneys	30,000
7205.05	Court Reporting	2,000
7205.99	Medical & Technical	400
7210	Postage	2,000
7211	Supplies	6,200
7212	Gas & Oil	6,700
7214	Communications	3,100
7215	Maintenance	7,759
7217	Dues, Fees, Books & Periodicals	4,491
7218	Travel	2,850
7219	Education & Training	730
7224	Uniforms	550
7353	Tools & Equipment	3,057
7355	Computer Equipment	 3,985
	Total Juvenile Court	\$ 974,097

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SHERIFF'S OFFICE

DEPARTMENTAL FUNCTION:

The Sheriff's Office is a law enforcement agency under the direction of the County Sheriff. The Sheriff is responsible for performing a wide variety of duties relating to civil and criminal matters as specified in the Official Code of Georgia Annotated. The Sheriff's Office is divided into two major divisions with subdivisions and major duties of each as listed:

FIELD OPERATIONS:

Uniform Division

- Proper and legal execution of criminal arrest warrants and civil processes received
- Enforce all criminal and traffic laws of the State
- Patrol all areas of Dougherty County
- · Respond to calls of service received

Criminal Investigations Division

- Investigate reported and discovered criminal activity
- Crime Investigation and Analysis
- Evidence Control
- Public Relations
- Sex Offender Registration
- Automated Fingerprint Identification Section

SUPPORT SERVICES:

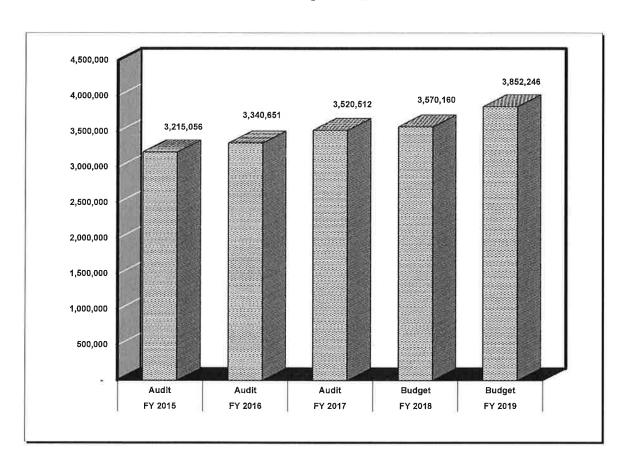
Judicial Support

- Generate various booking reports
- Capture photos and electronically submit fingerprints to the State
- Complete bonding reports
- Provide security for all employees and visitors of the Judicial Building
- Provide good order and security for all Magistrate, State and Superior Court proceedings, officials and visitors
- Collect fines and fees

Professional Standards and Training

- Provide a variety of training for the Sheriff's Office, other law enforcement agencies and civilian groups
- Ensures agency compliance with all training requirements required by the State
- Maintains the agency armory, policies and procedures and officer training records

SHERIFF'S OFFICE 5 - Year Expenditures



% To Total General Fund Budget

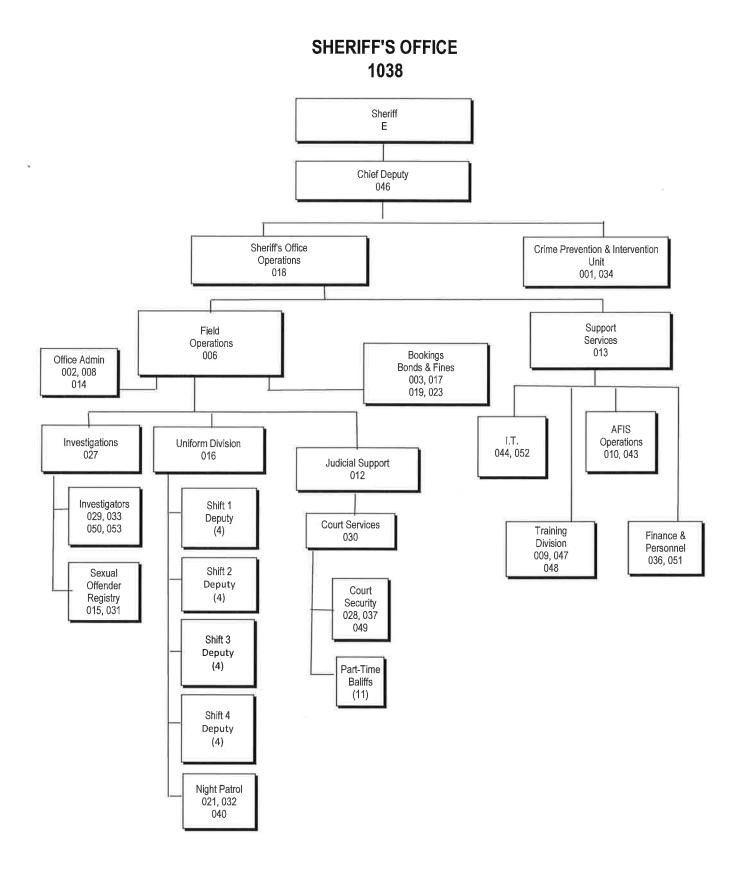
FY 2019 7.4%

FY 2018 7.2%

FY 2017 7.1%

FY 2016 7.2%

FY 2015 7.0%



PERSONNEL POSITION SUMMARY

	# OF POS.	POSITION TITLE	ALARY GRADE
	1 1 2 3 7 2 8 5 23	Sheriff Chief Deputy Colonel Major Captain Lieutenant System Analyst Sergeant Corporal Deputy Sheriff	E 131 130 126 122 119 118 117 115
	3	Detention Officer	113
	56 4 15 19	FULL-TIME BUDGETED POSITIONS Deputy P/T Bailiff, Part-Time PART-TIME BUDGETED POSITIONS Deputy P/T BUDGET COMPARISONS	113 103
Opera	ational Budget	FY 2018	Y 2019 852,246
Fixed Asset Purchases In Car Cameras Tasers (2) Hand Guns (20) Portable Fingerprint Stations (1) Rapid ID Mobile - FAP30 (2) Ten Printer Upgrade Fingerprint Machine (1)		\$ 20,000 12,300 5,000 11,350 7,500 11,595	

SHERIFF'S DEPARTMENT - 1038

7101	Salaries	\$ 2,399,400
7102.001	Salaries - P/T Baliffs	90,000
7102.002	Salaries - P/T Deputies	45,000
7150	Benefits	994,990
7205.01	Medical & Drug Testing	3,000
7205.03	Sex Offender List Mgmt	7,350
7205.04	Sexual Predator Monitoring	8,500
7206	Informant Fees	500
7210	Postage	1,500
7211	Supplies	50,000
7212	Gas & Oil	75,000
7214	Communications	44,000
7215	Maintenance	62,144
7217	Dues, Fees, Books & Periodicals	7,732
7218	Travel	11,000
7219	Education & Training	5,000
7224	Uniforms	29,130
7244	Bond	11,000
7352	Furniture & Fixtures	3,000
7355	Computer Equipment	 4,000
	Total Sheriff Department	\$ 3,852,246

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DISTRICT ATTORNEY

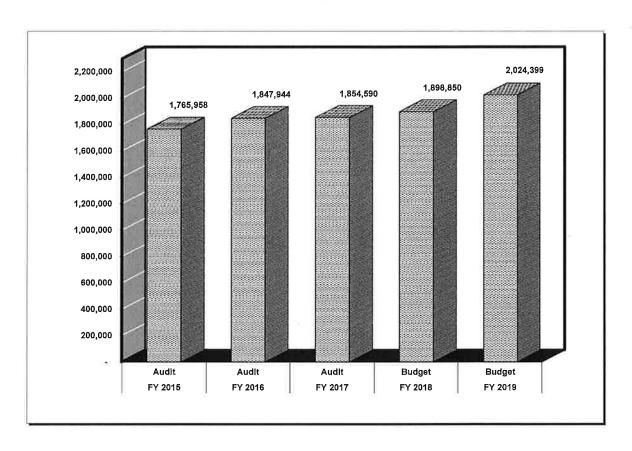
DEPARTMENTAL FUNCTION:

The District Attorney's office exists to prosecute those charged with criminal violations which occur in the Dougherty Judicial Circuit. In addition, the District Attorney, supported by his office staff, represents the State in their legal remedies when the State is involved in certain civil actions. This office attends pre-trial hearings, grand jury sessions, trials in Superior, State and Juvenile Courts; prepares indictments for the Grand Jury and prepares accusations for filing in order to bring cases to trial. The office also handles all past conviction appeals.

The District Attorney must prosecute fully those who, according to the best evidence available, have committed criminal violations. He or she must protect the victims of crimes as well as the interest of the people.

The Victim-Witness Assistance Program falls under the direction of the District Attorney's office. The objective of this program is to ensure that victims are helped through the justice system and are kept aware of all phases of the court process.

DISTRICT ATTORNEY 5 - Year Expenditures



% To Total General Fund Budget

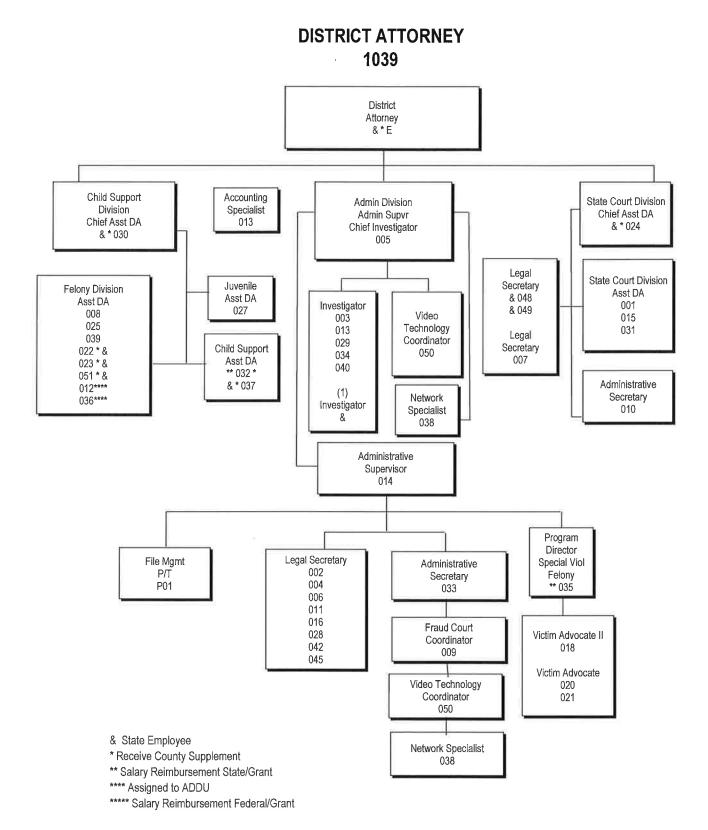
FY 2019 3.9%

FY 2018 3.8%

FY 2017 3.9%

FY 2016 3.9%

FY 2015 3.8%



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE State Paid	SALARY GRADE
* 1 * 2 * 5 1 2	District Attorney Chief Assistant District Attorney Assistant District Attorney Investigator Legal Secretary	Supplement Supplement Supplement State State
* 1 * 4 * 1 * 1 * 1 * 5 * 1 * 1 * 1 * 1	County Paid Senior Assistant District Attorney Assistant District Attorney Assistant District Attorney Chief Investigator Network Specialist DA Chief Manager Investigator Video Technology Coordinator Fraud Court Coordinator Legal Secretary Administrative Secretary Administrative Clerk - Part Time	125 125 123 122 121 120 119 118 112 112 109 104
1 1 1 2	Grant Positions - Reimbursable Assistant District Attorney - Child Support Assistant District Attorney - Domestic Voilence Victim / Witness Assistance Program Program Director Special Viol Felony Victim Advocate II Victim Advocate	123 123 State 112 109
.47	TOTAL BUDGETED POSITIONS (* Funded from General Fund) BUDGET COMPARISONS	5 W
Operational Budget	FY 2018 \$1,898,850	FY 2019 \$2,024,399

DISTRICT ATTORNEY - 1039

7101	Salaries	\$ 1,373,430
7102	Salaries - Part Time	9,000
7150	Benefits	494,850
7205.99	Medical & Drug Testing	300
7207	Witness Fees	6,500
7208	Copier Lease	14,568
7210	Postage	9,000
7211	Supplies	21,600
7212	Gas & Oil	9,500
7214	Communications	14,500
7215	Maintenance	20,133
7217	Dues, Fees, Books & Periodicals	15,018
7218	Travel	1,500
7224	Clothing Allowance	1,925
7241.05	Grant - VAWA Overage	9,000
7241.06	Grant - Victim Asst Match	15,775
7352	Furniture & Fixtures	2,400
7355	Computer Equipment	 5,400
	Total District Attorney	\$ 2,024,399

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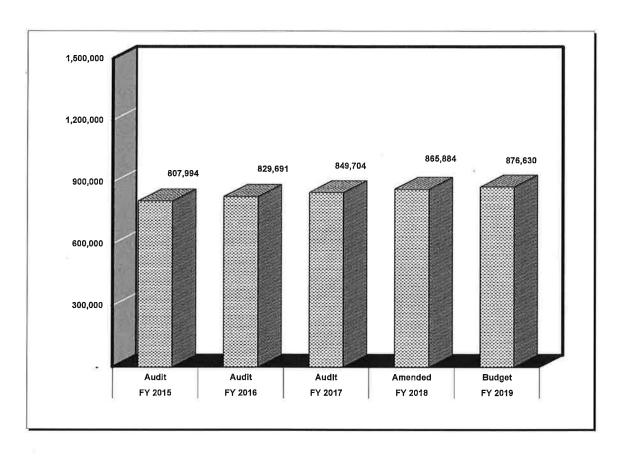
PUBLIC DEFENDER

DEPARTMENTAL FUNCTION:

The Public Defender's Office is responsible for the administration of the Indigent Criminal Defense Program in Dougherty County. The Dougherty Circuit Public Defender's Office provides competent and effective legal representation to indigent people who are charged with crimes in the Superior and Juvenile Courts of Dougherty County and handles direct appeals to the Georgia Court of Appeals and to the Georgia Supreme Court. The Office is a part of the Statewide Public Defender System established by the Georgia Indigent Defense Act of 2003 and operates under the auspices of the Georgia Public Defender Council located in Atlanta, Georgia. The Public Defender determines eligibility for indigent defense services by applying federal income eligibility guidelines.

The State of Georgia funds seven positions and the remaining ten positions are funded by the County. The County is responsible for the operational expenses of this department.

PUBLIC DEFENDER 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.7%

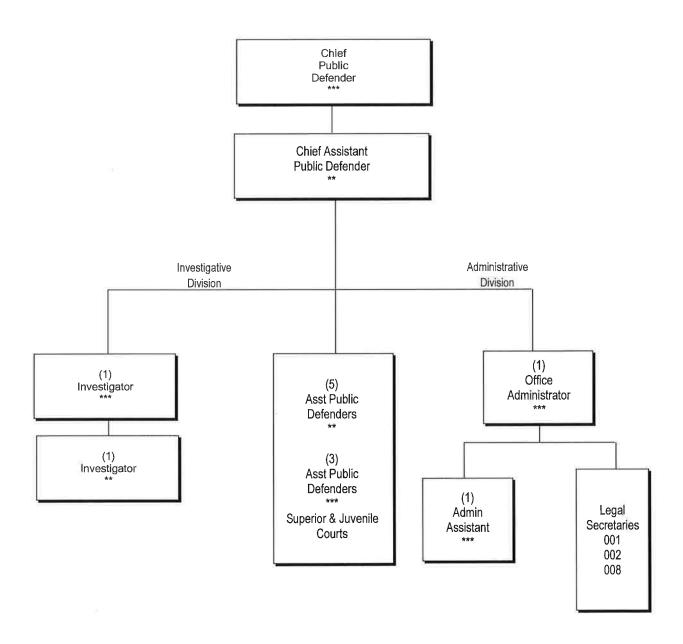
FY 2018 1.7%

FY 2017 1.8%

FY 2016 1.8%

FY 2015 1.8%

PUBLIC DEFENDER OFFICE 1040



^{**} State Position - County Funded

^{***} State Position

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE		SALARY GRADE
1 1	State Paid - State Funded Chief Public Defender Investigator	21	Supplement
3	Asst Public Defenders		
1	Office Administrator		
1	Administrative Assistant		
3	County Paid & Funded Legal Secretary		_{7.} 112
	State Paid - County Funded		
1	Investigator		
1	Chief Assistant Public Defender		
3	Asst Public Defenders		Supplement
2	Asst Public Defenders		1.1
17	TOTAL BUDGETED POSITIONS		8

7 Positions Budgeted in Personnel Budget 10 Positions Budgeted in State Contract

BUDGET COMPARISONS

Operational Budget	GC.	FY 2018 \$865,884 Amended	-	Y 2019 376,630
Vehicle, rpl SP VII	<u>Fixe</u>	d Assset Purchases	\$	23.000

The positions shown were approved in the budget as of July 1, 2018. A reorganization may have occurred after July 1, 2018

PUBLIC DEFENDER - 1040

7101	Salaries	\$	118,765
7150	Benefits		45,730
7204	Contractual Services		679,940
7205.99	Medical & Drug Test		100
7207	Witness/Transcript Fees		0
7208	Copier Lease		4,800
7210	Postage		1,200
7211	Supplies		3,800
7212	Gas & Oil		2,500
7214	Communications		2,000
7215	Maintenance		3,020
7217	Dues, Fees, Books & Periodicals		7,000
7218	Travel		2,800
7219	Education & Training		2,500
7355	Computer Equipment	Ĩ	2,475
	Total Public Defender	\$	876,630

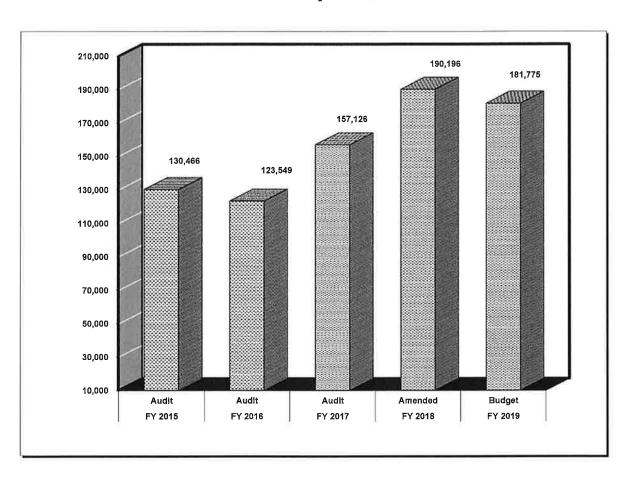
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CORONER

DEPARTMENTAL FUNCTION:

The Dougherty County Coroner's office is responsible for the examination of deceased persons to determine the cause, method and manner of death in cases involving homicide, suicide, accident, suspicious or unusual manner and when unattended by a physician. This office also assists in examining scenes of death to evaluate evidence, conditions and documents, and document these findings through photographs, written description and drawings in determining the cause, method and manner of death. Also, the Coroner is responsible for communicating with various agencies, including police, medical examiner, state crime laboratory, in collection of evidence and transmittal of deceased persons to places for proper post mortem examination. This office is also responsible for keeping proper records, through research and/or on scene investigations, filing such records, future court testimony, completing certain documents coordinating and holding inquests when necessary.

