



DOUGHERTY COUNTY BOARD OF COMMISSIONERS  
HUMAN RESOURCES

Dr. Deatrice Harris, HR Director  
Tewonda Daniels, Interim Deputy Director

VACANCY ANNOUNCEMENT  
**SUMMER EMPOWERMENT INTERNSHIP PROGRAM**  
DOUGHERTY COUNTY BOARD OF COMMISSIONERS  
DCHR #2026-45

The Dougherty County Board of Commissioners is sponsoring a Summer Empowerment/Internship Program. This Summer Empowerment/Internship program will provide interns with opportunities to perform entry level tasks with a adequate training in various County departments. Interns will perform a variety of administrative and operational support tasks, including but not limited to greeting and assisting office visitors, answering phones, performing general office functions using computers, computer software, copiers, scanners, assisting staff with departmental functions and daily operations, and participating in training related to office procedures and equipment usage, etc. **There are twenty (20) internship slots available.** The Summer Internship Program will offer active engagement from various County departments, including County Police, Finance, Library, Tax & Tag, Registrations & Elections, Disaster Recovery, and Public Works (Parks & Maintenance Divisions), as they welcome interns into their respective domains.

**MINIMUM QUALIFICATIONS:**

Prospective participants must be resident of Dougherty County, a 2026 high school graduate, upcoming high school Senior, or currently enrolled in a college, university or Turner Job Corps student. Must be a United States citizen or authorized to work in the United States. Seeking students with an interest in gaining work experience in local government and/or pursuing a degree in: Business Administration, Political Science, Business Management, Public Administration, or a related field. Must have a minimum cumulative grade point average (GPA) of 2.5 or better.

**PLEASE PROVIDE COPIES OF REQUIRED DOCUMENTS: Proof of DCSS high school graduation, or current enrollment (high school, college/university or Turner Job Corps). Official or Unofficial transcript showing proof of GPA, and a valid Georgia Identification Card or Drivers' License.**

**NOTE: THIS IS A NON-CLASSIFIED TEMPORARY APPOINTMENT WITHOUT BENEFITS OR ELIIBILITY FOR HEALTH INSURANCE, RETIREMENT, PAID HOLIDAYS OR ANNUAL/SICK LEAVE.**

**Hourly Rate:** \$12

**Internship Period:** June 1, 2026 – July 24, 2026

20 hours per week Monday-Friday (Maximum 200 hours)

**Tentative Schedule:** Provided during orientation

**APPLY AT:** <https://www.governmentjobs.com/careers/dougherty/transferjobs>

**CONTACT:** Dougherty County Human Resources Department  
City/County Government Center  
222 Pine Avenue, Room 340  
Albany, GA 31702

**APPLICATION DEADLINE: Beginning Wednesday, March 18, 2026, through Saturday, April 18, 2026.**

SUCCESSFUL APPLICANTS FOR EMPLOYMENT MUST PASS A DRUG AND/OR ALCOHOL SCREENING AND PASS BACKGROUND INVESTIGATION.

DOUGHERTY COUNTY HAS A NO SMOKING IN THE WORKPLACE POLICY IN COMPLIANCE WITH THE GEORGIA SMOKE FREE AIR ACT OF 2005.

DOUGHERTY COUNTY PROVIDES REASONABLE ACCOMMODATIONS IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.

EQUAL OPPORTUNITY EMPLOYER

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