CORONER 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.3%

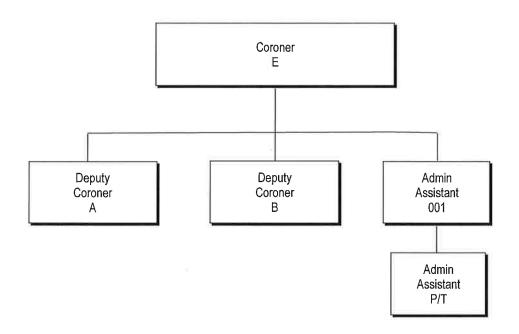
FY 2018 0.3%

FY 2017 0.3%

FY 2016 0.3%

FY 2015 0.3%

CORONER 1041



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 2 1 1	Coroner Deputy Coroners Administrative Assistant Administrative Assistant P/T	E A 112 112
5	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$190,196	\$181,775
	Amended	

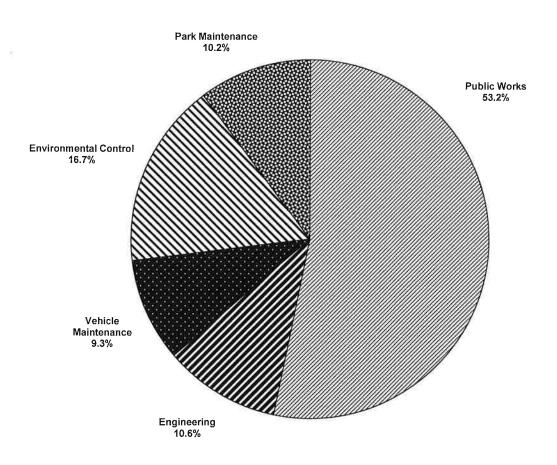
CORONER - 1041

	Total Coroner	\$	181,775
7244	Bond	18	100
7224.01	Uniforms		150
7219	Education & Training		1,320
7218	Travel		2,640
7217	Dues, Fees, Books & Periodicals	a.	350
7215	Maintenance		750
7214	Communications		920
7212	Gas & Oil		1,850
7211	Supplies		6,200
7205.99	Medical & Drug Test		245
7205.10	Transport Services		24,000
7205.07	Compensation		16,500
7150	Benefits		29,280
7102	Salaries P/T		3,000
7101	Salaries	\$	94,470

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PUBLIC WORKS

\$	1,731,210
	343,770
	301,985
	543,735
_	333,530
¢	3.254.230



% To Total General Fund Budget 6.2%

PUBLIC WORKS

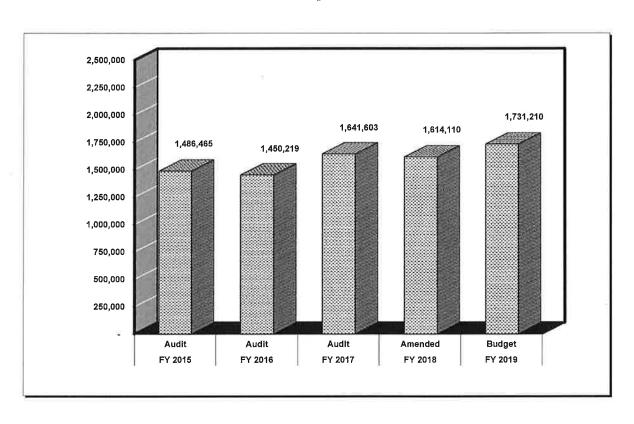
DEPARTMENTAL FUNCTION:

The Public Works Department, under the Supervision of the Director and Assistant Director, consists of five divisions: Construction and Maintenance of Roads and Drainage, Engineering, Vehicle Maintenance, Environmental Control and Park Maintenance. An Administrative Staff, under the direct supervision of the Director, is responsible for all correspondence, project costs reports, citizen work requests, budget preparation, park reservations and employee payroll records.

The Construction and Maintenance of Roads and Drainage Division is responsible for:

- ➤ Maintenance of county roads, rights-of-way, road signage, alleys, storm water drainage ditches, canals, holding ponds, and pumping stations
- > Constructions of storm water canals, force mains and ditches
- ➤ Mowing and reclaiming of rights-of-way
- ➤ Litter control of rights-of-way
- > Citizen driveway installations, upon request
- Demolition of blighted County-owned buildings

PUBLIC WORKS 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 3.3%

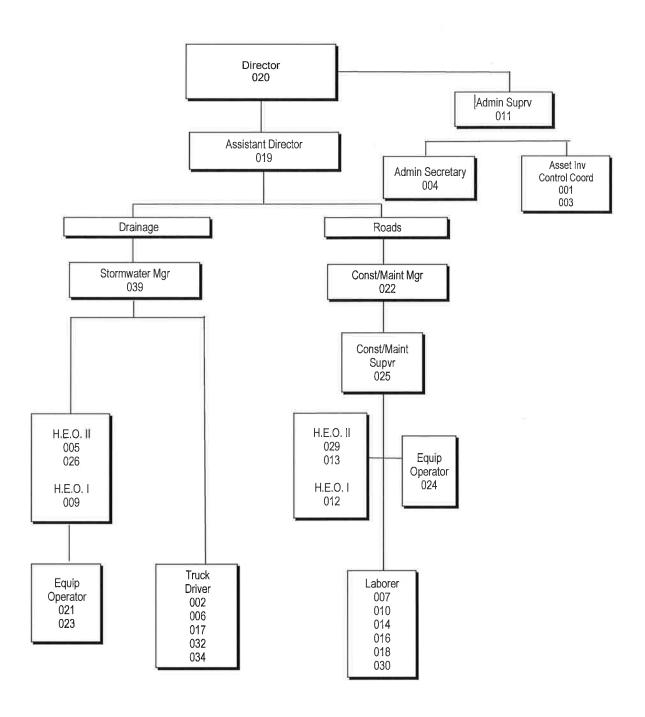
FY 2018 3.3%

FY 2017 3.4%

FY 2016 3.6%

FY 2015 3.4%

PUBLIC WORKS 1051



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Public Works Director	130
1	Assistant Public Works Director	127
1	Construction / Maintenance Manager	118
1	Administrative Supervisor	118
1	Stormwater Manager	118
1	Construction / Maintenance Supervisor	116
2	Asset Inventory Control Coordinator	114
4	Heavy Equipment Operator II	114
2	Heavy Equipment Operator I	111
1	Administrative Secretary	109
3	Equipment Operators	109
5	Trucks Drivers	109
6	Laborers	103
29	TOTAL BUDGETED POSITIONS	(*)

BUDGET COMPARISONS

	FY 2018	FY 2018
Operational Budget	\$1,614,110	\$1,731,210
	Amended	

PUBLIC WORKS - 1051

7101	Salaries	\$	960,725
7150	Benefits		356,085
7205.C	Contractual Services		1,300
7205.9	Medical & Drug Test		3,000
7208	Copier Lease		3,700
7210	Postage		100
7211	Supplies		13,000
7212	Gas & Oil		130,000
7213.C	Utilities - P.W. Building		32,500
7213.C	Utilities - Traffic Signals		20,000
7214	Communications		13,700
7215.C	Maintenance - Equipment		80,000
7215.C	Maintenance - Vehicles		25,000
7215.C	Maintenance - Radios		15,930
7215.C	Maintenance - Buildings	F-	2,000
7215.1	Maintenance - Computers		500
7215.2	Wildlife Management		4,000
7217	Dues, Fees, Books & Periodicals		720
7218	Travel		1,000
7219	Education & Training		900
7224	Uniforms		15,000
7226	Road Maintenance		44,000
7353	Tools & Equipment		3,700
7355	Computer Equipment		2,700
7562	Impact Fees Hvy Vehi-St Of GA		1,650
	Total Public Works	\$	1,731,210

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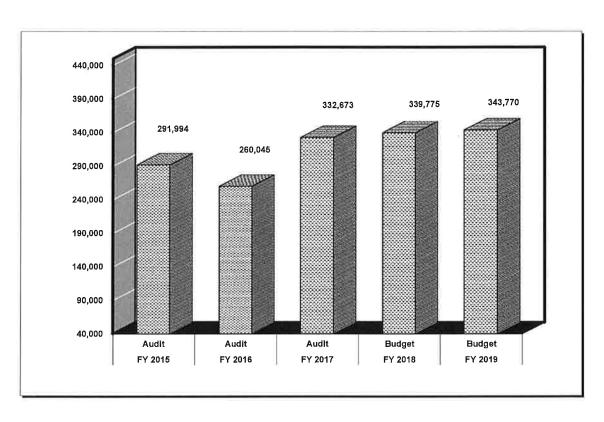
ENGINEERING

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director, Assistant Director, and Project Manager, the Engineering Department is responsible for:

- Preparation of technical specifications for County public improvement projects
- Surveying, marking and inspection of County construction projects
- Design of roads, storm water management facilities, and other related public projects
- Preparation of technical and contract specifications for public improvements
- Research property deeds and prepare plats for property acquisitions
- ➤ Maintain a variety of maps, records and other engineering documents
- > Review and approve development plans submitted by developers for compliance with County codes
- ➤ Inspect construction sites to insure compliance with Erosion and Sediment Control Ordinance
- Preparation of yearly reporting to EPD documenting site inspections and compliance

ENGINEERING 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.7%

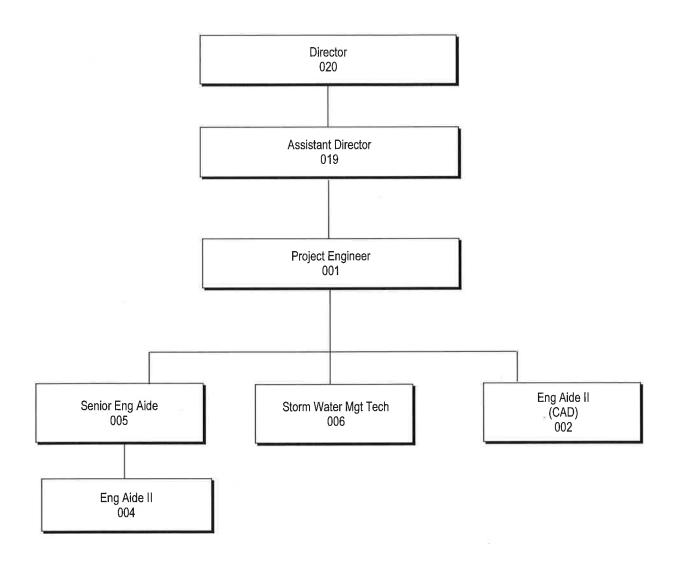
FY 2018 0.7%

FY 2017 0.7%

FY 2016 0.6%

FY 2015 0.7%

ENGINEERING 1052



PERSONNEL POSITION SUMMARY

	# OF POS.	POSITION TITLE	SALARY GRADE
	1	Project Engineer	123
100	1	Storm Water Management Tech.	118
	1	Senior Engineering Aide	₂ 117
	2	Engineering Aide II	114
-	5	TOTAL BUDGETED POSITIONS	
		Senior Engineering Aide	117

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$339,775	\$343,770

ENGINEERING - 1052

7101	Salaries	\$ 239,035
7150	Benefits	81,785
7205.03	Contractual Services	7,400
7205.99	Medical & Drug Test	100
7210	Postage	50
7211	Supplies	2,000
7212	Gas & Oil	5,000
7214	Communications	1,650
7215.01	Maintenance - Equipment	200
7215.02	Maintenance - Vehicles	1,500
7215.11	Maintenance - Computer Equipment	500
7217	Dues, Fees, Books & Periodicals	250
7224	Uniforms	1,000
7353	Tools & Equipment	2,000
7355	Computer Equipment	1,300
	Total Engineering	\$ 343,770

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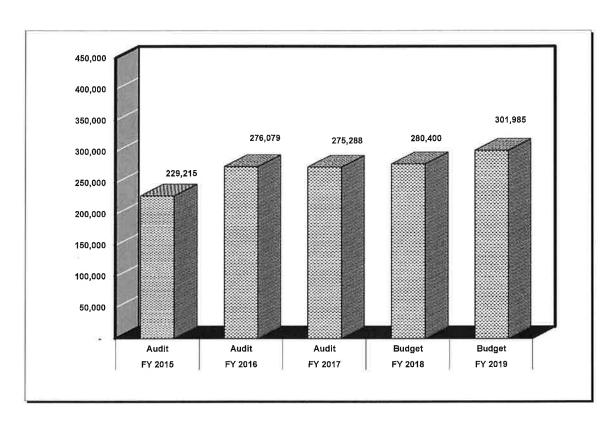
VEHICLE MAINTENANCE

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Vehicle Maintenance Division is responsible for:

- ➤ Maintenance and repair of vehicles for all County departments, vehicle and equipment inventory equates to approximately 468 items
- ➤ Maintenance of specialized construction equipment utilized by the Public Works Department
- ➤ Operation and maintenance of the County's fueling system located at the Public Works Complex and utilized by various County and City of Albany departments
- ➤ Ensures compliance with EPD regulations for underground storage tanks

VEHICLE MAINTENANCE 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.6%

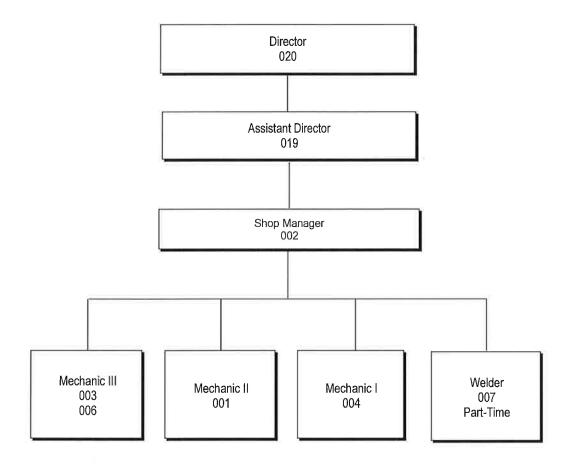
FY 2018 0.6%

FY 2017 0.5%

FY 2016 0.5%

FY 2015 0.6%

VEHICLE MAINTENANCE 1053



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Shop Manager	121
2	Mechanic III	113
1	Mechanic II	111
11	Mechanic I	109
5		
1	Welder, Part-Time	113
1	- :	

TOTAL BUDGETED POSITIONS

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$280,400	\$301,985

VEHICLE MAINTENANCE - 1053

7101	Salaries	\$	167,460
7102	Salaries - Part-Time		10,000
7150	Benefits		87,795
7205.03	Contractual Services		3,500
7205.99	Medical & Drug Test		150
7208	Copier Lease		1,800
7211	Supplies		800
7212	Gas & Oil		5,000
7213	Utilities		12,000
7214	Communications		600
7215.01	Maintenance - Equipment		1,000
7215.02	Maintenance - Vehicles		2,500
7215.11	Maintenance - Building		1,000
7215.11	Maintenance - Computer Equipment		1,500
7217	Dues, Fees, Books & Periodicals		180
7218	Travel		250
7219	Education & Training		250
7224	Uniforms		2,000
7228	Tool Allowance		1,200
7353	Tools & Equipment	-	3,000
	Total Vehicle Maintenance	\$	301,985

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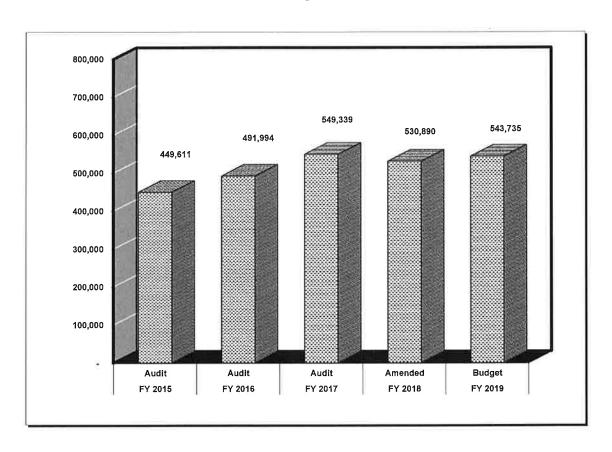
ENVIRONMENTAL CONTROL

DEPARTMENTAL FUNCTION:

Under the direction of the Public Works Director and the Assistant Director, the Environmental Control Division is responsible for:

- ➤ Execution of the Mosquito Control Program for the City of Albany and Dougherty County
- > Spraying chemicals under specific weather conditions to eradicate adult mosquito population
- ➤ Broadcasting larvacides into standing water in catch basins, canals and other accessible standing water to eradicate mosquito larva
- ➤ Conduct educational classes for Dougherty County school children and civic organizations on best practices to control mosquitoes
- Coordinate efforts of this department and the Public Health Department for public safety and education of citizens

ENVIRONMENTAL CONTROL 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.0%

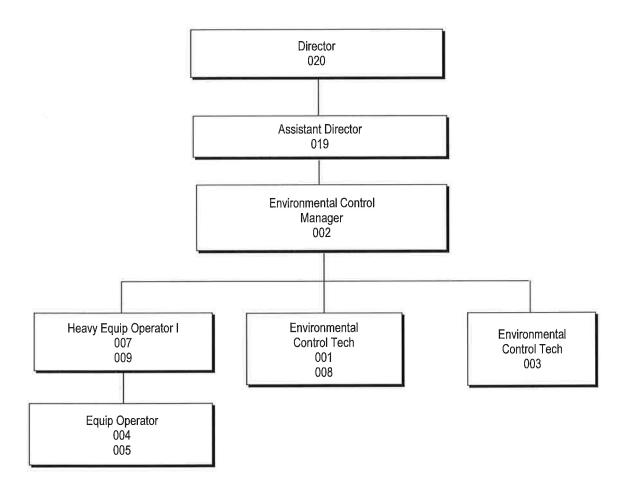
FY 2018 1.1%

FY 2017 1.1%

FY 2016 1.0%

FY 2015 1.0%

ENVIRONMENTAL CONTROL 1055



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 3	Environmental Control Manager Environmental Control Technician	121 114
2	Heavy Equipment Operator I	111
2	Equipment Operator	109
8	TOTAL BUDGETED POSITIONS	2

BUDGET COMPARISONS

		FY 2018	FY 2019
Operational Budget	į.	\$530,890	\$543,735
		Amended	

ENVIRONMENTAL CONTROL - 1055

	Total Environmental Control	\$	543,735
7353	Tools & Equipment	:	1,300
7224	Uniforms		3,500
7219	Education & Training		300
7218	Travel		800
7215.10	Maintenance - Mowers		23,000
7215.02	Maintenance - Vehicles		9,000
7215.01	Maintenance - Equipment		25,000
7214	Communications		600
7212	Gas & Oil		34,000
7211	Supplies		59,400
7205	Medical & Drug Test		600
7150	Benefits		114,155
7101	Salaries	\$	272,080

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PARK MAINTENANCE

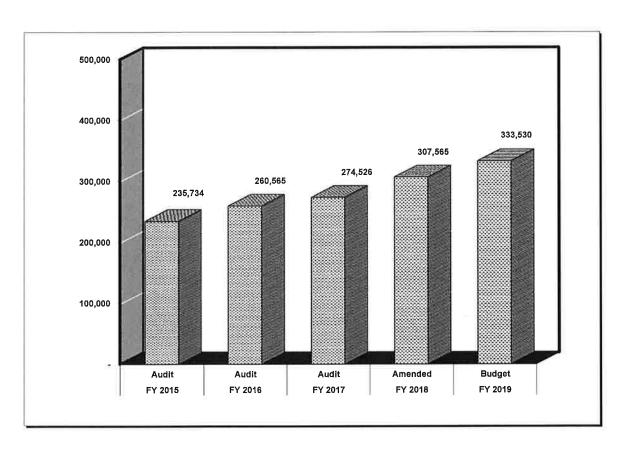
DEPARTMENTAL FUNCTION:

The County parks include Radium Springs Gardens Park, Radium Springs Overlook Park and Nature Trail, Radium Springs Community Park, Putney Neighborhood Park, Robert Cross Park and Elliot Park. Under the direction of the Public Works Director and the Assistant Director, the Park Maintenance Department is responsible for:

- ➤ Development and maintenance of County parks, County Libraries, park facilities, green spaces and other County properties
- ➤ Development includes clearing property to claim new park area, design of playground facilities and landscape development
- ➤ Maintenance includes mowing, edging, trash collection, playground repairs, irrigation repairs, plant replacements and tree pruning

The ongoing mission of this department is to provide citizens an opportunity to enjoy leisure activities in County parks that are safe, useful and well maintained.

PARK MAINTENANCE 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.6%

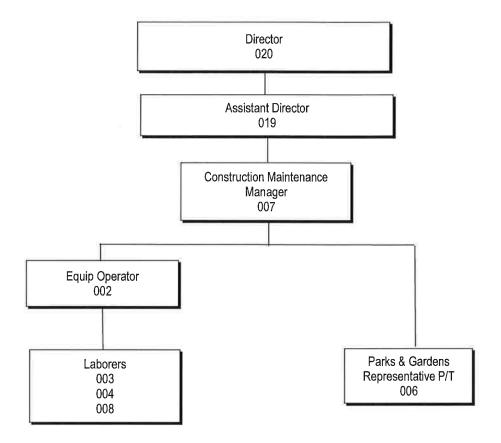
FY 2018 0.6%

FY 2017 0.6%

FY 2016 0.6%

FY 2015 0.5%

PARK MAINTENANCE 1056



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 1 1 4	Construction Maintenance Manager Parks & Gardens Coordinator Equipment Operator Laborer	118 116 109 103
7	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2018
Operational Budget	\$307,565	\$333,530
	Amended	

PARK MAINTENANCE - 1056

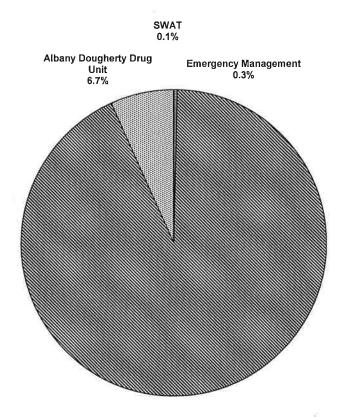
7101	Salaries	\$	190,930
7150	Benefits		85,500
7205	Medical & Drug Test		300
7211	Supplies		9,200
7212	Gas & Oil		11,500
7213	Utilities		7,000
7214	Communications		600
7215	Maintenance		12,600
7217.01	Dues & Fees		300
7218	Travel		500
7219	Education & Training		900
7224	Uniforms		1,700
7226	Materials		8,500
7353	Tools & Equipment		4,000
	Total Park Maintenance	\$	333,530

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PUBLIC SAFETY

Albany Dougherty S.W.A.T. Team	\$ 7,791
Albany Dougherty Drug Unit	1,032,850
Dougherty County Jail	14,415,470
Emergency Management	51,500

\$ 15,507,611



Dougherty County Jail 93.0%

% To Total General Fund Budget 29.7%

ALBANY/DOUGHERTY S.W.A.T. TEAM

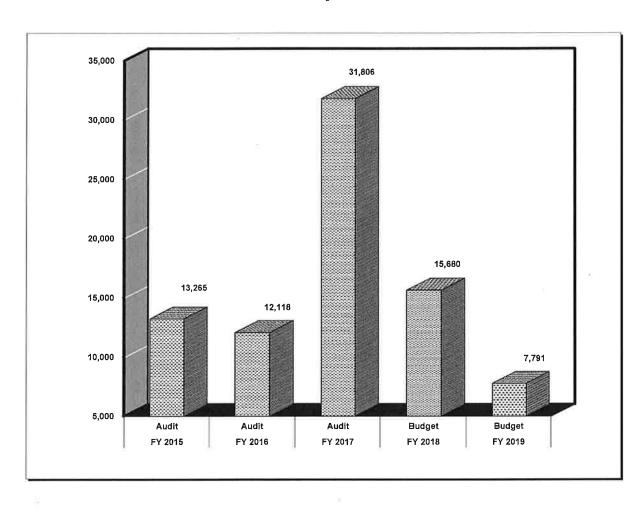
DEPARTMENTAL FUNCTION:

The Albany/Dougherty S.W.A.T. (Special Weapons and Tactics) Team is an elite tactical unit formed to provide the community with a reservoir of skilled law enforcement personnel who are capable of identifying and implementing a high level response to special threats with minimal risk to personnel and citizens.

The role of law enforcement in all cases, including riotous activity, insurrection, barricaded subjects, execution of narcotics warrants, arrest of dangerous felons, and the rescue of hostages or endangered persons, is the protection of lives and property. The Albany/Dougherty S.W.A.T. Team is a team of specially trained law enforcement officers from participating political subdivisions, which will respond to any incident where special weapons and tactics are needed within the member jurisdictions. The Unit consists of a maximum of twenty-five highly trained personnel with specific skills in the areas of marksmanship, tactical response and containment and the deployment of chemical munitions.

The Albany/Dougherty S.W.A.T. Team is under the direct supervision of a Unit Commander with the governing authority derived through the Albany/Dougherty Metro S.W.A.T. Board of Directors. The Unit's personnel are drawn from the seven participating agencies; which are the Albany Police Department, Dougherty County Police Department, Dougherty County Sheriff's Department, Dougherty County EMS, Dougherty County District Attorney's Office, Dougherty County School System and Albany State University.

ALBANY DOUGHERTY S.W.A.T. TEAM 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 TR%

FY 2018 TR%

FY 2017 TR%

FY 2016 TR%

FY 2015 TR%

7,791

ALBANY-DOUGHERTY SWAT TEAM - 1058

7205 Technical & Professional \$ ___

Total Albany-Dougherty SWAT Team \$ 7,791

BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$15,680 \$7,791

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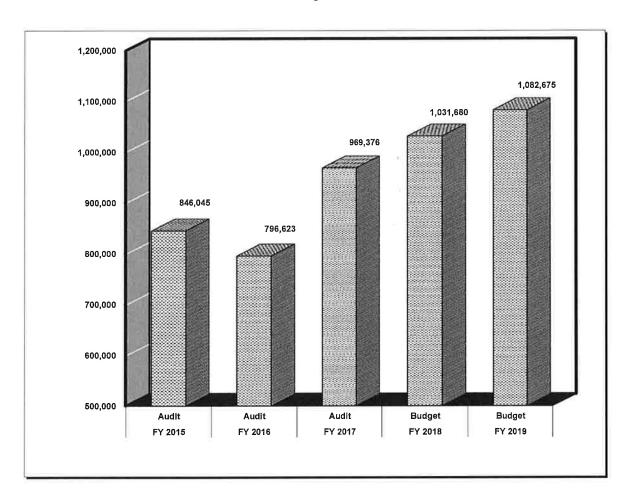
ALBANY/DOUGHERTY DRUG UNIT

DEPARTMENTAL FUNCTION:

The Albany/Dougherty Drug Unit was formed in 1989, as a joint effort of the City and County, to combat the drug problem in the community. The Drug Unit is comprised of five separate entities: City of Albany Police Department, Dougherty County Police Department, Dougherty County District Attorney's Office and the Albany City Attorney's Office.

The five person advisory board set the policies for the Unit's activities, which are administered through the Unit Commander who is appointed by the Board. The primary function of the Unit is the reduction of illegal narcotics being brought into the community, reduction of the number of drug dealers and the demand for their products as well as drug interaction with other related agencies. The Albany/Dougherty Drug Unit is jointly funded by the City of Albany and Dougherty County.

ALBANY DOUGHERTY DRUG UNIT 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 2%

FY 2018 2%

FY 2017 2%

FY 2016 2%

FY 2015 2%

ALBANY-DOUGHERTY DRUG UNIT - 1059

7101	Salaries	\$ 598,715
7150	Benefits	271,285
7205.02	Vet Services & Supplies	5,500
7205.99	Medical & Drug Test	1,200
7206	Informant Fees	10,000
7210	Postage	300
7211	Supplies	18,500
7212	Gas & Oil	36,500
7213	Utilities	16,000
7214	Communications	33,170
7215	Maintenance	62,430
7224	Uniforms	3,575
7243	Insurance - Property & Casualty	21,000
7355	Computer Equipment	4,500
	Total Albany-Dougherty Drug Unit	\$ 1,082,675

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$1,031,680	\$1,082,675

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DOUGHERTY COUNTY JAIL FACILITY

DEPARTMENTAL FUNCTION:

The Dougherty County Jail is a 1,230 bed state of the art pre-trial detention facility that is under the supervision and operation of the Dougherty County Sheriff. In addition to pre-trial inmates, the jail facility also houses Federal, State, Local and a small number of inmates for other area law enforcement agencies.

The objective of the Jail facility is to treat all inmates fairly and humanely, and to provide all inmates, staff, and visitors with an environment that is clean and healthy, while maintaining safety and security utilizing current and nationally accepted detention management techniques.

The Jail facility is unique in that it has two on-site courtrooms that host a variety of court proceedings seven days each week. The Jail facility also houses other judicial support functions such as a Magistrate Judge, Assistant District Attorney and Public Defender.

The facility houses the Dougherty County Sheriff's Office Training Division which is responsible for a variety of State approved training classes for local, area and State law enforcement agencies.

The Jail facility utilizes inmate labor under the supervision of contracted food service specialists to prepare approximately 2,800 meals daily which meet Federal and State nutrition requirements. Inmates are also utilized in other areas of the Jail such as the commissary, laundry room, warehouse, grounds maintenance, custodial duties and a variety of off-site work details.

The Jail facility operates under two major divisions with each containing support divisions. These divisions are:

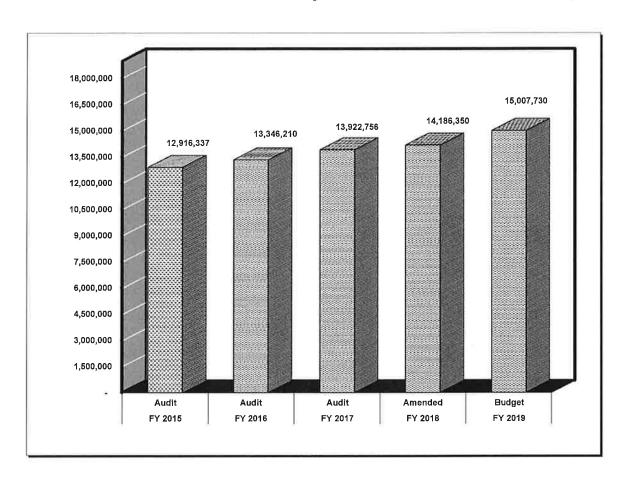
Security Division (with support divisions)

- 1. Inmate Housing
- 2. Intake/Classification

<u>Administrative Division</u> (with support divisions)

- 1. Operations Support
- 2. Maintenance
- 3. Administrative Support
- 4. Warehouse/Laundry
- 5. Inmate Commissary
- 6. Contracted Services

DOUGHERTY COUNTY JAIL FACILITY 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 27.6%

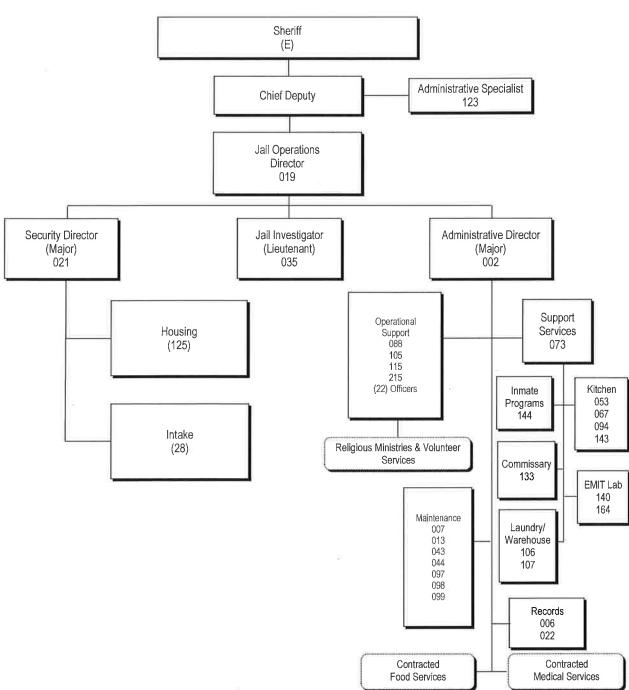
FY 2018 28.9%

FY 2017 28.8%

FY 2016 29.2%

FY 2015 29.8%

Dougherty County Jail Facility 1062



PERSONNEL POSITION SUMMARY

		SALARY
# OF POS,	POSITION TITLE	GRADE
1	Jail Operations Director	130
2	Major	126
6	Captain	122
6	Lieutenant	119
7	Sergeant	117
1	Building Maintenance Superintendent	116
1	Administrative Specialist	115
13	Corporal	115
143	Detention Officer / Deputy	113
3	Facilities Tech II	113
2	Administrative Assistant	112
1	Warehouse Supervisor	110
1	Grounds Maintenance Technician	105
1	Warehouse Worker	103
2	Custodian	102
190	TOTAL BUDGETED POSITIONS	
24	P/T Detention Officers & Baliffs	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$14,186,350	\$15,007,730
	Amended	

Fixed Asset Purchases

Computer replacement	\$ 20,000
Gas & Oil Fired Burners on Boiler 1 & 2	68,470
Ten Printer(2) Upgrade/Fingerprint Machine, rpl	23,190

Dougherty County Jail Facility - 1062

7101	Salaries	\$	7,422,580
7102	Salaries - Part Time		175,000
7150	Benefits		2,722,935
7204	Chaplain - Contractual Compensation		9,600
7205	Medical & Drug Test		2,500
7210	Postage		2,000
7211	Supplies		370,500
7212	Gas & Oil		35,000
7213	Utilities		850,000
7214	Communications		66,100
7215	Maintenance		343,950
7217	Dues, Fees, Books & Periodicals		7,600
7218	Travel		17,000
7219	Education & Training		10,000
7221.01	Contract Food Services		650,725
7221.02	Boarding Prisoners - Off Site		500
7222	Medical & Dental		2,227,240
7223	Transportation Services		6,000
7224	Uniforms		65,500
7244	Bond		6,000
7352	Furniture & Fixtures		6,000
7353	Tools & Equipment		6,000
7355	Computer Equipment	-	5,000

Total Dougherty County Jail Facility \$ 15,007,730

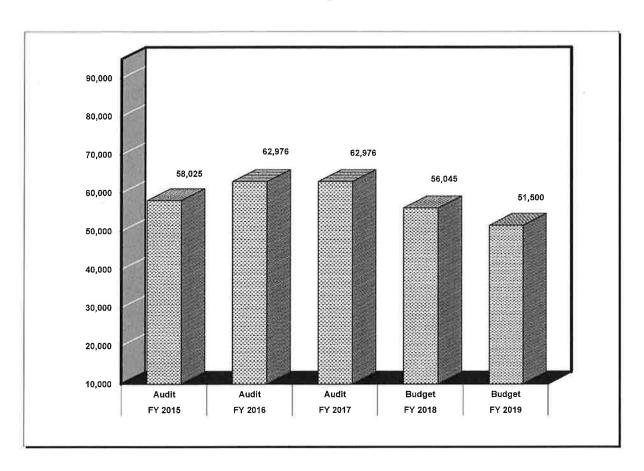
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EMERGENCY MANAGEMENT AGENCY

DEPARTMENTAL FUNCTION:

The primary responsibility of Emergency Management is the planning, development and coordination of civil preparedness programs designed to negate or reduce the loss of life, suffering and destruction of property caused by natural or man-made disasters. This department receives funding from the City, County and Federal governments. Emergency Management is a function of the Albany Fire and Emergency Services Department. Dougherty County purchases these services from the City for the unincorporated areas of the County.

EMERGENCY MANAGEMENT AGENCY 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.1%

FY 2018 0.1%

FY 2017 0.2%

FY 2016 0.1%

FY 2015 0.1%

EMERGENCY MANAGEMENT AGENCY - 1065

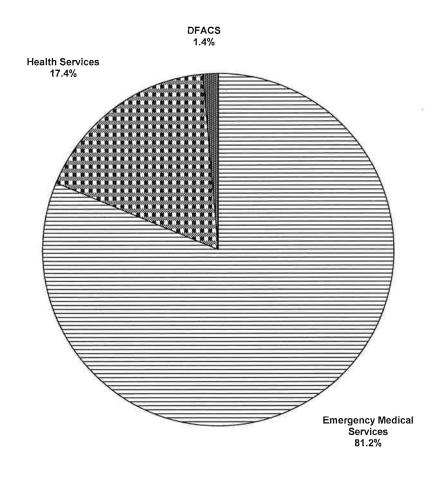
BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$56,045 \$51,500

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PUBLIC HEALTH & SOCIAL SERVICES

Emergency Medical Services.	\$ 4,503,175
Health Services	965,202
DFACS	78,850
	\$ 5.547.227



% To Total General Fund Budget 10.6%

EMERGENCY MEDICAL SERVICE

DEPARTMENT FUNCTION:

Dougherty County Emergency Medical Service is an advanced life support ambulance service that provides quality pre-hospital medical care and transportation to the citizens of Dougherty County twenty-four hours per day. EMS also provides community service and education to the general public by teaching CPR and first aid and offering free blood pressure screenings. EMS responds to approximately 21,392 calls per year with an average response time of four to five minutes.

The Department uses thirteen Type I one-ton truck ambulances and four administrative vehicles operated by the director, assistant director, on-duty supervisor, and the training officer. Three trucks are run out of headquarters facility which houses three 2-person crews, the director, assistant director, supervisor and two administrative personnel. One truck is operated out of a satellite station in East Albany, which houses one 2-person crew. One truck operates out of a satellite station in South Albany with one 2-person crew and a training officer. The newest satellite station is located in Southeast Albany with one 2-person crew.

Dougherty County EMS has 82 total employees, consisting of 52 full time Paramedics and 5 administrative personnel including the Director, Assistant Director, Training Officer, Administrative Assistant, Administrative Secretary and 30 Part-Time personnel.

EMS STATIONS

Headquarters:

1436 PALMYRA ROAD

East Station: South Station:

501 CLARK AVENUE 2040 NEWTON ROAD

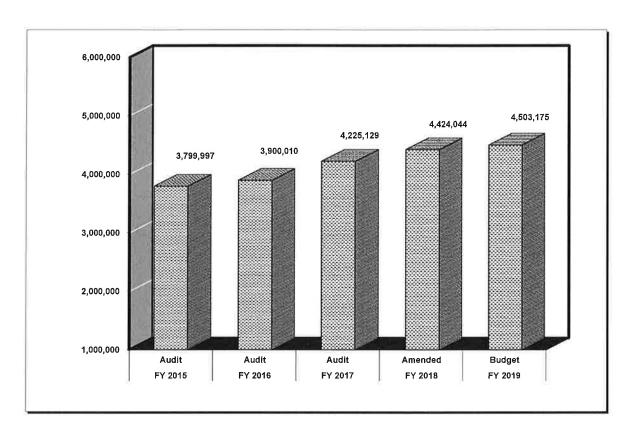
Southeast Station:

401 HONEYSUCKLE ROAD

West Station:

503 N WESTOVER BLVD

EMERGENCY MEDICAL SERVICES5 - Year Expenditures



% To Total General Fund Budget

FY 2019 8.6%

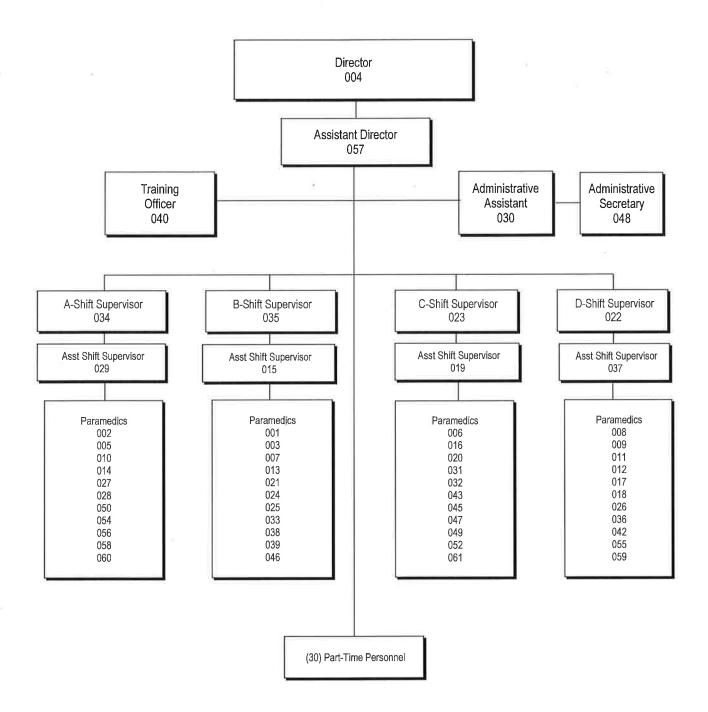
FY 2018 9.0%

FY 2017 8.8%

FY 2016 8.5%

FY 2015 9.0%

EMERGENCY MEDICAL SERVICE 1070



PERSONNEL POSITION SUMMARY

		SALARY
# OF POS.	POSITION TITLE	GRADE
1	EMS Director	129
1	Assistant Director	126
4	Shift Supervisor	122
1	Training Officer	122
4	Assistant Shift Supervisor	119
44	Paramedic / EMT's	115
1	Administrative Assistant	112
1	Administrative Secretary	109
57	TOTAL BUDGETED POSITIONS	
30	P/T Paramedic / EMT's	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$4,424,044	\$4,503,175
	Amended	

EMERGENCY MEDICAL SERVICES - 1070

7101	Salaries	\$	2,529,415
7102	Salaries - Part Time		350,000
7150	Benefits		935,020
7203.01	State License Fee		19,300
7204	Contractual Services		248,800
7205	Medical & Random Drug Testing		5,000
7208	Copier Lease		4,560
7210	Postage	:-	600
7211	Supplies		98,850
7212	Gas & Oil		78,000
7213	Utilities		40,850
7214	Communications		32,100
7215	Maintenance		117,630
7217	Dues, Fees, Books & Periodicals		3,900
7218.01	Travel		1,200
7218.03	Patient Transfer - Meals		300
7218.04	Patient Transfer - Gas & Oil		500
7219	Education & Training		1,500
7224	Uniforms		18,975
7230	Public Information		650
7352	Furniture & Fixtures		1,500
7353	Tools & Equipment		4,000
7355	Computer Equipment		10,000
7562	Impact Fees Hvy Vehi-ST		150
7600	Health Services		375

Total Emergency Medical Services \$ 4,503,175

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HEALTH SERVICES

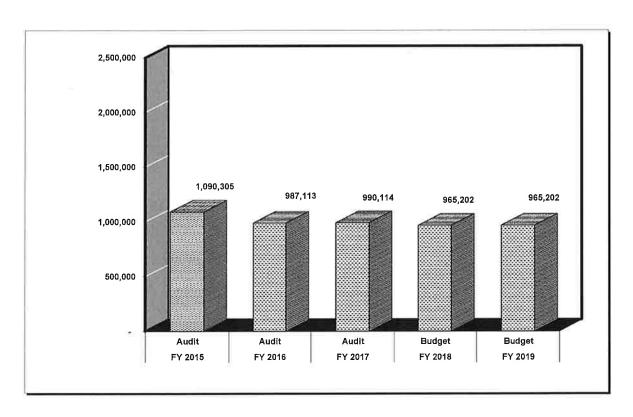
Through the overall Health Services budget, Dougherty County addresses the need to provide medical services to low income citizens. This goal is accomplished by the following:

Indigent committals: Funds for committal hearings to protect indigent mental patients' rights.

Substance Abuse Program: Dougherty County Jail Facility provides inmates, sentenced to Jail with a history of drug abuse, a six-week educational program on substance abuse. Successful completion of the course earns good time credit leading to an early release for the inmate. The program helps the inmate and helps reduce the operational cost to the County.

Physical and Mental Health Departments: Provides a full range of physical and mental health services, health information, preventive and environmental health services, and medical service to all citizens, but particularly low-income citizens.

HEALTH SERVICES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 1.8%

FY 2018 2.0%

FY 2017 2.0%

FY 2016 2.1%

FY 2015 2.4%

HEALTH SERVICES - 1072

	Total Health Services	\$ 965,202
7640.04	Mental Health Operating Expense	60,202
7640.03	Physical Health Operating Expense	855,000
7607	Drug & Substance Abuse Education	\$ 50,000

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$965,202	\$965,202

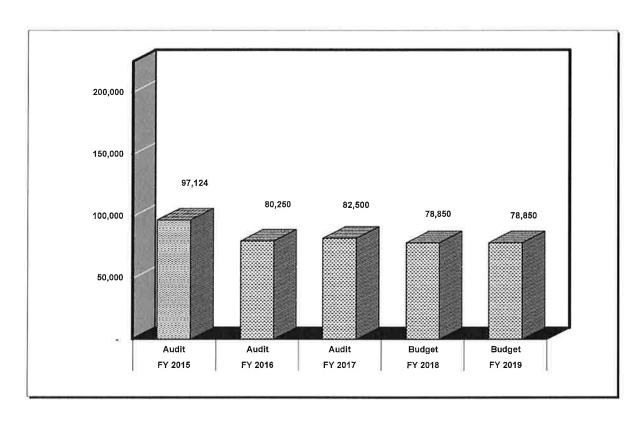
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DEPARTMENT OF FAMILY AND CHILDREN SERVICES

DEPARTMENTAL FUNCTION:

The Dougherty County Department of Family and Children Services provides financial aid and social services to eligible needy citizens of the County. The County provides funds for emergency assistance, child welfare, pauper burials and food stamp distribution. In addition to its other duties, DFACS is also responsible for the distribution of emergency relief funds to offset utility expenses.

DEPARTMENT OF FAMILY& CHILDREN SERVICES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.2%

FY 2018 0.2%

FY 2017 0.2%

FY 2016 0.2%

FY 2015 0.2%

DEPT OF FAMILY & CHILDREN SERVICES - 1073

	Total Dept of Family & Children Svcs	\$ 78,850
7741	Pauper Burial	5,250
7740.08	Emergency Energy Aid	24,700
7740.0502	Social Services-Child Wel	33,250
7740.0501	Emergency Management	13,300
7740.0500	DFACS Board Expense	\$ 2,350

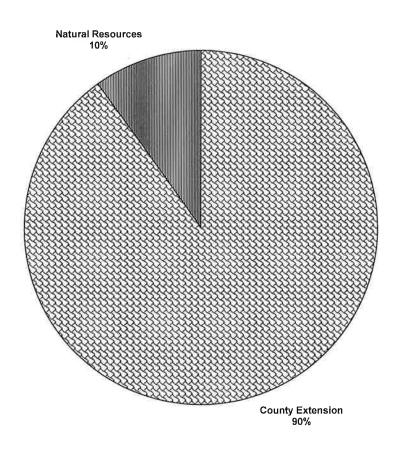
BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$78,850	\$78,850

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COOPERATIVE EXTENSION

County Extension	\$	112,495
Natural Resources	_	12,391
	\$	124,886



% To Total General Fund Budget 0.2%

UGA COOPERATIVE EXTENSION

DEPARTMENTAL FUNCTION:

The University of Georgia/Dougherty County Cooperative Extension provides educational programs and assistance to the citizens of Dougherty County on a wide array of subjects. The primary objective is to extend the resources and expertise of the University to the public, especially in the areas of agriculture, horticulture, family and consumer sciences, youth and the 4-H Club. The programs are guided by advisory committees made up of local citizens reacting to local issues and needs.

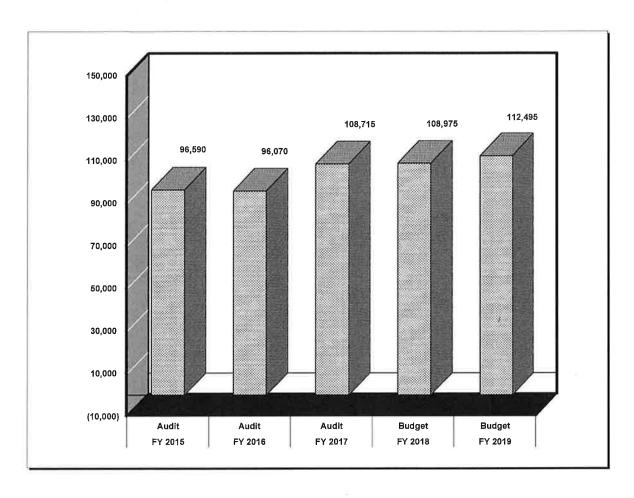
4-H programs involve approximately 1300 5th through 12th graders. One 4-H Agent, one full-time Program Assistant and school/local volunteers assist with monthly meetings plus summer camp, Junior/Senior and Cloverleaf Project Achievements, State Congress, Fall Forum, State Council, and many local community service activities.

The Cooperative Extension Office also houses and administers the Expanded Foods and Nutrition Educational Program (EFNEP) for low income families with young children. The program is federally funded and is designed to help increase nutritional awareness in families and youth with limited resources. A State supported staff including: one full-time Program Assistant and one part-time Program Assistant provide this program to Dougherty County residents.

The Dougherty County Family and Consumer Sciences (FACS) program addresses a variety of issues including: Diabetes Education, Child Care Worker Training, Health and Wellness, General Nutrition, Food Safety and Senior Education. In addition, the program highlights issues related to Food Safety and Housing in the local media, news and information letters. The program is staffed with one FACS County Extension Agent.

One Agriculture and Natural Resources Agent (ANR) focuses on the local ANR Program which provides researched-based information on a large range of topics. Educational programming is developed and designed to assist individuals in making sound economic and environmental decisions. Specific areas of programming include improving production techniques and profitability for the primary agricultural commodities in the county: pecans, cotton, wheat, corn and peanuts. In addition, the program focuses on issues related to water quality and quantity, management of home landscapes and natural resources management. Further attempts to increase awareness and improve management of these issues are made through the use of the local media.

COOPERATIVE EXTENSION 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.2%

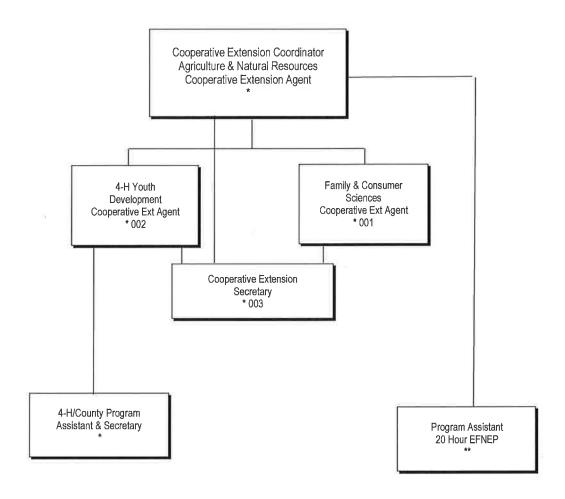
FY 2018 0.2%

FY 2017 0.2%

FY 2016 0.2%

FY 2015 0.2%

COOPERATIVE EXTENSION 1081



^{*} County Supplement

^{**} UGA paid

PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 2 1	Cooperative Extension Coordinator Cooperative Extension Agent Cooperative Extension Secretary 4-H Program Assistant	Supplement Supplement Supplement Supplement
5	TOTAL BUDGETED COUNTY SUPPLEMENTS	
1	Program Assistant Part Time	State

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$108,975	\$112,495

Fixed Asset Purchases

Truck, crew cab, rpl \$ 32,000

COOPERATIVE EXTENSION - 1081

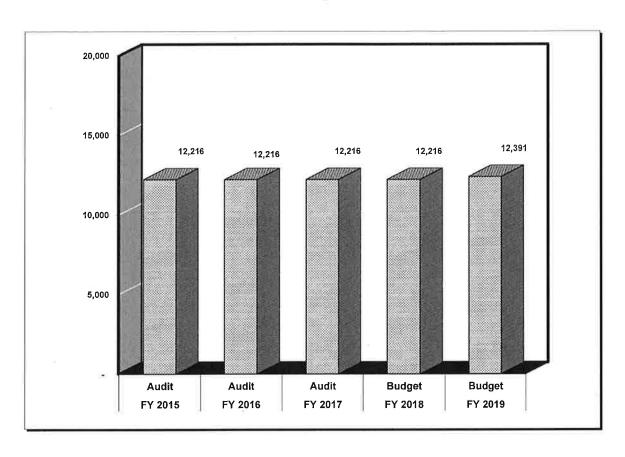
7	Salaries	\$	67,395
7	Benefits		5,160
7	State Paid Benefits		13,415
7	Postage		1,000
7	Supplies-General		3,000
7	Supplies - Small Equipment		500
7	Gas & Oil		3,800
7	Comm-General Telephone		6,000
7	Comm-Cellulars & pagers		1,200
7	Comm-Internet services		1,620
7	Maintenance - Equipment		1,100
7	Maintenance - Vehicles		800
7	Dues, Fees, Books & Periodicals		1,265
7	Travel		2,000
7	Furniture & Equipment		380
7	Computer Equipment		860
7	Americorps Project	-	3,000
	Total Cooperative Extension	\$	112,495

NATURAL RESOURCES

DEPARTMENTAL FUNCTION:

The Natural Resources Department is responsible for fire control of timberlands and is active in reforestation and preservation of Georgia's timber resources. The Department also assists tree growers with the maintenance of tree farms. The County funding for this service is determined by the State based upon the number of acres of land committed to timber within the County.

NATURAL RESOURCES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 TR%

FY 2018 TR%

FY 2017 TR%

FY 2016 TR%

FY 2015 TR%

NATURAL RESOURCES - 1082

7541.09

Forestry Services

\$

12,391

Total Natural Resources

\$

12,391

BUDGET COMPARISONS

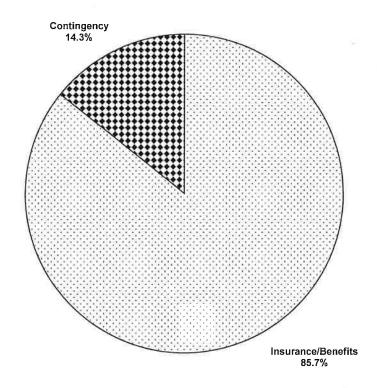
Operational Budget

FY 2018 \$12,216 FY 2019

\$12,391

OTHER

Insurance/Benefits		1,200,000 200,000
	\$	1.400.000



% To Total General Fund Budget 2.7%

INSURANCE / BENEFITS

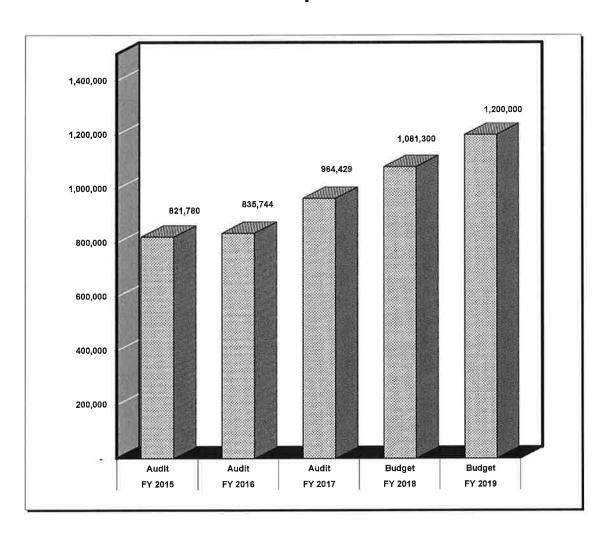
DEPARTMENTAL FUNCTION:

This cost center in the budget accounts for all property, vehicle and general liability insurance. These services and costs are not appropriate to include in any single departmental unit.

In fiscal 13/14, Dougherty County chose to be self-insured and hired a consultant to help with the process. The costs charged here represent cash transfers to the County's "Risk Management Fund", an internal service fund from which all claims are paid.

The County's portion of insurance premiums for retirees is also charged to this cost center.

INSURANCE/BENEFITS 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 2.3%

FY 2018 2.2%

FY 2017 1.8%

FY 2016 1.8%

FY 2015 1.8%

INSURANCE / BENEFITS - 1091

7909 Retiree / Employee Benefits \$ 98,800

7943 Properties / Liability Insurance 1,101,200

Total Insurance / Benefits \$ 1,200,000

BUDGET COMPARISONS

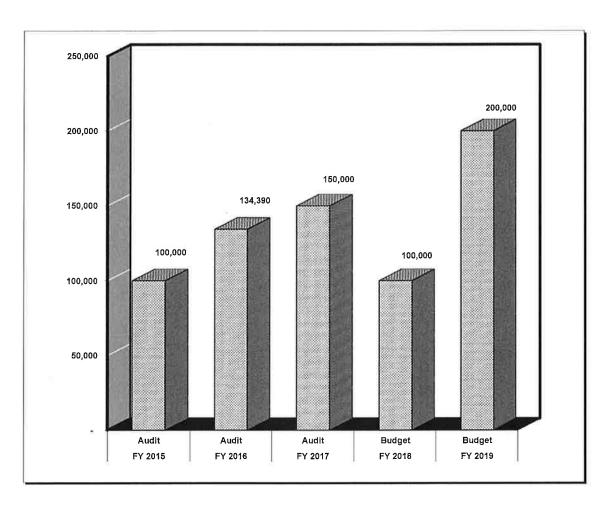
FY 2018 FY 2019
Operational Budget \$1,081,300 \$1,200,000

CONTINGENCY

DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures. When Contingency is used, the Contingency budget is transferred to the cost center that generated the expense. The Bar Graph shows the amount Budgeted in Contingency for each fiscal year. The County Administrator must approve the use of Contingency Funds.

CONTINGENCY 5 - Years Budgets



% To Total General Fund Budget

FY 2019 0.4%

FY 2018 0.2%

FY 2017 0.3%

FY 2016 0.3%

FY 2015 0.2%

CONTINGENCY FUND - 1094

7922

Contingency

\$ 200,000

Total Contingency

\$ 200,000

BUDGET COMPARISONS

Operational Budget

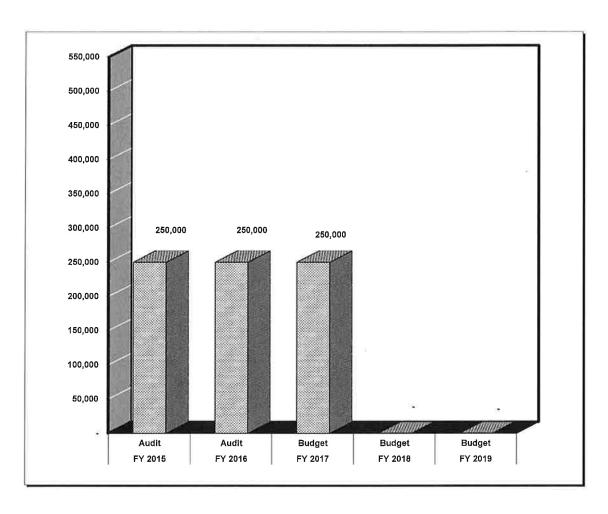
FY 2018 \$100,000 FY 2019 \$200,000

OTHER FINANCING USES

DEPARTMENTAL FUNCTION:

This cost center records any transfer of funds between the General Fund and any other County Fund. Currently, the General Fund transfers money to the Special Tax District Fund to align the revenue generated by County Police with that department's expenses.

OTHER FINANCING USES 5 - Year Expenditures



% To Total General Fund Budget

FY 2019 0.0%

FY 2018 0.0%

FY 2017 0.5%

FY 2016 0.5%

FY 2015 0.5%

OTHER FINANCING USES - 1095

7440 Transfers Out - Special Tax District \$ _____0

Total Other Financing Uses \$ 0

BUDGET COMPARISONS

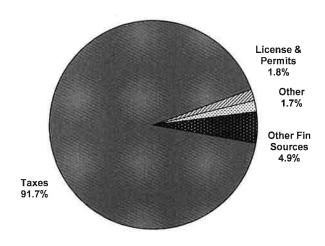
FY 2018 FY 2019
Operational Budget \$0 \$0

SPECIAL SERVICES DISTRICT FUND

Prior to Fiscal Year 1999/2000, the expenditures and revenues in this Fund were included in the General Fund. The HB-489 (Service Delivery Strategy) study provided an opportunity to better identify those services that are provided only in the unincorporated area of Dougherty County.

DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND REVENUES FY 2019

TAXES		
5108 F	FLPA (Forest Land Protection	\$ 122,629
	P.I.L.O.T. Payments	570,722
	Real Property	4,326,000
	Personal Property	697,500
5112 Ir	ntangible Tax	65,000
5118 R	Real Estate Transfer Tax	11,000
5119 A	Alcohol Excise Tax	350,000
5130 Ir	nsurance Premium Tax	 950,000
	Total Taxes	\$ 7,092,851
LICENSE & PERMITS		
5205 A	Alcohol Beverage License	\$ 40,000
5210 B	Business License	35,000
5215 B	Building Permits	40,000
5220 E	Electrical Permits	8,000
5225 G	Gas Permits	500
5227 H	IVAC Permits	4,500
5230 P	Plumbing Permits	2,000
5235 S	Soil Erosion Permits	2,000
5240 P	Plan Review Permits	4,000
5245 S	Sign Permits	 100
	Total License & Permits	\$ 136,100
OTHER REVENUE		
5300 Fi	ines	\$ 2,000
5325 S	Cale of Fixed Assets	\$ 9,000
5701 In	nterest	14,500
	/liscellaneous	1,000
5714 C	Cable Franchise Fee	\$ 107,000
	Total Other Revenue	\$ 133,500
OTHER FINANCING SOURCES		
- 5810 Fi	unds Balance Transfer	\$ 375,669
T	OTAL SPECIAL SERVICES DISTRICT REVENUES	\$ 7,738,120

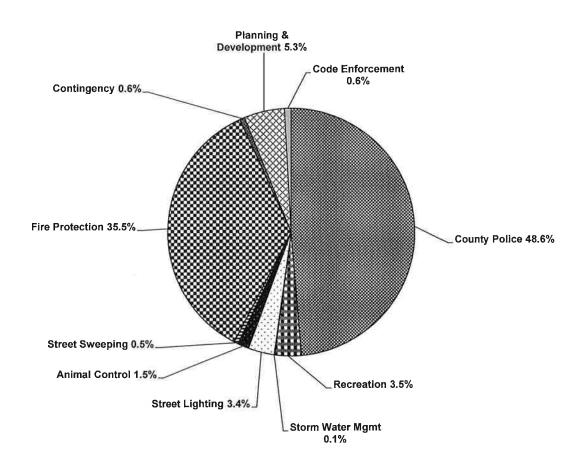


DOUGHERTY COUNTY SPECIAL SERVICES DISTRICT FUND EXPENDITURES FY 2019

11032	County Police	\$ 3,764,442
11035	Fire Protection	2,744,448
11039	Animal Control	115,645
11042	Street Lighting	266,400
11061	Recreation	272,200
11062	Street Sweeping	40,000
11073	Planning & Development	412,800
11074	Code Enforcement	67,485
11075	Storm Water Management	4,700
11099	Contingency	50,000

Total Special Services District Expenditures

7,738,120



DOUGHERTY COUNTY POLICE

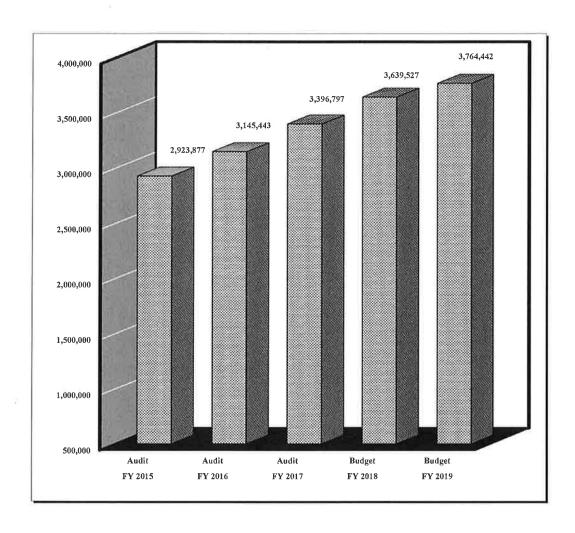
DEPARTMENTAL FUNCTION:

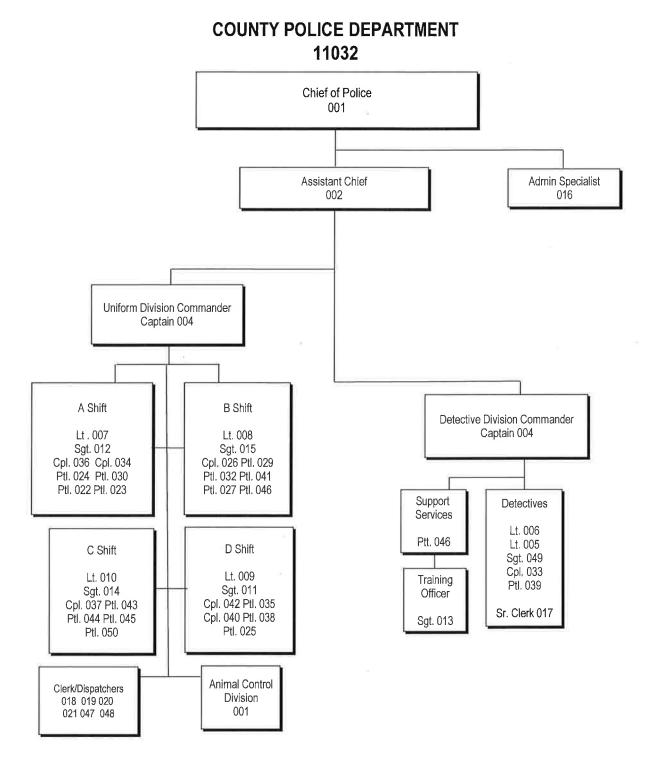
The responsibility of the Dougherty County Police Department is to protect the lives and property of the citizens of Dougherty County and all visitors within its jurisdiction. The Dougherty County Police Department provides primary law enforcement for the unincorporated areas of Dougherty County through the enforcement of the ordinances of Dougherty County, Criminal and Traffic Codes of the State of Georgia and the Criminal Code of the United States. The Dougherty County Police Department also provides a variety of related services that improve and enhance the quality of life of all citizens and ensure peace and tranquility within the neighborhoods and commercial areas. The Department attempts to keep the citizens informed through personal contacts and program presentations to churches, civic clubs, schools, businesses, neighborhood associations and other concerned groups. Additional community contacts are accomplished through media public service announcements and web site information.

The Dougherty County Police Department provides six (6) full-time officers to the multi-jurisdictional Albany-Dougherty Drug Unit and has the enforcement responsibilities of the County Animal Control ordinance. In addition to their other duties, the County Police Officers are responsible for assisting the Dougherty County Tax Department in the collection of ad valorem taxes on mobile homes.

The unincorporated area of Dougherty County covers 269 square miles with 474 miles of roads and a population of 17,131 (Census 2010 data).

COUNTY POLICE 5 - Year Expenditures





PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Chief of Police	Α
1	Assistant Chief of Police	128
3	Captain	122
6	Lieutenant	119
6	Sergeant	117
1	Administrative Specialist	115
5	Corporal	115
20	Patrol Officer	113
2	Senior Clerk Dispatcher	113
4	Clerk Dispatcher	111
49	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

	FY 2018	FY 2019
Operational Budget	\$ 3,639,527	\$ 3,764,442

COUNTY POLICE - 11032

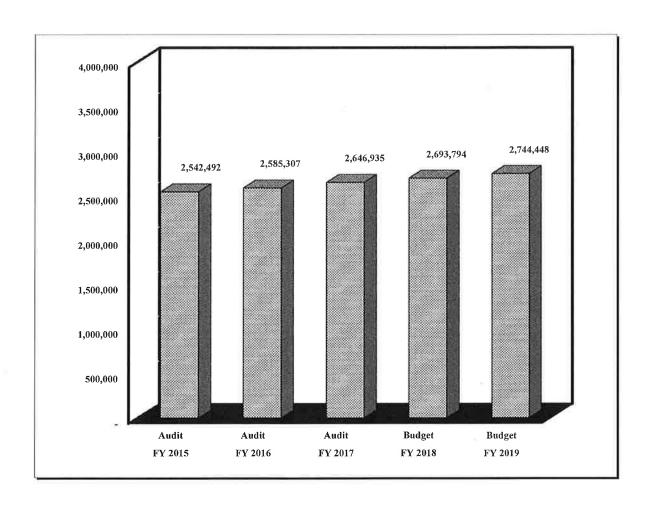
7101	Salaries	\$	2,018,290
7150	Benefits		828,345
7205	Medical Examinations		5,000
7206	Investigative Expenses		3,800
7207	Tech & Professional		103,809
7208	Copier Leae		2,750
7210	Postage		600
7211	Supplies -		76,000
7212	Gas & Oil		110,000
7213	Utilities		35,000
7214	Communications		61,620
7215	Maintenance		156,708
7217	Dues, Fees, Books & Periodicals		2,560
7218	Travel		11,200
7219	Education & Training		7,000
7224	Uniforms		34,475
7237	Info Tech Services		110,000
7243	Insurance		130,680
7351	Vehicles		0
7352	Furniture & Fixtures		1,043
7353	Tools & Equipment		3,950
7355	Computer Equipment	-	61,612
	Total County Police	\$	3,764,442

FIRE PROTECTION

DEPARTMENTAL FUNCTION:

Fire protection for the unincorporated area of Dougherty County is provided through a contractual agreement with the City of Albany which operates a fully staffed and accredited Fire Department. Under the terms of the five-year agreement, Dougherty County pays an agreed amount adjusted yearly for inflation in return for a full range of fire services provided to the unincorporated areas. The cost of fire protection in the unincorporated area is funded by a Special Services District Tax.

FIRE PROTECTION 5 - Year Expenditures



FIRE PROTECTION - 11035

7243.01	Property Insurance	\$ 2,585
7243.02	Vehicle Insurance	26,140
7541	Fire Services Contract	2,715,463
	Total Fire Protection	\$ 2.744,188

BUDGET COMPARISONS

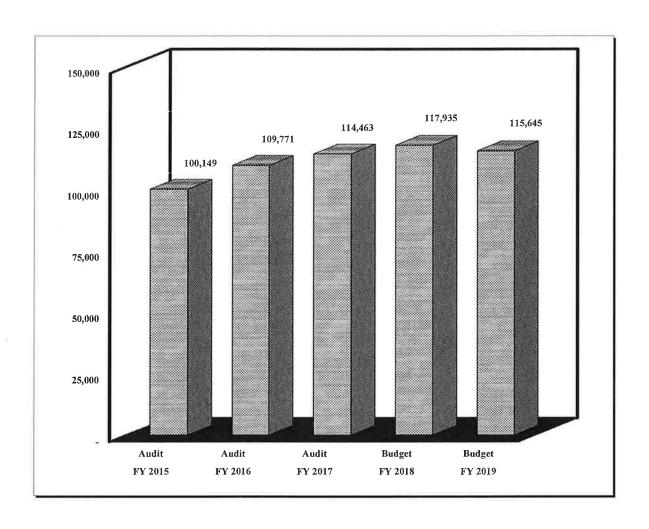
FY 2018 FY 2019
Operational Budget \$ 2,693,794 \$ 2,744,448

ANIMAL CONTROL

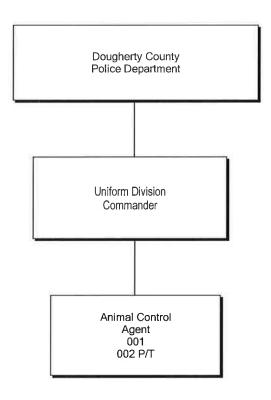
DEPARTMENTAL FUNCTION:

The Animal Control services are provided to the unincorporated area of the County to control stray animals, enforce leash laws and to provide citizens with protection from wild and/or stray animals. These services are provided under the direction of the Dougherty County Police Department with a full-time Animal Control agent.

ANIMAL CONTROL 5 - Year Expenditures



ANIMAL CONTROL 11039



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1 ,	Animal Control Agent, FT	111
1 /	Animal Control Agent, PT	111
2	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

		FY 2018	FY 2019	
Operational Budget	\$	117,935	\$ 115,645	

ANIMAL CONTROL - 11039

7101	Salaries	\$ 31,870
7150	Benefits	19,460
7205	Shelter Fees	55,000
7206	Medical & Drug Testing	300
7211	Supplies	1,350
7212	Gas & Oil	4,000
7214	Communications	840
7215	Maintenance	1,500
7217	Dues, Fees, Books & Periodicals	300
7218	Travel	100
7219	Education & Training	650
7224	Uniforms	275
	Total Animal Control	\$ 115,645

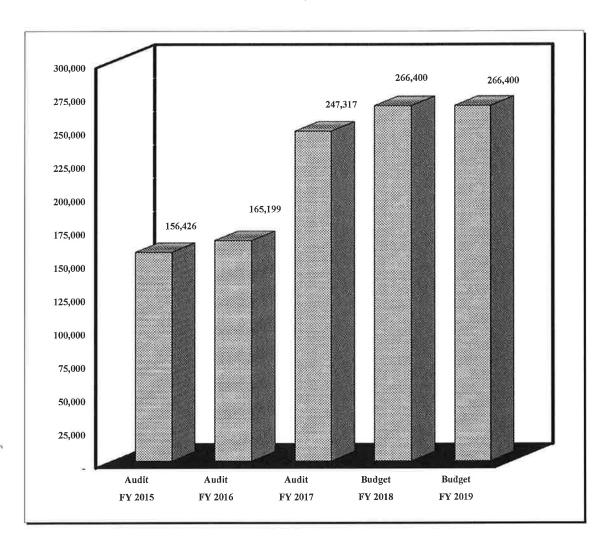
STREET LIGHTING / UTILITIES

DEPARTMENTAL FUNCTION:

Utilities for subdivision street lighting in the unincorporated areas of Dougherty County are paid with proceeds from the Special Services District Fund. Property owners in older subdivisions pay the cost for installation of the lights and the County pays for the utilities. Special Local Option Sales Tax (SPLOST) has also provided funding for installation of lighting improvements relieving property owners of the burden.

The cost of utilities and maintenance of pumping stations located in the unincorporated areas of the County are also charged to this Department.

STREET LIGHTING / UTILITIES 5 - Year Expenditures



STREET LIGHTING / UTILITIES - 11042

7913	Sub-Division Utilities	\$	257,000
7914	Pumping Station Maintenance	·	9,400
	Total Street Lighting / Utilities	\$	266,400

BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$ 266,400 \$ 266,400

RECREATION

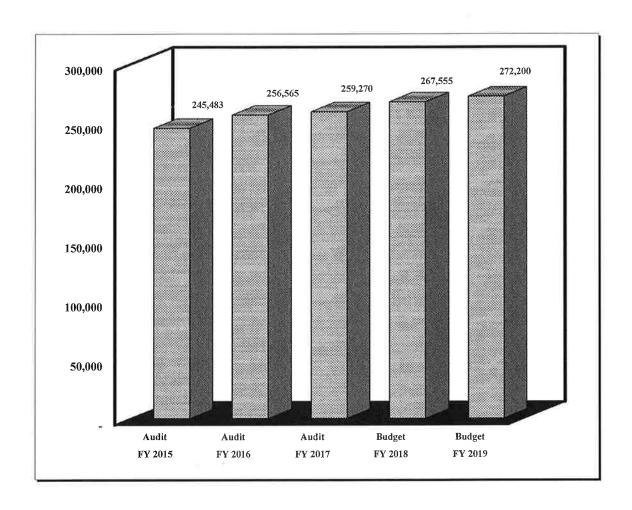
DEPARTMENTAL FUNCTION:

Dougherty County contracts with the City of Albany to provide recreation facilities and programs for those citizens in the unincorporated areas of Dougherty County. These services became a part of the Special Services District as a result of H.B. 489 beginning with Fiscal Year 2001.

In Fiscal Year 2005, the County elected to go to a user fee system and no longer contract with the City of Albany for the upkeep of Robert Cross Park, South Dougherty Park and Elliott Park.

Beginning in Fiscal Year 2010, the maintenance costs for parks located in the unincorporated areas of the County are recorded in the General Fund because the parks are utilized by all citizens of the County.

RECREATION 5 - Year Expenditures



RECREATION - 11061

7215.02	Parks Maintenance	\$ 91,500
7541	City of Albany Recreation Contract	180,700
	Total Recreation	\$ 272,200

BUDGET COMPARISONS

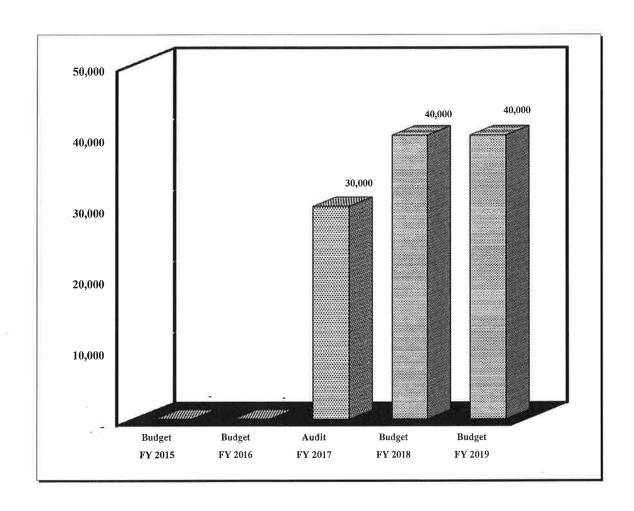
FY 2018 FY 2019
Operational Budget \$ 267,555 \$ 272,200

STREET SWEEPING

DEPARTMENTAL FUNCTION:

Dougherty County contracted with the City of Albany to sweep 20.55 miles of streets in the unincorporated area, effective October 1, 2016.

STREET SWEEPING 5 - Year Expenditures



STREET SWEEPING - 11062

7215.02 Street Sweeping \$ 40,000

Total Street Sweeping \$ 40,000

BUDGET COMPARISONS

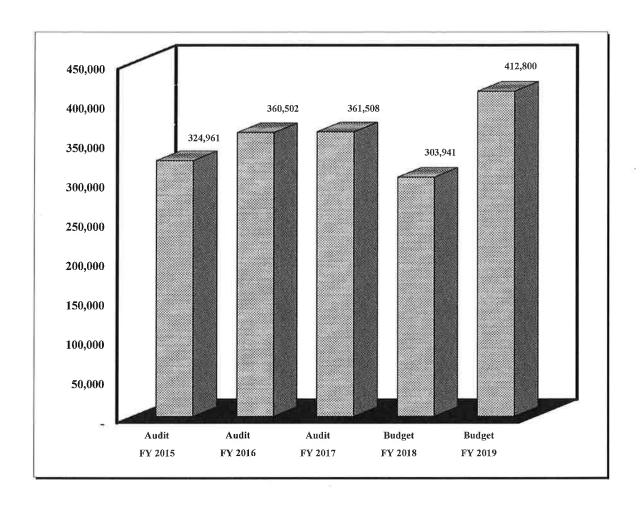
FY 2018 FY 2019
Operational Budget \$ 40,000 \$ 40,000

PLANNING & DEVELOPMENT SERVICES

DEPARTMENTAL FUNCTION:

Dougherty County contracts with the City of Albany to provide planning and development services which include staff and administrative services, enforcement of all building, land use, life safety and other required codes. They are also responsible for the comprehensive planning for the unincorporated areas of Dougherty County.

PLANNING & DEVELOPMENT 5 - Year Expenditures



PLANNING & DEVELOPMENT SERVICES - 11073

7541	Planning & Development Services	\$	407,900
7541.01	20% County MPO Grant	_	4,900
	Total Planning & Development Sycs	\$	412.800

BUDGET COMPARISONS

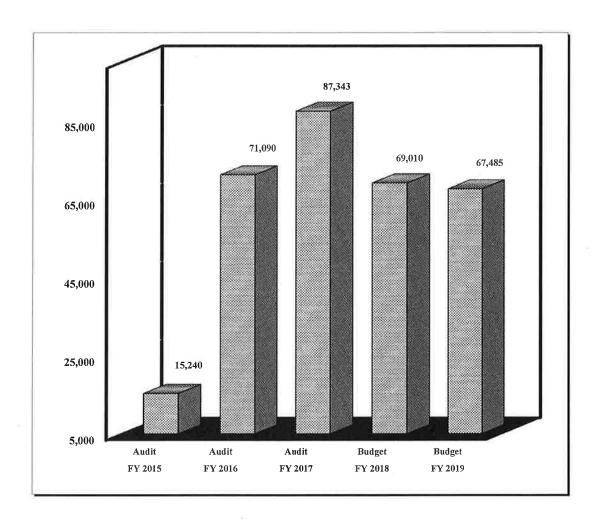
FY 2018 FY 2019
Operational Budget \$ 303,941 \$ 412,800

CODE ENFORCEMENT

DEPARTMENTAL FUNCTION:

Prior to Fiscal Year 2009, Code Enforcement Services were contracted with the City of Albany. Beginning with Fiscal Year 2009, the County instituted funding for a code enforcement officer strictly responsible for the life safety, general health and welfare of the public as they relate to the construction, occupancy and maintenance of buildings, structures and property within the unincorporated areas of the County. This is accomplished by the enforcement of Georgia State building codes, laws and local ordinances. Personnel in this department remain classified as City employees under the supervision of the Chief Code Enforcement Officer.

CODE ENFORCEMENT 5 - Year Expenditures



CODE ENFORCEMENT - 11074

7204	Contracted Labor & Benefits	\$ 56,183
7210	Postage	600
7212	Fuel	1,000
7215	Maintenance - Equip & Vehicle	1,500
7541	City Administration - code	8,202
	Total Code Enforcement	\$ 67,485

BUDGET COMPARISONS

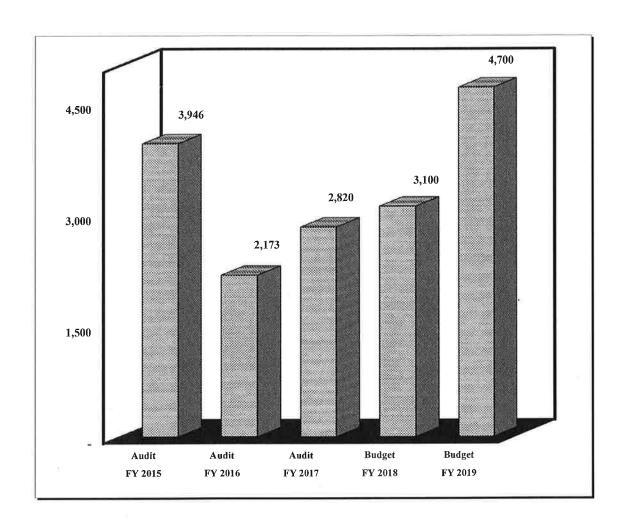
	FY 2018		FY 2019	
Operational Budget	\$	69,010	\$	67,485

STORM WATER MANAGEMENT

DEPARTMENTAL FUNCTION:

This cost center records the activity in accordance to the Georgia Erosion and Sedimentation Act of 1975 and the Georgia Water Quality Control Act which states the permit fee collected for land disturbing activities shall be used only for the implementation of local erosion and sediment control programs. Storm Water Management is a responsibility of the Public Works Department.

STORM WATER MANAGEMENT 5 - Year Expenditures



STORM WATER MANAGEMENT - 11075

7217	Dues & Fees	\$ 500
7218	Travel	2,000
7219	Education & Training	900
7353	Tools & Equipment	1,100
7543	Misc Stormwater Expenses	200
	9	
	Total Storm Water Management	\$ 4,700

BUDGET COMPARISONS

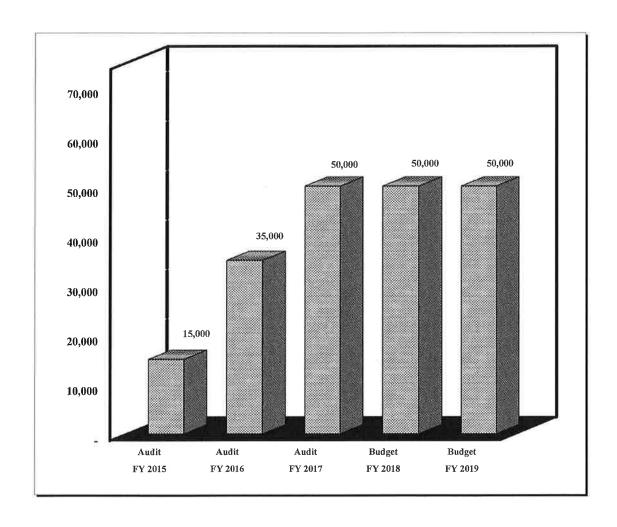
		FY 2018		F'	FY 2019	
Operational Budget		\$	3,100	\$	4,700	

CONTINGENCY

DEPARTMENTAL FUNCTION:

Funds set aside for any unanticipated and unbudgeted expenditures. When Contingency is used, the Contingency budget is transferred to the cost center that generated the expense. The Bar Chart shows the amount budgeted each fiscal year. The County Administrator must approve the use of Contingency Funds.

CONTINGENCY USED and BUDGET5 - Years Budget History



CONTINGENCY - 11099

7922 Contingency \$ 50,000

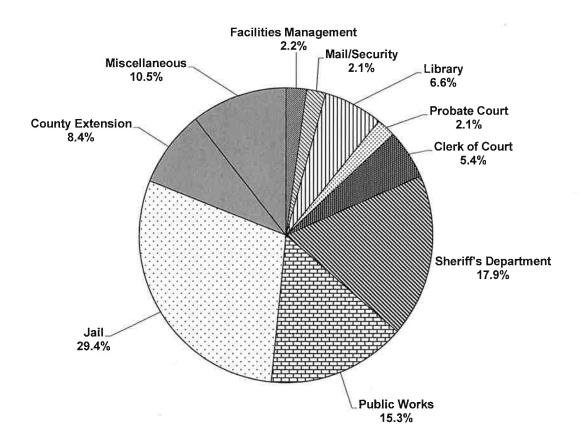
Total Contingency \$ 50,000

BUDGET COMPARISONS

FY 2018 FY 2019
Operational Budget \$ 50,000 \$ 50,000

CAPITAL IMPROVEMENT PROGRAM

Facilities Management		8,400
Mail/Security		8,000
Library		25,000
Probate Court		8,000
Clerk of Court		20,600
Sheriff's Department		67,745
Public Works		58,000
Jail		111,660
County Extension		32,000
Miscellaneous	_	40,000
	\$	379.405



CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Programming may be defined as the process for developing a multi-year plan which sets priorities for funding and purchase of capital improvement items and projects. Dougherty County defines capital improvements as those items or projects with a cost greater than \$5,000 and a useful life of five years or longer. Capital improvements may include acquisition of land, construction of buildings, replacement and acquisition of major pieces of equipment and major repair of capital equipment and structures. Items or projects not meeting the above criteria will be funded through the operational budget of the current year.

Dougherty County's Capital Improvement Program estimates expenditures and revenues for a six-year period. The County Commission reviews the program yearly, makes modifications as needs change and then approves the current year expenditures which become the Capital Improvement Budget for that year. In fiscal year 2012 through the current fiscal year, the Commission chose not to allocate any portion of property tax to CIP to give some relief to the General Fund.

A Capital Improvement Program is important to Dougherty County for several reasons:

- 1. A program of this nature indicates to the community that a rational and systematic approach is being taken in planning for future capital needs.
- 2. It allows for an orderly replacement of capital facilities and equipment before a crisis situation develops.
- 3. It helps the County avoid major fluctuations in the tax rate by spreading the costs of capital improvements over several years and by identifying alternate funding sources.

Capital Improvements Program FY 2019 Project Descriptions

Facilities Management

EMS/Fire Stations Electric Bay Doors: Scheduled replacement.

Mail/Security

Public Announcement System: Expanded services

Library

Computer Replacements: Replacement of computers and printers that are obsolete or not repairable.

Probate Court

Furniture, Rpl: Replacement.

Clerk of Court

Mobile filing systen: Expanded services.

Juvenile Court

Vehicle Rpl: Replacement.

Sheriff's Department

Hand Guns & Tasers: Scheduled replacement of obsolete equipment.

In Car Cameras & Rapid ID Mobile: Scheduled replacement of obsolete equipment.

Portable Fingerprint Station: Expanded services...

Tools & Equipment: Scheduled replacement of obsolete equipment.

Public Defender

Vehicle Rpl: Replacement.

Public Works

Tools & Equipment: Scheduled replacement of obsolete equipment.

Dougherty County Jail

Computer Replacements: Replacement of computers and printers that are obsolete or not repairable.

Tools & Equipment: Replacement of obsolete equipment.

County Extension

Truck, crew cab: Replacement

Miscellaneous

Computer Replacements: Replacement of computers and printers that are obsolete or not repairable.

Furniture, Rpl: Replacement.

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Dougherty County, Georgia General Fund - Capital Improvement Program Budget FY 2019

	Budget FY19
REVENUES:	
Interest Income	5,000
Sales of Surplus Assets	115,000
Miscellaneous	
Fund Balance Decrease	259,405
Total Revenues	\$ 379,405
EXPENDITURES:	
General Government	33,400
Judicial System	96,345
Public Works	58,000
Public Safety	119,660
County Extension	32,000
Miscellaneous	40,000
Total Expenditures	\$ 379,405

Dougherty County, Georgia Capital Improvements Program Expenditures BUDGET FY 2019

	Qty	FY 201	9
3016-Facilities Management			
EMS/Fire Stations-Electric Bay Doors,rpl			
(7354.1205)			8,400
Total GF Facilities Mgmt		\$	8,400
3019 Security Services			
Public Announcement System		\$	8,000
Total GF Security Services		\$	8,000
3021-Library		(
Computer, rpl (7355.03)		\$	25,000
Total GF Library		\$	25,000
2024 Bushata Carat			
3031-Probate Court Chairs		\$	8,000
Total GF Probate Court		\$	8,000
3032-Clerk of Courts		φ	20,000
Mobile Filing System Total GF Probate Court		\$	20,600
100000000000000000000000000000000000000		-	20,000
3036-Juvenile Court			
Vehicle, rpl (7351)		SPVII (\$20,000)	
Total GF Juvenile Court		\$	
3038-Sheriff's Department			
Hand Guns, rpl	20		5,000
Tasers, rpl (7353.05)	2		12,300
In-Car Cameras, rpl	4		20,000
Portable Fingerprint Station, expanded serv	1		11,350
Rapid ID Mobile - FAP 30, rpl	2		7,500
Ten Printer Upgrade/Fingerprint Machine, rpl	1		11,595
Total GF Sheriff's Dept		\$	67,745

Dougherty County, Georgia Capital Improvements Program Expenditures BUDGET FY 2019

	Qty	FY 2019
3040-Public Defender		
Vehicle, rpl (7351)		SPVII (\$23,000)
Total GF Public Defender		\$ -
3051-Public Works	10	
ULV Machine		SPVI (\$9,000)
60" Riding Mower		20,000
6" Pumps		SPVI (30,000)
Tire Changer Machine		10,000
Trailers		8,000
Ice Machine		10,000
Turtle Park Equipment (7354.16)		10,000
Total GF Public Works	9	\$ 58,000
3062-Jail		
Computer Replacement (7355.04)		20,000
Gas & Oil Fired Burners on Boilers 1 & 2		68,470
Ten Printer Upgrade/Fingerprint Machine, rpl	2	23,190
Total GF Jail	1	\$ 111,660
3081-County Extension	\$	
Truck, crew cab, rpl (7351.02)		32,000
Total GF Co Extension	3	\$ 32,000
3099-Miscellaneous		
Computer Replacement (7355.01)		30,000
Replace Furn Govt Bldgs (7352.01)		\$ 10,000
Total GF Miscellaneous		\$ 40,000
Total Capital Impr Projects		\$ 379,405

SPECIAL PURPOSE LOCAL OPTION SALES TAX

Georgia law doesn't require an annual budget for SPLOST projects. The information below is a history of all SPLOSTS as of July 1, 2018.

Dougherty County Balance of Projects to Completion

SPLOST 1	Completed
SPLOST 2	Completed
SPLOST 3	\$ 399,890
SPLOST 4	\$ 334,785
SPLOST 5	\$ 7,302,867
SPLOST 6	\$ 7,444,732
SPLOST 7	\$ 31,826,207

Summary of Actual Revenues & Expenditures January 1986 thru June 2018

	Revenues	Expenditures	Revenues less Expenditures
SPLOST 1	\$ 56,340,740	\$ 56,340,740	\$ -
SPLOST 2	67,264,872	67,264,872	-
SPLOST 3	84,696,897	84,291,828	405,069
SPLOST 4	86,841,487	86,397,078	444,409
SPLOST 5	103,374,829	95,827,885	7,546,944
SPLOST 6	96,145,158	88,557,593	7,587,565
SPLOST 7	18,318,466	13,148,988	5,169,478
	\$ 512,982,449	\$ 491,828,984	\$ 21,153,465

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SPLOST III

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 9, 1994, it was determined that a third special purpose sales tax would be levied for five years. This tax collection began April 1, 1995 and continued until March 31, 2000. This one percent special use sales tax is designated specifically for the following projects.

1. **EMS West Station** 2. **Downtown Improvements** 3. Courtroom Addition 4. City Street and Road Projects 5. County Street and Road Projects 6. Water and Sewer Extensions 7. Storm Drainage Improvements 8. Recycling Program 9. Geographic Information System 10. City Fire Stations and Equipment 11. County Fire Stations and Equipment 12. Community Policing Center 13. **Emergency Operations Center** 14. Recreation Improvements 15. Agricultural Service Center 16. Industrial Speculative Building 17. Thronateeska Heritage Center 18. Mt. Zion Civil Rights Museum 19. Government Center Debt 20. Administration/Disparity Study

Dougherty County, Georgia SPLOST III Projects

Open Projects as of July 1, 2018:

West EMS Station	\$ 7,000
Downtown Improvements	314,201
Recycling Program	43,108
Agricultural Service Center	 35,581
Total Projects	\$ 399,890

SPLOST IV

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 1999, it was determined that a fourth special purpose sales tax would be levied for five years. This tax collection began April 1, 2000, and continued until March 31, 2005. This one percent special use sales tax is designated specifically for the following projects.

- 1. Albany River Walk
- 2. Chehaw Park Improvements
- 3. City Debt Retirement
- 4. City Street Improvements
- 5. City Traffic Safety
- 6. County Water Extension
- 7. County EMS SE Station
- 8. Hugh Mills Stadium Improvements
- 9. Thronateeska Heritage Center
- 10. Central Square Development
- 11. Economic Development
- 12. County Animal Shelter
- 13. City Law Enforcement Center
- 14. Storm Drainage Improvements
- 15. County Road Improvements
- 16. Public Safety Facility (GSP)
- 17. City Fire Station and Equipment
- 18. County Fire Equipment
- 19. Recreation-Park Improvements
- 20. First Tee Program

Dougherty County, Georgia SPLOST IV Projects

Open Projects as of July 1, 2018:

Albany River Walk		309,533
County Road Improvements	9.	25,252
Total Projects	\$	334 785

SPLOST V

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2004, it was determined that a fifth special purpose sales tax would be levied for six years. This tax collection began April 1, 2005 and continues until March 31, 2011. This one percent special use sales tax is designated specifically for the following projects:

- 1. Government Center Improvements
- 2. Judicial Building Improvements
- 3. Mental Health Building Improvements
- 4. Public Health Building Improvements
- 5. DoCo Jail Improvements
- 6. EMS Headquarters Facility
- 7. Library Improvements
- 8. County Police Building Improvements
- 9. County Fire Station Improvements
- 10. S.R. 133 Road Widening Project
- 11. County Roads/Streets/Bridges Improvements
- 12. County Sewer Extensions
- 13. Public Works Facility
- 14. Election Equipment
- 15. Radium Springs Improvement
- 16. Tennis Center Facility
- 17. Gillionville Road Widening
- 18. Criminal Justice Information System
- 19. Information Technology Network Upgrades
- 20. Greenspace Acquisition
- 21. Mule Barn Preservation
- 22. Albany Museum of Art Relocation
- 23. Flint RiverCenter Theater in the Trees
- 24. Albany-Dougherty Payroll Development Projects
- 25. Riverfront Projects
- 26. Administrative

Dougherty County, Georgia SPLOST V Projects

Open Projects as of July 1, 2018:

Jail Facility Improvements	\$ 26,892
County Roads/Streets/Bridges	1,998,149
County Sewer Extensions	218,160
Radium Springs Improvements	989,527
Tennis Center Facility	1,739,660
Criminal Justice Information System	127,622
I.T. Equipment/Upgrades	161,304
Greenspace Acquisition	15,523
Mule Barn Preservation	423,965
Albany Museum of Art Relocation	700,000
Alb-Do Payroll Development	591,725
Riverfront Projects	310,340
Total Projects	\$ 7,302,867

SPLOST VI

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 2, 2010, it was determined that a sixth special purpose sales tax would be levied for six years. This tax collection began April 1, 2011 and continues until March 31, 2017. This one percent special use sales tax is designated specifically for the following projects:

- 1. Government Center Improvements
- 2. Judicial Building Improvements
- 3. Central Square Complex Improvements
- 4. Mental Health Building Improvements
- 5. Public Health Building Improvements
- 6. Dougherty County Jail Facility Improvements
- 7. Library Building Improvements/Equipment
- 8. EMS Stations Improvements/Equipment
- 9. County Police Building Improvements/Equipment
- 10. County Fire Station Improvements
- 11. County Parks Improvements/Equipment
- 12. Storm Drainage Improvements/Equipment
- 13. County Road Improvements/Equipment
- 14. Public Works Maintenance Shop Improvements
- 15. Landfill Improvements/Equipment
- 16. Facilities Warehouse Improvements/Equipment
- 17. Information Technology Improvements
- 18. Economic Development Improvements
- 19. Flint RiverQuarium Improvements
- 20. Hugh Mills Stadium Improvements/Equipment
- 21. Thronateeska Heritage Center Improvements
- 22. Greenspace Acquisition

Dougherty County, Georgia SPLOST VI Projects

Open Projects as of July 1, 2018:

Government Center Improvements	\$	111,696
Central Square Complex Improvements		431,792
Public Health Building Improvements		107,431
Dougherty County Jail Facility Improvements		315,050
Library Improvements		689,081
EMS Stations Improvements/Equipment		186,708
County Police Building Improvements/Equipment		42,700
County Parks Improvements/Equipment		84,403
Storm Drainage Improvements/Equipment		1,527,528
County Road Improvements/Equipment		320,200
Facilities Warehouse Improvements/Equipment		132,793
I.T. Improvements		873,180
Economic Development Improvements		2,350,000
Hugh Mills Stadium Improvements		61,106
Greenspace Acquisition	-	211,066
Estimated Projects FY18	\$	7,444,733

SPLOST VII

As a result of a resolution passed by the County Commission a special referendum election was held in Dougherty County, Georgia, on November 8, 2016, it was determined that a seventh special purpose sales tax would be levied for six years. This tax collection began April 1, 2017 and continues until March 31, 2023. This one percent special use sales tax is designated specifically for the following projects.

- 1. Aerial Mapping System
- 2. Central Square Complex Improvements
- 3. County Department Vehicles
- 4. Elections Equipment
- 5. Facility Mgmt. Building Improvements/Equipment
- 6. Government Center Improvements
- 7. I.T. Improvements
- 8. Judicial Building Improvements
- 9. Animal Control Shelter Improvements/Equipment
- 10. County Fire Station Improvements/Equipment
- 11. County Fire Trucks & Equipment
- 12. County Morgue
- 13. County Police Building Improvement/Equipment
- 14. County Police Vehicles/Equipment
- 15. Jail Facility Improvements
- 16. Upgrade 911 Communications System
- 17. Sheriff's Dept. Vehicles/Equipment
- 18. EMS Ambulances & Equipment
- 19. EMS Stations Improvement/Equipment
- 20. Mental Health Building Improvements
- 21. Public Health Building Improvements
- 22. Public Works Facility Improvements/Equipment
- 23. Roads Streets & Bridges/Equipment
- 24. Storm Drainage Improvements/Equipment
- 25. Water Extension/Fire Protection Equipment
- 26. Chehaw Park Improvements
- 27. County Parks Improvements/Equipment
- 28. Greenway Trails
- 29. Hugh Mills Stadium Improvements/Equipment
- 30. Library Building Improvements/Equipment
- 31. Riverfront Resources Center Improvements
- 32. Riverquarium Improvements
- 33. Thronateeska Heritage Center Improvements

Dougherty County, Georgia SPLOST VII Projects

Open Projects as of July 1, 2018:

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SOLID WASTE DISPOSAL ENTERPRISE FUND

The Dougherty County Landfill began operations February, 1983. The Landfill was budgeted under the General Fund until July 1, 1990 when the Dougherty County Board of Commissioners established a Solid Waste Enterprise Fund. Under the direction of the Solid Waste Director, the Solid Waste Fund is responsible for receiving, processing and disposing of all solid waste generated in the County. The County Landfill disposes of approximately 400 tons of waste per day.

The Solid Waste Enterprise Fund is primarily funded through tipping fees as follows:

C & D Landfill Materials

Demolition, leaves, tree limbs, etc. \$38.97/ton

Special Handling Materials

Liquids \$71.72/ton Asbestos \$43.26/ton

MSW Landfill Materials

Paper products, household garbage \$38.97/ton

Waste Tire Materials

Passenger tires 5 or less \$1.00/tire
Passenger tires over 5 \$1.60/tire
or \$225.00/ton
Truck off-road \$4.00/tire
Farm tractor tires \$40.00/tire

Residential Self-Haul (County Residents Only)

First 250 Lbs per day N/C

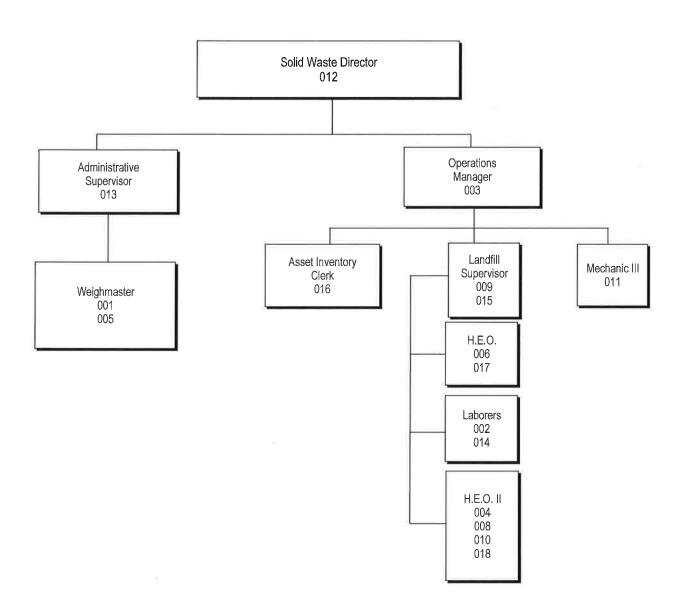
All Weight over 250 Lbs per day \$38.97/ton

Landfill operating hours are:

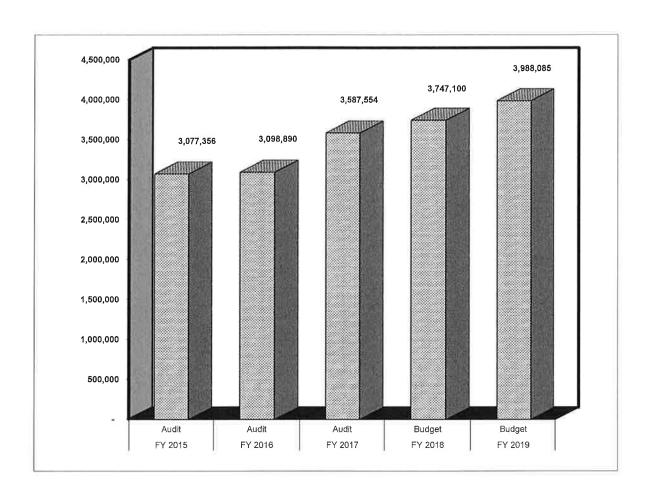
Monday through Friday 7:00 AM - 5:30 PM Saturday 7:00 AM - 1:00 PM

Landfill is located at 900 Gaissert Road.

Solid Waste Disposal 2054



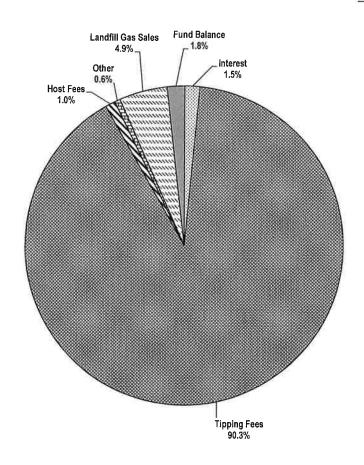
SOLID WASTE DISPOSAL ENTERPRISE FUND 5 - Year Expenditures



DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND REVENUES

Tipping Fees	\$	3,600,000
Interest Income		60,000
Host Fees		40,000
Landfill Gas Sales		194,000
Other		22,500
Fund Balance Reappropriated	_	71,585

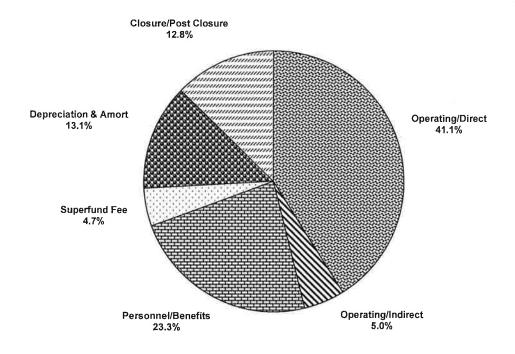
\$ 3,988,085



DOUGHERTY COUNTY, GEORGIA SOLID WASTE ENTERPRISE FUND EXPENDITURES

Operating/Direct	\$ 1,638,890
Operating/Indirect	200,000
Personnel/Benefits	930,910
Superfund Fee	185,985
Depreciation & Amort	522,300
Closure/Post Closure	510,000

\$ 3,988,085



PERSONNEL POSITION SUMMARY

# OF POS.	POSITION TITLE	SALARY GRADE
1	Solid Waste Director	128
1	Operations Manager	119
1	Administrative Supervisor	118
2	Landfill Supervisor	116
4	Heavy Equipment Operator II	114
1	Mechanic III	113
1	Asset Inventory Control Clerk	112
2	Heavy Equipment Operator I	111
2	Weigh Master	109
2	Laborer	103
17	TOTAL BUDGETED POSITIONS	

BUDGET COMPARISONS

		FY 2018	FY 2019
Operational Budget	\$	3,747,100	\$ 3,988,085
Capital Outlay	_	3,878,000	2,669,752
Total Operating & Capital Outlay	- \$	7,625,100	\$ 6,657,837

SOLID WASTE DISPOSAL ENTERPRISE FUND

7101	Salaries	\$	650,080
7150	Benefits		280,830
7205	Professional Services		69,100
7206	Waste Reduction Program		208,450
7208	Copier Lease		2,360
7210	Postage		600
7211	Supplies		7,600
7212	Gas & Oil		148,000
7213	Utilities		77,500
7214	Communications		6,800
7215	Maintenance		329,400
7217	Dues, Fees, Books & Periodicals		310
7218	Travel		4,220
7219	Education & Training		2,050
7224	Uniforms - Rental & Protective Clothing		6,400
7226	Materials - Rep/Maint/Drainage		27,000
7227	Materials Disposal		5,000
7229	Monitoring & Testing		60,100
7230	Insurance		114,200
7232	Depreciation		550,000
7233	Amortization		522,300
7234	Indirect Costs		200,000
7237	Info Tech Services		11,800
7238	Closure		360,000
7239	Post Closure		150,000
7240	Fee/State Superfund		185,985
7242	Fee/Air Emissions		6,000
7300	Fixed Assets		2,000
7450	Retain Fund Balance	12	0
	Total Solid Waste	\$	3,988,085

Dougherty County, Georgia Solid Waste Enterprise Fund Capital Outlay for FY 2019

Caterpillar D6T Bulldozer \$ 480,	000 000
	000
Expansion/Mining Feasibility Study 30,	
Ford F150 PU Truck 30,	000
Ford F150 Supercab carryover 28,	000
Kawasaki Mule 300 15,	000
Landfill Gas System Expansion 500,	000
Leachate Water Truck 150,	000
\$ 1,233,	000
Site Improvements	
Cell 7A-9A-11A Construction Carryover 1,436,	752
\$ 1,436,	752
Total Capital Outlay \$ 2,669,	752

OTHER FUNDS

Confiscated Fund	\$ 320,000
DHS Building Fund M&O	\$ 543,270
DHS CIP	\$ 622,000
Lease-Commercial Property Fund	\$ 58,400
Grants Fund	\$ 1,343,308
Law Library Fund	\$ 148,635

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CONFISCATED FUNDS

A Fund set up to facilitate the deposits and expenditures of money or property forfeited pursuant to State and Federal laws regarding controlled substances, marijuana, dangerous drugs or Rico Act. All monies deposited into this Fund have been awarded to one or more Dougherty County agencies through the Superior Court condemnation process.

Dougherty County, Georgia Confiscated Funds Budget FY 2019

Expenditures:

ADDU Expenditures	\$	50,000
Sheriff	\$	20,000
District Attorney Expenditures	s	250,000
Total Expenditures	\$	320,000

Revenues:

Seized Funds	\$	50,000
Interest Income	12	450
Funds Re-appropriated	8	269,550
Total Revenues	\$	320,000

DEPARTMENT OF HUMAN SERVICES (DHS) BUILDING FUND

A Fund set up to record the lease transactions between the State of Georgia, acting by and through the Georgia Department of Human Services, and Dougherty County the leasing agent for the building located at 200 West Oglethorpe Boulevard. The DHR Building houses the Department of Family & Children Services (DFACS). The Lease Agreement went into effect December, 2000. A bond was issued through ADICA for construction of the building in November 1999. The bond was re-structured April 2010 also through ADICA.

This Fund is used to record the payment of maintenance, insurance, and bond expenses on the building and to receive lease payments. A new lease was executed December 2015. The Revenue Bond was paid January 1, 2016.

Dougherty County, Georgia DHS Building Fund Budget FY 2019

Expenditures:

Maintenance Indirect Cost Allocation Insurance Fund Balance Increase	\$ \$	103,625 25,400 27,100 387,145
Total Expenditures	\$	543,270
Revenues:		
State of Ga Lease Payments Interest Income	\$	533,270 10,000
Total Revenues	\$	543,270

Capital Expenditures Budget for FY189			
Paint Interior 1st & 2nd Floors		92,000	
Waterproof Exterior		350,000	
Replace Carpet 1st		130,000	
AC Units Data Closets		50,000	
Total Capital Expenses	\$	622,000	
Fund Balance Decrease for CIP	\$	622,000	

LEASE – COMMERICAL PROPERTY FUND

This Fund was established during Fiscal Year 2006 to record the financial transactions of the East and West Parking decks including the commercial lease property located on the street-level of the West Parking deck. This Fund records the maintenance and operation activity of the East and West parking decks. The Parking decks operating expenses are shared between Dougherty County, the City of Albany, Dougherty County School System, and the Albany Area Chamber of Commerce for employee parking. The County receives income through lease agreements with commercial tenants.

Dougherty County, Georgia Lease-Commercial Property Budget FY 2019

Expenditures:

Insurance	\$ 8,000
Maintenance	50,400
Total Expenditures	\$ 58,400
Revenues:	
Rents-Commercial Property	\$ 38,000
Cost-Share-Parking Deck Maint.	19,525
Interest Income	500

375

58,400

Fund Balance Re-appropriated

Total Revenues

GRANTS FUND

Dougherty County is responsible for the oversight of State and Federal Grants. This Fund was established to facilitate the accounting for all monies received and expended. This Fund began as a compliance requirement to GASB 34.

Dougherty County, Georgia Grants Fund Budget FY 2019

State Grants:	Ex	Budget penditures	<u>F</u>	Budget Revenues
Adm Office of Courts-Juvenile Judge Salary GDOT - 2017 LMIG	\$	100,000 391,939	\$	100,000
Fund Balance - 2018 LMIG received in FY17				391,939
Total State Grants	_\$	491,939	\$	491,939
Federal Grants:				
CJCC - Juvenile Justice Incentive		401,000		401,000
CJCC - Violence Against Women (VAWA)		50,000		50,000
CJCC - Victim/Witness Asst Program		325,629		325,629
DHS Child Support - District Attorney		74,740		74,740
JAG Grants		(<u>E</u>)		·
Total Federal Grants	\$	851,369	\$	851,369
Total State & Federal Grants	\$	1,343,308	\$	1,343,308

LAW LIBRARY FUND

In 1971, the Georgia Legislature enacted a law (O.C.G.A. § 36-15-9) enabling counties to collect up to five (\$5.00) dollars of every filing fee in order to fund a County Law Library. The Law Library is supervised by an oversight Board consisting of Superior Court Judges, Clerk of Courts, District Attorney, and citizen volunteers.

Dougherty County, Georgia Dougherty County Law Library Budget FY 2019

Expenditures:

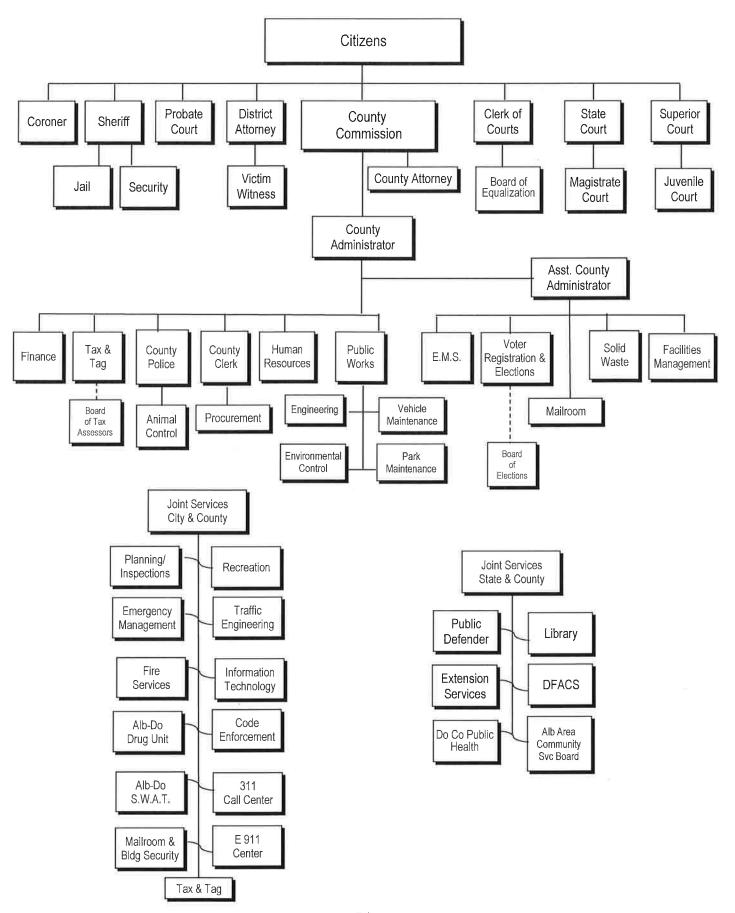
Library Materials: Books, Online, CDs	\$ 36,600
Payroll (Full time & Substitutes)	95,000
IT Department Fees	7,200
Office Supplies	1,300
Other	6,000
Capital Expenditures (Savings)	2,535
Total Expenditures	\$ 148,634

Revenues:

Clerk of Court Fines & Forfeitures Magistrate Court Filing Fees City of AlbanyMunicipal Court Fees Clerk of CourtRecording & Fees Probate Court Copy Charges Conference Room Rental Interest Checking & Money Market Other	\$ 26,600 45,120 59,760 5,500 2,538 3,600 3,800 116 1,600
Total Revenues	\$ 148,634

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Dougherty County Organization Chart



DOUGHERTY COUNTY COMPARISON OF MILLAGE RATES LAST TEN LEVY YEARS

<u>Calendar Year</u>		<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
General Operation		15.127	14.927	15.155	15.252
Less: Sales Ta	x Equivalent	3.233	3.033	<u>3.261</u>	3.358
	Net General Operations	11.894	11.894	11.894	11.894
School I	Board	18.445	18.445	18.445	18.445
	Total County & School	30.339	30.339	30.339	30.339
Special Tax	District	7.272	7.272	7.272	9.272

DOUGHERTY COUNTY COMPARISON OF MILLAGE RATES LAST TEN LEVY YEARS

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
15.212	15.044	15.713	15.715	15.644	18.469
3.318	<u>3.150</u>	<u>3.119</u>	<u>3.138</u>	<u>3.075</u>	<u>2.900</u>
11.894	12.594	12.577	12.577	12.569	15.569
18.445	18.445	18.445	18.445	18.433	18.433
31.039	31.022	31.022	31.022	31.002	34.002
9.272	9.272	9.184	9.184	9.173	9.173

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